

## GOSHEN BOARD OF FINANCE

### REGULAR MEETING MINUTES

**August 24, 2022**

**CALL TO ORDER:** Chairman Allan Walker called the meeting to order at 7:30 p.m.

#### **ATTENDANCE:**

Robert Valentine, William Lane, Scott Tillmann, Allan Walker Chairman, Ned Bixler, Jim Korner, Patrick Reilly (Alternate). Excused: Russel Murdock

#### **APPROVAL OF MINUTES:**

Discussion on Regular Meeting Minutes dated July 27, 2022.

It was noticed that a video recording of the July minutes was not available as it was not recorded likely due to a technical glitch. The written meeting minutes were recorded with the town clerk.

Allan Walker noted that the first bullet under Approval of Minutes lacked clarity as it did not state that the employee in reference to the pension discussion was the part-time Tax Collector.

Bill Reilly noted that fifth bullet under Selectman's Report should have said *Chip* Roraback rather than Chris Roraback.

Allan Walker made a motion to receive the meeting minutes with corrections stated above. It was seconded by Jim Korner and all voted in favor with Scott Tillmann abstaining. The motion passed.

#### **FINANCIAL REPORTS:**

Received and reviewed Financial Reports from Debbie Franklin dated July 31, 2022. No questions comments or concerns.

#### **TAX COLLECTORS REPORT:**

Received and discussed the Tax Collector's Report dated July 31, 2022.

Bill Lane asked why Todd stated the collection rate was 55% as the Tax collector report provided with the agenda on 8/18/2022 showed a collection rate of 45.61%. Todd said that the Tax Collector's report he had in hand was updated as of 8/24/2022 and it showed a revised collection rate at 55.14%.

Bob Valentine proposed a motion for the minutes to reflect the overages for each department and to make the Contingency adjustments as listed in the Tax collector report dated 7/31/2022. The total is \$53,328.69 in which \$40,000 will come from Contingency and the remaining \$13,328.69 from the Unassigned General Fund Balance. This motion was seconded by Allan Walker. All votes were in favor and the motion passed.

The overages for each department and reasons for the overages was read aloud by Pat Reilly.

Building Official: \$28,029.85 for increase in building activity; offset by revenues

Civil Preparedness: \$98.19 for increase in expenses to expend COVID grant received in FYE21

Land Use Enforcement: \$3,989.99 for increase in activity; offset by revenues

Newsletter: \$1,099.82 for offset by newsletter ads

Recreation: \$5,574.77 for Programs run through town as Group Sales; offset by Recreation Revenues  
Town Clerk: \$2,433.87 for increase in Asst Town Clerk wages and Legal Notices  
Town Office Building: \$3,291.98 for additional charges for Computer troubleshooting and Telephone  
Waste Removal: \$8,810.22 for Increase in MIRA Fees

#### **SELECTMAN'S REPORT:**

Given by Todd Carusillo.

We have received the check from CIRMA for \$3991.00 on 8/10/2022 that is our portion of the \$5M surplus.

On 8/11/2022 received the first payment from the ARPA tranche of \$145,601.17. We are waiting on the second part of the ARPA tranche \$278,052.09 expected 12-30 of August.

The town has received the bill for the year from attorney Chip Roraback for \$2500.00. Last December through January an additional \$1750.00 was spent for Avon Attorney Mark Connolly for the Leya Edison review bringing the total to \$3250.00 for attorneys.

The Animal Control final billing was \$4788.00 from Jan-March and \$538.00 for end of March-April bill. The total is \$5326.00 for fiscal year 2022 with a balance of \$962.00 that can be moved back to the General fund.

Todd met with two contractors regarding repair to damaged cemetery grave markers. Matt Sweet will identify how much the town can spend on repair costs per gravesite. Bob Valentine noted that the East Street Cemetery fund is fully funded and there is ample funds in Capital Non-Recurring for all other cemeteries.

George Sinnomin had a personal matter and had to postponed the scheduled 8/16/22 audit. We are still waiting to do the audit

The security keys from Yucatech are completed today therefore we can get the Cyber insurance required. Virginia made the application today.

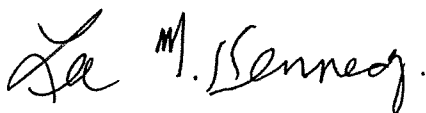
The Pavilion roof is complete and the electrical is still pending. The plaque for the Schuster's to be placed at the Pavilion is complete. Hobby Trophy World in Torrington made the aluminum and Kelly Williams Cabinetry made the wooden frame.

#### **CORRESPONDENCE: None**

#### **OTHER BUSINESS: None**

#### **ADJOURN:**

Bob Valentine made a motion to adjourn the meeting and it was seconded by Bill Lane. All voted in favor and the motion carried. The meeting was adjourned at 7:48 pm



Lee M. Kennedy  
Board of Finance Clerk

Received Aug. 25, 2022 @ 3:25 P.M.

Attest Barbara Z. Buey  
Goshen Town Clerk