

own of Goshen
BOARD OF SELECTMEN
REGULAR MEETING
Tuesday May 11, 2021

This meeting held and recorded via Zoom.us and is available as a recording

PRESENT: Robert P. Valentine, Mark S. Harris, Dexter S. Kinsella

OTHERS: Cindy Barrett, Pat Reilly, Todd Carusillo

1. Call to order: Robert P. Valentine called the meeting to order at 5:06 p.m.

2. Approval of the minutes of the meeting of May 4, 2021:

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to approve the minutes of May 4, 2021 as corrected. (Page 3, paragraph 5 – correct identification should read **(Ford F-550)**). Voted unanimous.

3. Matters Arising Out of the Minutes: A question arose regarding the Asphalt Bid, Key-cut milling means *a milling of the roadway at the beginning of a shimming course and at the end*. Also, Goshen Public Works uses Class 1 and Class 2 asphalt; the State uses Superpave mix.

4. Approval of the Payroll and Warrant – May 13, 2021

In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** to approve the total warrant and payroll of May 13, 2021 in the amount of \$52,044.96 Included in this warrant were the payroll in the amount of \$24,633.28 and the warrant in the amount of \$27,411.68. Voted unanimous. Invoices highlighted: John Hancock, Pension: \$5,219.12; Trinity Health Ambulance: \$1,600.00

5. Public Comment: Pat Reilly asked about the chip seal project done on Route 4. Bob did not receive any information from the State. Goshen is using their own chip seal specifications. Todd Carusillo asked about Goshen's method of milling roads to be repaved. Bob answered that Goshen uses a full depth reclamation of old paving as opposed to the State's method of just milling off a portion of the asphalt and then repaving.

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6. First Selectman's Report:

Bob stated that he spent time this past week in his capacity as member of the executive committee for NWCOG, participating in the interview process for hiring someone to replace Rick Lynn, Executive Director of NWCOG. Rick is retiring and will be missed. Rick has done an excellent job for the member towns of the NWCOG. The services that NWCOG provides are invaluable.

The Goshen Conservation Commission and Goshen Business Circle will be installing a "pollinator" garden, located near the two benches adjacent to the Town Hall parking lot. The BOS gave permission for this project. The public can make donations to the GBC to support this project.

The dollar amount from the American Rescue Plan is 1.9 trillion. Goshen's portion is approximately \$847,932 of which ½ will be received in 2021 (\$423,961.00) and the other half will be received in 2022.

Bob just received guidance on how the funds can be utilized. It appears the funds can be used to offset anticipated lost revenue due to COVID. Bob will confer with Martin Heft, OPM (Official of Policy and Management) to be sure that his interpretation is correct. We still don't know if the allocation of the funds are done by the Board of Selectmen or the Board of Finance.

Camp Cochepianee summer camp will be opened under a more normal schedule this summer. The Camp Counselors will be paid the State minimum wage of \$13.00/hr. The weekly pay rate for CIT's (Counselors in Training) will be \$100.00. The BOF will be asked to reinstate \$3,000 from the original reduction for camp staff of \$6,000 for next fiscal year.

7. Correspondence: None

8. Old Business: None

a. Town Continuation of Operations RE: COVID-19 Governor Lamont's Executive Orders:
REMINDER: On May 19th, the Sector Rules will cease; on May 20th the Governor's Executive Orders will cease. Bob received an email advising that there are only 2 COVID-19 hospitalizations in Litchfield County Hospitals.

b. Appointments: None

c. Budgets:

The following budget was discussed: *Recreation*

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Henrietta Horvay has advised, regarding the public information booklet for budget information that the column heading "Actual Budget" 2019-2020 is in error. Those listed were budgeted numbers. Virginia Perry modified the budget appropriately and reposted it on the website.

d. Bid Selection 4 GO Truck Body and Wind Plow Package:

Further clarification on this bid was submitted by Garret Harlow, Supervisor of Public Works. Mr. Harlow recommends Truck Builder of Plymouth, CT – Total price \$120,736.00.

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to accept the bid price of \$120,736.00 for the 40 GO Truck Body and Wing Plow Package from Truck Builder of Plymouth, CT as recommended. Voted unanimous.

Road Shimming 2021, Recommendation of Bidder:

As part of the 10-year road maintenance plan under chip sealing a block of roadways in the south central area of town, Mr. Harlow is recommending S&S Asphalt Paving, Inc. of Southbury, CT for \$118.00 per ton for asphalt in place and \$17.00/per lineal foot for key cuts.

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to accept the recommendation of S&S Asphalt Paving, Inc. of Southbury, CT for \$118.00 per ton for asphalt in place and \$17.00/per lineal foot for key cuts as recommended by Public Works Supervisor. Voted unanimous.

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to add to the agenda under (9) New Business: 9a.Tax Collector's Report, April 30, 2021: 9b Small Cities Grant. Voted unanimous.

9. New Business:

a. Tax Collector's Report, April 30, 2021:

The Tax Collector's Report for April 30, 2021 was reviewed by the Board. The Collection rate – collected less refunds vs. total budgeted was 100.41% of anticipated revenue. This was in line with collection rates of previous years.

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to receive the Tax Collector's Report for April 30, 2021 as submitted. Voted unanimous.

b. Small Cities Grant:

Bob Valentine explained the application process for the CDBG (small cities development block grant) application process. The Town is required to hold a Public Hearing. Because of details

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related to the scope of work that will be included in the application, it was suggested planning for the Public Hearing during the week of June 1 thru 4 or perhaps the week of June 7; the last possible date is June 10th. Upon deciding for a date for this Public Hearing, a notice will be publicized accordingly. Upon the Town's deciding on a specific date, Bob will respond for finalization of said hearing.

(A Zoom meeting is anticipated for this event.)

10. Any Other Business:

An ACIR meeting was held last Friday where it was announced that a bill is currently in the Legislature regarding the continuance of electronic and "hybrid" meetings. It is anticipated that Governor's Executive order 7b will be extended beyond the May 20 deadline.

Selectman Mark Harris asked if the Town Hall will be open for use by town organizations for their meetings. It may be better to use Camp Coch inasmuch as the main room accommodates social distancing practices.

11. Adjournment:

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to adjourn the meeting at 5:47 p.m. Voted unanimous.

Lucille A. Paige, First Selectman's Aide

Lucille A. Paige

Received May 13, 2021 @ 3:40 P.M.

Attest Brian Z. Bue
Goshen Town Clerk



TOWN OF GOSHEN

38 TORRINGTON ROAD – GOSHEN, CT 06756
PHONE 860 491-6029 FAX 860 491-6036

GARRET D. HARLOW, PLA – PUBLIC WORKS SUPERVISOR

April 20, 2021

Board of Selectmen
Town of Goshen
42A North Street
Goshen, CT 06756

**Re: Letter of Recommendation
Bid Selection – 4-GOTruck Body & Wing Plow Package**

Goshen Selectmen:

On behalf of The Town of Goshen, I would like to offer this Letter of Recommendation for Truck Builder of Plymouth, CT for their bid as submitted on April 6, 2021.

This recommendation is based on the following:

- Only bidder fully meeting specifications as outlined in the Bid.
- Delivery of unit expected to Town by December 15th, 2021.
- Currently have this body in the fleet, highest quality body available.

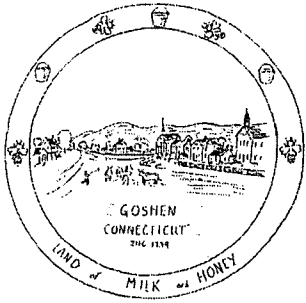
Pricing details as listed below:

Base Bid Price:	\$115,896.00
Add. Alt. - Hitch:	<u>\$4,840.00</u>
Total Bid Price:	\$120,736.00

Please contact me if you have any questions.

Respectfully submitted,

Garret Harlow, PLA, Supervisor
Town of Goshen – Public Works



TOWN OF GOSHEN

38 TORRINGTON ROAD – GOSHEN, CT 06756
PHONE 860 491-6029 FAX 860 491-6036

GARRET D. HARLOW, P.L.A., PUBLIC WORKS SUPERVISOR

May 11, 2021

Board of Selectmen
Town of Goshen
42A North Street
Goshen, CT 06756

**Re: Road Shimming 2021
Recommendation of Bidder**

Goshen Selectmen:

The public works department as a part of the 10 year road maintenance plan will be chip sealing a block of roadways in the south central area of Town this June.

Per public bid I am recommending to enter into contract with **S&S Asphalt Paving, Inc.** of Southbury, CT for \$118.00 per TN. of asphalt in place and \$17.00 per LF. of Key Cuts per. The work is to cap over areas of cold mix asphalt that is unravelling or wheel rutted prior to chip sealing of the roads. Work is to performed in May, and per Town of Goshen Specifications.

Sincerely,

Garret D. Harlow
Public Works Supervisor

Bob Valentine

From: Cathy Petracone <cpetracone@HousingEnterprises.com> on behalf of Cathy Petracone
Sent: Tuesday, May 11, 2021 11:13 AM
To: 'Bob Valentine'
Cc: David Berto; Michelle Mead
Subject: Goshen - CDBG 2021

Good Morning Bob:

As part of the CDBG application process, the Town is required to hold a Public Hearing. There are specific requirements related to the timing of the publication of the notices for the hearing. Because we are still working on details related to the scope of work that will be included in the 2021 CDBG application, we would suggest planning for the Public Hearing during the week of June 1-4. If that is not good with you, then we could schedule for the week of June 7 with the last possible date being June 10, 2021. This will allow the two notifications to be published in the newspaper as required and notices to be posted.

For this Town sponsored hearing, you should have a town coordinator, who can be called a moderator. There is not a requirement that there be an official "Moderator" as there is for other types of meetings. The meeting will need to be recorded and there will need to be official certified minutes, and a list of attendees.

Once you have a Public Hearing date, we will prepare a draft of the notice and get it to you for review.

In the meantime, would you be available on Friday for a Zoom meeting so that we can discuss the preliminary thoughts regarding the scope of work for the application? We are available most of the day – please let us know what might work for you.

Thanks,

Cathy Petracone

Cathy Petracone, Project Manager
Housing Enterprises, Inc.
51 College Street
Enfield, CT 06082
860.741.9837 Phone
413.626.8709 Cell
860.698.6725 Fax
cpetracone@housingenterprises.com

REAL Projected Camp Saleries & Wages

2021	TOTAL		Total budgeted for staff & waterfront combined 2021-2022		Difference
	\$47,915.50		\$44,894.00		\$3,021.50

General Staff

Position	Rate	Hours Per Week	Weeks	Total Hours	Name	Total
Assistant Director	17.5	35	7.00	245.00	Rachael Malok	\$4,287.50
Total	17.5			245.00		\$4,287.50

Councelors

Position	Rate	Hours Per Week	Weeks	Total Hours	Name	Total
Pre K	\$13.00	35	6.5	227.5		2957.5
Pre K	\$13.00	35	6.5	227.5		2957.5
K-1	\$13.00	35	6.5	227.5		2957.5
K-1	\$13.00	35	6.5	227.5		2957.5
2-4	\$13.00	35	6.5	227.5		2957.5
2-4	\$13.00	35	6.5	227.5		2957.5
5-6	\$13.00	35	6.5	227.5		2957.5
5-6	\$13.00	35	6.5	227.5		2957.5
Float/ replacement	\$13.00	32	6.5	208		2704
Total	\$117.00	312		2028		\$26,364.00

Waterfront

Position	Rate	Hours Per Week	Weeks	Total Hours	Name	Total
Waterfront Director	\$16.00	32	6.5	208		\$3,328.00
Lifeguard	\$14.00	32	6.5	208		\$2,912.00
Lifeguard	\$14.00	32	6.5	208		\$2,912.00
Lifeguard	\$14.00	32	6.5	208		\$2,912.00
Total	\$58.00	128		832		\$12,064.00

CIT's

Position	Weekly Rate	Hours Per Week	Weeks	Total Hours	Name	Total
CIT	\$100.00	35	6.5			650
CIT	\$100.00	35	6.5			650
CIT	\$100.00	35	6.5			650
CIT	\$100.00	35	6.5			650
CIT	\$100.00	35	6.5			650
CIT	\$100.00	35	6.5			650
CIT	\$100.00	35	6.5			650
CIT	\$100.00	35	6.5			650
Total	\$800.00					\$5,200.00

Jr. CITs

Position	Rate	Hours Per Week	Weeks	Total Hours	Name	Total
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Total						\$0.00

	TOTAL	21-22 BUDGET	DIFFERENCE
Camp Salaries & Wages	\$35,851.50	\$34,258.00	\$1,593.50
Based on 9 hourly camp employees:			
(1) Assistant Director= \$4,287			
(9) Councelors= \$25,772			
(8) CITs=\$4,680			
	TOTAL	21-22 BUDGET	DIFFERENCE
Camp Waterfront	\$12,064.00	\$10,636.00	\$1,428.00
Based on 4 employees:			
(1) Waterfront Director= \$3,328			
(3) Lifegaurds= \$8,736			