

Town of Goshen
BOARD OF SELECTMEN

REGULAR MEETING

Tuesday December 14, 2021

This meeting held in-person and recorded via Zoom.us and is available as a recording

PRESENT: Todd M. Carusillo, Mark S. Harris, Dexter S. Kinsella

OTHERS: Cindy Barrett; Henrietta Horvay; Jim Withstandley

1. Call to order: Todd M. Carusillo called the meeting to order at 5:02 p.m.

2. Approval of the minutes of the meeting of December 7, 2021:

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to approve the minutes of December 7, 2021 as submitted. Voted unanimous.

3. Matters Arising Out of the Minutes: None

4. Approval of the Payroll and Warrant – December 16, 2021

In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** to approve the total warrant and payroll of December 16, 2021 in the amount of \$66,437.18, Included in this warrant were the payroll in the amount of \$16,884.47 and the warrant in the amount of \$49,552.71 Voted unanimous. Items of note: Card Member Services (VISA)-\$1,986.38; John Hancock (pension)-\$4,723.39; Sepples Tree Removal-\$8,375.00; USA Waste (recycling)-\$8,163.00.

5 . Public Comment:

Henrietta Horvay requested that when bids are opened at BOS meetings, the name of the company submitting the bid be announced along with the bid dollar amount. In addition, when appointments to boards and commissions are made (to fill a vacancy) there should be a procedure to follow.

Cynthia Barret questioned why the speed monitors on Beach Street have been removed. She was told that the monitors sustain damage from sand on the roads in winter; the monitors will be replaced in the Spring. Garret Harlow will get the results from the speed monitor and share with the BOS.

6. First Selectman's Report:

Todd reported that the COVID-19 cases number in Litchfield County is down to 16.

The COVID-19 count of cases in Litchfield County was 21 and has dropped down to 17.

Todd reported having a meeting with *Eversource* representatives, Steve Silver and Dan Davis. He was apprised of the new priority system operations and other information pertinent to the "town" of Goshen.

Todd met with Garret Harlow, Supervisor of Public Works, along with Dave Battistia, PE, of Leonard Engineering to discuss relining of culvert pipes on West Hyderdale Dr. Mr. Battistia did a feasibility study and will examine the prices and submit same to Mr. Harlow and Todd.

Todd reported that the town's labor attorney has retired. Attorney Chip Roraback in phone conversation, has recommended Attorney John Latisia, of New Haven. His fees are in the normal/general fees charged for services for labor issues with municipalities.

Todd and Garret Harlow had a meeting with Cardinal Engineering regarding bridges in Goshen. They focused on West Hyderdale Dr. and in particular East Street South where the water station caused some erosion. Garret Harlow will review the report of the findings and share it with the BOS.

Garret Harlow submitted a report to Todd regarding the purchase of roadside mowing tractor vs. renting one. Approximate price is \$151,128.32 new (John Deer 610-6105E, 4-wheel drive). He also listed the monetary benefits of ownership. He awaiting another quote from Kabota with comparable specifications.

Todd was advised that the employees of our Public Works Dept. requested the allowance for breakfast/lunch be increased from the \$6.00 per meal (instituted back in 2004). After discussion of price increases since that time, it was agreed that the (8:00 p.m. to 12:00 a.m.) shifts would have their breakfast/lunch allowance increased. In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** to increase the breakfast/lunch allowance for PW works:

From \$6.00 to \$10.00 breakfast

From \$8.00 to \$12.00 dinner

Motion voted unanimous.

Todd announced that the CTAC (Cable Optimum/Altice) will hold their meeting on Thursday, January 13, 2022 at 6 :30 p.m. at the Litchfield Fire House; should anyone be interested in Broadband.

Todd advised that in reviewing the "Purchase Order Guidelines" as it pertains to purchases made buy Public Works Dept., which are generally large-scale items, be increased from items costing over \$1,000 go out to competitive bid, resulting in a minimum of three (3) bids. Selectman Kinsella requested that records be kept on these items under \$2,500 showing due diligence in obtaining economical pricing.

In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** to allow the Public Works Department Only, to make purchases without competitive bids up to and not to exceed \$2,500 minimum value. Voted unanimous. Public Works is encouraged to get the best value in every instance and keep records to justify every decision with the best intent of the town.

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to add to the agenda under 8. Old Business: 8b. Fuel Tracking System Bid. Voted unanimous.

7. Correspondence: None

8. Old Business: None

8a. Appointments: None

8b. Fuel Tracking System:

Garret Harlow, Supervisor of Public Works, has submitted his recommendation for Lemelin Environmental Services, Inc. of Chicopee, Mass. His recommendation is based on:

- Low bid submission
- Meets the general intent of the specifications

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- Positive conversation with existing system owners
- Installation schedule
- Knowledgeable; ability to speak to technical aspects of the project

For One (1) GIR Pedestal and W150 software installed w/training: \$12,097.00

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to accept the recommendation from Garret Harlow, Supervisor of Public Works, for the *Fuel Tracking System* per the aforementioned positive submissions. Voted unanimous.

9. New Business: None

10. Other Business: None

11. Adjournment:

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to adjourn the meeting at 5:25 p.m. Voted unanimous.

Lucille A. Paige, First Selectman's Aide