

Town of Goshen
BOARD OF SELECTMEN

REGULAR MEETING
Tuesday April 12, 2022

This meeting held in-person and recorded via Zoom.us and is available as a recording

PRESENT: Todd M. Carusillo, Mark S. Harris, Dexter S. Kinsella

OTHERS: Henrietta Horvay; Cindy Barrett; Jim Withstandley; Don Wilkes; Paul Collins; Susan Rinaldi; Antionette Lott; Bill Clinton; Audrey Blondin

1. Call to order: Todd M. Carusillo called the meeting to order at 5:00 p.m.

2. Approval of the minutes of the meeting of April 5, 2022:

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to approve the minutes of April 5, 2022 as submitted. Voted unanimous.

3. Matters Arising Out of the Minutes: The correct identification in the appointment of Ms. Janelle Carroll should have read *Agricultural Council*.

4. Approval of the Payroll and Warrant – April 14, 2022:

In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** to approve the total warrant and payroll of April 14, 2022 in the amount of \$136,836.01. Included in this warrant were the payroll in the amount of \$28,122.90 and the warrant in the amount of \$108,713.11. Voted unanimous. Items of note: VISA -\$5,325.11; *Friends of Dog Pond- \$21,074.00; Morton Salt - \$14,311.33; USA Waste & Recycling - \$8,163.00. *Friends of Dog Pond monies were held in town treasury because "Friends" wasn't a 501 3c association. Now that "Friends" *have become a 501 3c*, the funds are being turned over to them.

5. First Selectman's Report:

Last week COVID-19 cases in Litchfield County remain at 0. Good news.

Kudos to Paul Collins and his staff on the Recycling and Trash Committee for conducting an outstanding job at their Annual Recycling Day this past Saturday. Paper recycling, electronics, mattresses were busy throughout the event.

Todd presented his letter to the City of Torrington and Town of Litchfield regarding Goshen's withdrawal from the "Regional Animal Control Contract" that was signed in 2018. The withdrawal will begin April 30th, 2022.

Todd pointed out that Bill Clinton of Milton Road is Goshen's bona fide Veteran's contact. An event sponsored by the Governor's Office will be taking place soon (date to be announced) wherein Goshen's veterans will be honored at a ceremony to take place at Camp Cochipianee.

Todd wants to remind the families of Goshen of the **Carlisle Fund** available to children under the age of 18. These funds can provide financial medical assistance for ear, eye, nose, and teeth, whose parents or guardians are unable to afford such care and treatment. Residents can contact Town Hall for information.

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Todd reported that the percentage of tax collections for Goshen to date:

Real estate: 99.57%, Personal Property: 99.54% MV Regular: 97.86%; Motor Vehicle Supplement: 93.36%

6. Public Comment:

Paul Collins publicly thanked the Torrington Savings Bank for sponsoring the shredding event here in Goshen. The event was an outstanding success. Electronics had 12 pallets full, there were 57 or 58 mattresses, 105 pounds of plastic, etc. This was an excellent display of the town working together. Paul is very grateful for everyone's effort that made it a great success.

Cindy Barrett gave a "ditto" to Paul Collin's remarks regarding the very successful "Recycling Day". The large amount of plastics was great.

Audrey Blondin also wanted to thank everyone who participated in the successful "Recycling Day" event. She also wished everyone a great Easter and Passover.

7. Correspondence:

Todd received another invoice from Torrington for the Regional Animal Control Program. Over and above the bill cited in the previous minutes for October thru December - \$5,576.56, Goshen received another bill in the amount of \$6,311.54 that was for July – September 2021. Total for the two billing periods: \$11,888.10. Far too much for only eight dogs from Goshen that may be picked up.

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was voted to add to the agenda under item **8. Old Business, 8c. Animal Control**. Voted unanimous.

8. Old Business:

8a. Appointments

In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** appoint to the Agriculture Council, Antionette Lott and Susan Rinaldi. Voted unanimous.

In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** to appoint Neil White to the Economic Development Committee (EDC). Voted unanimous.

8b. Budgets:

Budgets discussed: Animal Control; Employee Benefits; Capital Expenditures.

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to receive the aforementioned budget projections with the understanding that they may be subject to adjustments and forwarded to the BOF. Voted unanimous.

8. Animal Control:

The letter to Attorney Chip Roraback for rescinding Goshen's membership in the Regional Animal Control Contract to be implemented by May 1, 2022 began the process. This will enable Goshen to have someone for animal control to be in place. **This facility will be for dogs and cats only.** Other problems with animals of the forest must be given to DEEP to handle. This information will be published in detail in the next edition of *Town Topics*.

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In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** to approve the letter of withdrawal from the Regional Animal Control in Torrington. The letter along with copies of the two contracts: Animal Control Officer – Kate Graham and Assistant Animal Control Officer – John Malahan will be enclosed with these minutes. Voted unanimous.

9. New Business:

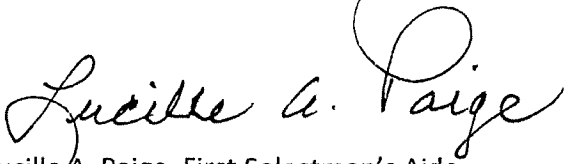
Mrs. Henrietta Horvay reiterated her suggestion to having "Public Comment" on the BOS agenda further down in order for the public to comment on business further up on "whole" the agenda.

Selectman Mark Harris announced that from April 26 to April 27 "**Give Local**" for County donations/gifting to 501-3c organizations can receive matching funds. 48 hours "on line" to "give local". Waterbury Community Foundation heads this up. It's a great way to fund our local Goshen organizations and receive matching funds for same.

10. Other Business: None

11. Adjournment:

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to adjourn the meeting at 5:35 p.m. Voted unanimous.

A handwritten signature in cursive script that reads "Lucille A. Paige". The signature is written in black ink and is positioned above the printed name.

Lucille A. Paige, First Selectman's Aide



TOWN OF GOSHEN

42 NORTH STREET, GOSHEN, CT 06756-0187
PHONE (860) 491-2308 x 221 FAX (860) 491-6028

Todd M. Carusillo, FIRST SELECTMAN

April 11, 2022

To: City of Torrington
Honorable Elinor Carbone
140 Main Street
Torrington, CT 06756

Town of Litchfield
Honorable Denise Raap
P.O. Box 488
Litchfield, CT 06759

Dear Elinor & Denise:

The Town of Goshen is withdrawing from the Regional Animal Control Contract signed in 2018, as of April 30th 2022.

The Town of Goshen thanks both of you for this opportunity to be part of the Pilot program for the Regional Animal Control Facility. At this time, the Town of Goshen is currently not in contract. However, Goshen will fulfill its obligations in final payments to the City of Torrington for the coverages these past few months.

October - December bill has been processed, July - September bill was received on 4/7/2022. We have not received January - March, and the month of April, should be our final payments.

Again, thanks for the opportunity.

Best regards,

Todd M. Carusillo
First Selectman

Cc: Dexter Kinsella, Selectman
Mark Harris, Selectman
Denise Rapp, First Selectman of Litchfield
Kate Malanca, Fiscal Office Town of Goshen

TOWN OF GOSHEN

INDIVIDUAL SERVICES CONTRACT

TYPE OF SERVICE:

Animal Control Officer Kate Graham

PRIMARY RESPONSIBILITIES:

Enforces all applicable ordinances and State statutes for the Town of Goshen.

Responsible for 24/7 on-call services for the handling of all calls from the citizens of Goshen in reference to problems concerning dogs and cats only.

Transports dogs and cats to be confined to a kennel (Katalyst Kennels LLC.) designated by the Board of Selectmen. Handles all necessary arrangements to impound, release to owners, or destroy such animals.

Boarding & care of animals kept at the Facility, will include but not limited to, Veterinary care of animals, food, water, medicines, vitamin supplements and vaccinations.

Kennel operator shall maintain the Facility to State & USDA standards.

Submits a monthly report of all activities including all phone complaints, regardless of follow-up procedures, on or before the fifteenth of the following month.

Refers complaints not falling under the jurisdiction of the Animal Control Officer to the correct authority.

Makes arrangements with the Goshen Assistant Animal Control Officer to cover when not available.

QUALIFICATIONS / KNOWLEDGE / SKILLS:

Ability to deal effectively with members of the Town government, citizens and outside agencies. Experience handling animals under stressful circumstances. Owns vehicle in which animals may be transported.

SPECIAL PROVISIONS:

No animal is to be sold for experimental purposes but may be sold as a pet.

The Town of Goshen will provide a snare pole, dog trap, collars, leads, trash bags, rubber gloves, crates, muzzles and other appropriate equipment as agreed upon by the Board of Selectmen.

The Town will provide the budget needed for the appropriate legal notices and other administrative tasks.

Veterinary service will be provided by Sand Road Animal Hospital 860-824-5223.

The dog owner will pay boarding fees for their lost or stray dog or dogs at a max of \$15 dollars per day.

Assistance may be sought from the State Animal Control Officer.

INDIVIDUAL SERVICES CONTRACT

Animal Control Officer

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TERMS OF THE CONTRACT:

The Animal Control Officer and Asst. will undergo training by the CT Department of Agriculture to become certified and maintain these credentials annually and must provide copy of certification to the Town of Goshen.

The Animal control Officer will be paid \$500.00 per month, totaling \$ 6,000.00 for the fiscal year. The Selectmen can revisit this if call hours increase.

All fees and fines shall be paid to the Town of Goshen before release of dog or cat, or any on site collections shall be turned over to the Town of Goshen. Kennel overnight fees will stay with Kennel operator.

The Town of Goshen will provide General Liability and Worker's Compensation coverages while the Animal Control Officer is acting within the scope of the duties as described on behalf of the Town of Goshen.

This agreement may be terminated by the Board of Selectmen if the Animal Control Officer does not fulfill the requirements of the contract.

This contract is for the period July 1, 2022 to June 30, 2027. With a five-year extension thru 2032.

First Selectman

Animal Control Officer

Prepared: June 8, 1993
Approved: July 8, 1997
Revised: April 4, 2000
Approved: April 4, 2000
Revised: October 1, 2001
Approved: October 2, 2001
Revised: April 6, 2022
Approved: April 12, 2022

TOWN OF GOSHEN

INDIVIDUAL SERVICES CONTRACT

TYPE OF SERVICE:

Assistant Animal Control Officer John Malahan

PRIMARY RESPONSIBILITIES:

Enforces all applicable ordinances and State statutes for the Town of Goshen.

Responsible for 24/7 on-call services for the handling of all calls from the citizens of Goshen in reference to problems concerning dogs and cats only.

Transports dogs and cats to be confined to a kennel (Katalyst Kennels LLC.) designated by the Board of Selectmen. Handles all necessary arrangements to impound, release to owners, or destroy such animals.

Boarding & care of animals kept at the Facility, will include but not limited to, Veterinary care of animals, food, water, medicines, vitamin supplements and vaccinations.

Kennel operator shall maintain the Facility to State & USDA standards.

Submits a monthly report of all activities including all phone complaints, regardless of follow-up procedures, on or before the fifteenth of the following month.

Refers complaints not falling under the jurisdiction of the Animal Control Officer to the correct authority.

Makes arrangements with the Goshen Animal Control Officer to cover when not available.

QUALIFICATIONS / KNOWLEDGE / SKILLS:

Ability to deal effectively with members of the Town government, citizens and outside agencies. Experience handling animals under stressful circumstances. Owns vehicle in which animals may be transported.

SPECIAL PROVISIONS:

No animal is to be sold for experimental purposes but may be sold as a pet.

The Town of Goshen will provide a snare pole, dog trap, collars, leads, trash bags, rubber gloves, crates, muzzles and other appropriate equipment as agreed upon by the Board of Selectmen.

The Town will provide the budget needed for the appropriate legal notices and other administrative tasks.

Veterinary service will be provided by Sand Road Animal Hospital 860-824-5223.

The dog owner will pay boarding fees for their lost or stray dog or dogs at a max of \$15 dollars per day.

Assistance may be sought from the State Animal Control Officer.

INDIVIDUAL SERVICES CONTRACT

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Animal Control Officer

TERMS OF THE CONTRACT:

The Animal Control Officer and Asst. will undergo training by the CT Department of Agriculture to become certified and maintain these credentials annually and must provide copy of certification to the Town of Goshen.

The Animal control Officer will be paid \$200.00 per month, totaling \$ 2,400.00 for the fiscal year. The Selectmen can revisit this if call hours increase.

All fees and fines shall be paid to the Town of Goshen before release of dog or cat, or any on site collections shall be turned over to the Town of Goshen. Kennel overnight fees will stay with Kennel operator.

The Town of Goshen will provide General Liability and Worker's Compensation coverages while the Animal Control Officer is acting within the scope of the duties as described on behalf of the Town of Goshen.

This agreement may be terminated by the Board of Selectmen if the Assistant Animal Control Officer does not fulfill the requirements of the contract.

This contract is for the period July 1, 2022 to June 30, 2027. With a five-year extension thru 2032.

First Selectman

Assistant Animal Control Officer

Prepared: June 8, 1993
Approved: July 8, 1997
Revised: April 4, 2000
Approved: April 4, 2000
Revised: October 1, 2001
Approved: October 2, 2001
Revised: April 6, 2022
Approved: April 12, 2022