

TOWN OF GOSHEN
BOARD OF SELECTMEN
Regular Meeting
Tuesday, March 10, 2020

PRESENT: Mark S. Harris, Robert P. Valentine, Dexter S. Kinsella

OTHERS: Jim Withstandley; Dawn Wilkes

1 Call to order: Robert P. Valentine, First Selectman called the meeting to order at 5:01 p.m.

2. Approve the minutes of the March 3, 2020 Regular Meeting:

In a **motion** made by Mark S. Harris, seconded by Robert P. Valentine, it was **voted** to approve the minutes of the meeting of March 3, 2020 as submitted. Voted unanimous.

3. Matters Arising out of the minutes: None

4. Approval of Payroll and Warrant – March 12, 2020:

In a **motion** made by Mark S. Harris, seconded by Robert P. Valentine, it was **voted** to approve the total warrant and payroll for March 12, 2020 in the amount of \$69,369.08. Included in this warrant were the payroll in the amount of \$24,831.45 and the warrant in the amount of \$44,537.63. Voted unanimous. Included were payments for: CIRMA (Workers Comp.) \$18,077.00; Morton Salt (Winter Salt) \$6,101.25; Yucatech (Technical Support) \$2,732.54.

5. Public Comment: None

Dexter Kinsella arrived at 5:15

6. First Selectman's Report:

Bob Valentine reported attending a meeting with Chief Elected Officials, Emergency Services and Emergency Management Directors at the TAHD (Torrington Area Health District). Leslie Polito, and others from the TAHD shared information on the Coronavirus. This meeting was very informative as to what to do to be prepared. The Centers for Disease Control and Prevention, (CDC) have developed protocols, i.e., thorough hand washing, keep hands away from face, refrain from personal handshakes; clean hard surfaces once a day, etc. Bob will distribute a memo citing measures to be taken by town employees.

In addition, he reported that he was a participant in a "conference" call Monday from the Governor's Office which included Chief Elected Officials, Superintendents, Department of Health and State Emergency Management personnel. Discussed was the evolving nova coronavirus, COVID 19 and recommendations on public assembly. Also discussed was the potential for the spread of COVID-19 and the evolving situation within the State.

Today at 2:25 pm the Governor issued a "*Declaration of Public Health and Civil Preparedness Emergencies*" throughout the State, to remain in effect through September 9, 2020, unless terminated earlier by the Governor. The declaration states "Municipalities, local health officials, and local education officials are directed to follow previously issued guidance and apply relevant

principles of risk management to decisions about whether to cancel, modify, or postpone large gatherings, public events, or travel.”

Bob has received notice from the office of Lt. Governor Susan Bysiewicz that the Veterans Ceremony scheduled for Monday, March 16th at Camp Cochipianne has been postponed until further notice as a precaution during the coronavirus COVID 19 emergency.

Earle Tyler, Town Custodian, will be cleaning all surfaces at Town Hall on a daily basis until further notice.

Bob will be crafting a memo to town employees concerning the coronavirus COVID 19 to encourage employees to stay home if they feel ill with symptoms similar to COVID 19 or if they come in contact with some who has been confirmed to have COVID 19.

In a **motion** made by Robert P. Valentine, seconded by Mark S. Harris, it was **voted** to add to the agenda, under item 9. New Business, 9c. A Municipal Affordable Housing Grant Application. Voted unanimous.

7. Correspondence: None

8. Old Business:

8a. Appointments: Goshen Agricultural Council

In a **motion** made by Robert P. Valentine, seconded by Dexter S. Kinsella, it was **voted** to appoint Hope Thorn to fill a vacancy on the Goshen Agricultural Council. Voted unanimous.

8b. Budgets:

The following budget submissions were reviewed; no action was taken.

Board of Finance

Fiscal Office

Rescue

9. New Business:

9a. Cemetery Mowing Bids:

CEMETERY MOWING BID

March 10, 2020

Price Per Mowing

| | | |
|--|----------------------------|----------|
| Valley's #1 Lawn Care, LLC 31 Hayes Road West Hartford, CT 06117 860-921-8944 | East Street Cemetery | \$ 80.00 |
| | Oviatt Cemetery | \$ 40.00 |
| | Hall Meadow Cemetery | \$ 50.00 |
| | Westside Cemetery | \$ 50.00 |
| | West Goshen Cemetery | \$ 50.00 |
| | Old Middle Street Cemetery | \$ 50.00 |

Price per Brush Hogging

| | |
|--------------------------------|-------------|
| Hall Meadow Cemetery | \$ 45.00/hr |
| Town Hall Prop. (Solar Panels) | \$ 45.00/hr |

Price Per Spring Clean-Ups

\$ 720.00

Price Per Fall Clean-Ups

\$ 850.00

Price Per Hour For Add'l Work

\$ 45.00/hr

Price Per Mowing

Prause Enterprises, LLC
 PO Box 66
 Goshen, CT 06756
 860-605-7504

| | |
|----------------------------|-----------|
| East Street Cemetery | \$ 110.00 |
| Oviatt Cemetery | \$ 75.00 |
| Hall Meadow Cemetery | \$ 125.00 |
| Westside Cemetery | \$ 85.00 |
| West Goshen Cemetery | \$ 80.00 |
| Old Middle Street Cemetery | \$ 75.00 |

Price Per Brush Hogging

| | |
|--------------------------------|-----------|
| Hall Meadow Cemetery | \$ 250.00 |
| Town Hall Prop. (Solar Panels) | \$ 220.00 |

Price Per Spring Clean-Ups

\$ 167.00/per cemetery

Price Per Fall Clean-Ups

\$ 190.00/per Cemetery

Price per Hour for Add'l work

\$ 60.00/per manhour

Price Per Mowing

Jespersen's Landscaping, LLC
 42 East Street South
 Goshen, CT 06756
 860-309-8031

| | |
|----------------------------|-----------|
| East Street Cemetery | \$ 100.00 |
| Oviatt Cemetery | \$ 100.00 |
| Hall Meadow Cemetery | \$ 100.00 |
| Westside Cemetery | \$ 100.00 |
| West Goshen Cemetery | \$ 100.00 |
| Old Middle Street Cemetery | \$1 00.00 |

Price Per Brush Hogging

| | |
|-----------------------------------|-----------|
| Hall Meadow Cemetery | \$ 250.00 |
| Town Hall Property (Solar Panels) | \$ 250.00 |

Price Per Spring Clean-Ups

\$ 250.00 per

Price Per Fall Clean-Ups

\$ 250.00 per

Price Per Hr. Additional Work

\$ 65.00 per hr

Price Per Mowing

| | | |
|----------------------|----------------------------|----------|
| Haeley, LLC | East Street Cemetery | \$ 55.00 |
| P0 Box 690 | Oviatt Cemetery | \$ 45.00 |
| Litchfield, CT 06759 | Hall Meadow Cemetery | \$ 55.00 |
| 860-601-5982 | Westside Cemetery | \$ 55.00 |
| | West Goshen Cemetery | \$ 50.00 |
| | Old Middle Street Cemetery | \$ 45.00 |

Price Per Brush Hogging

| | |
|-----------------------------------|----------|
| Hall Meadow Cemetery | \$ 65.00 |
| Town Hall Property (Solar Panels) | \$100.00 |

Price Per Spring Clean-Ups \$ 96.00**Price Per Fall Clean-Ups** \$ 96.00**Price Per Hour for Additional Work** \$ 28.00/hr**Price Per Mowing**

| | | |
|----------------------|----------------------------|-----------|
| Ducotey Bros. | East Street Cemetery | \$ 120.00 |
| Lawn Service, Inc | Oviatt Cemetery | \$ 75.00 |
| 463 Litchfield St. | Hall Meadow Cemetery | \$ 80.00 |
| Torrington, CT 06790 | Westside Cemetery | \$ 80.00 |
| 860-482-3165 | West Goshen Cemetery | \$ 85.00 |
| | Old Middle Street Cemetery | \$ 85.00 |

Price Per Brush Hogging

| | |
|----------------------|-----------|
| Hall Meadow Cemetery | \$ 150.00 |
| Town Hall Property | \$ 312.50 |

Price Per Spring Clean-Ups \$ 2,400.00**Price Per Fall Clean-Ups** \$ 2,400.00**Price Per Hour for Add'l Wrk** \$ 75.00/hr***East Street Cemetery – Trim Hydrangea \$ 550.00****9. New Business:****9b. Municipal Mowing Bids****MUNICIPAL LAWN MOWING AND BRUSH HOGGING****March 10, 2020****Price per mowing**

| | | |
|------------------------------|------------------------|-----------|
| Jespersen's Landscaping, LLC | Town Hall Property | \$ 50.00 |
| 42 East Street South | Public Works Property | \$ 75.00 |
| Goshen, CT 06756 | Tyler Lake Dam | \$ 400.00 |
| 860-309-8031 | 1097 East Street North | \$ 75.00 |
| | East Street South | \$ 650.00 |

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Price Per Brush Hogging

| | |
|-------------------------------|-----------|
| East St. South Property | \$ 650.00 |
| Town Hall Prop. (Solar Prop.) | \$ 300.00 |

Price Per Spring Clean-Ups \$ 250.00

Price Per Fall Clean-ups \$ 350.00

Price Per Hr. Additional Wrk \$ \$ 65.00

Price Per Mowing

DuCotey Bros. Lawn Service, Inc.
463 Litchfield Street
Torrington, CT 06790
860-601-7441

| | |
|-------------------------|----------|
| Town Hall Property | N/A |
| Public Work Property | \$ 70.00 |
| Tyler Lake Dam | \$100.00 |
| 1097 East Street North | \$ 80.00 |
| East St. South Property | N/A |

Price Per Brush Hogging

| | |
|-------------------------------|----------|
| East St. South Property | \$625.00 |
| Town Hall Prop. (Solar Prop.) | \$312.50 |

Price Per Spring Clean-Ups \$350.00* Public Works

Price Per Fall Clean-Ups \$350.00* Public Works

Price Per Hr. Additional Wrk \$ 75.00

Price Per Mowing

Haeley, LLC
PO Box 690
Litchfield, CT 06759
860-601-5982

| | |
|----------------------------|----------|
| Town Hall Property | \$ 40.00 |
| Public Works Property | \$ 38.00 |
| Tyler Lake Dam | \$ 50.00 |
| 1097 East Street North | \$ 40.00 |
| East Street South Property | \$ 70.00 |

Price Per Brush Hogging

| | |
|------------------------------|----------|
| East St. South Property | \$125.00 |
| Town Hall Prop. (Solar Prop) | \$ 75.00 |

Price Per Spring Clean-Ups \$ 75.00

Price Per Fall Clean-Ups \$ 75.00

Price Per Hr .Additional Wrk. \$ 30.00/hr

In a **motion** made by Mark S. Harris, seconded by Dexter S. Kinsella, it was **voted** to forward the aforementioned bids to Public Works Supervisor for review and recommendation. Voted unanimous.

9. New Business:

9c. A Municipal Affordable Housing Grant Application

The State of CT, Dept. of Housing has announced that they are accepting applications for planning grant funds from small municipalities, seeking to prepare and adopt an Affordable Housing Plan under the provisions of CGS 8-30j. This grant is being offered on a first-come, first-serve basis. Since Section 8-30j requires the Town to prepare an affordable housing plan, it would be in the best interest of Goshen to apply for the grant to help pay for such a plan. The Board of Selectmen must authorize submission of the grant application. ***Sec. 8-30j At least once every five years, each municipality will prepare or amend and adopt an affordable housing plan for the municipality. The municipality may hold public informational meetings or organize other activities to inform residents about the process of preparing the plan. Following adoption, the municipality shall regularly review and maintain such plan.***

Marty Connor, Town Planner submitted a letter to the Board of Selectmen encouraging the board to apply for the grant in order to defray the cost of putting a plan together.

In a **motion** made by Mark S. Harris, seconded by Dexter Kinsella, it was **voted** to authorize First Selectman, Robert Valentine to apply for a Municipal Affordable Housing Plan Technical Assistance Grant and enter into agreement(s) as necessary to expend any funds received. Voted unanimous.

10. Any Other Business: None

11. Adjournment:

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to adjourn the meeting at 5:51 p.m. Voted unanimous.

Respectfully submitted,
Lucille A. Paige, First Selectman's Aide