

**GOSHEN PUBLIC LIBRARY**  
**Minutes of Board of Directors Regular Meeting**  
**May 20, 2020**

**1. CALL TO ORDER:** Meeting called to order at 4:02 p.m. by Board President Henrietta C. Horvay.

**2. ATTENDANCE/PRESENT:** Via teleconference – Darlene M. Demetri, Lynn Steinmayer, Henrietta C. Horvay, Lucia L. Miller, and Diana Y. Bernard. Lynette A. Miller – Excused. Patrick Reilly present as a guest.

**3. MINUTES OF PREVIOUS MEETING:** Review of April 15, 2020 Meeting Minutes. Motion to accept the Minutes made by Lucia Miller and seconded by Diana Bernard. Motion passed by all present.

**4. MATTERS ARISING FROM MINUTES:** Henrietta asked Diana to report on the Wine Social at SMV. Diana called SMV and was told that we have to cancel the event.

**5. PUBLIC COMMENTS:** None.

**6. CORRESPONDENCE:** None.

**7. DIRECTOR'S REPORT:** Library Director Lynn Steinmayer reviewed the April 2020 report. She discussed programming that is all via Zoom now. Great Decisions has been going well and the Writers' Group has been meeting weekly. The Bookworms is a book group that has continued to meet once a month with the library's assistance. Give Local was on April 21<sup>st</sup> and 22<sup>nd</sup> and \$1,803.29 was donated to The Friends of the Library. Total circulation was 259. Kanopy had 43 movies watched and Hoopla had 59 downloads. OverDrive is more in the eBooks with 91 in circulation. Web visits were up. Lynn reviewed the January – April 2020 Profit & Loss. Brief discussion ensued. Motion to accept the April 2020 Director's Report made by Lucia Miller and seconded by Diana Bernard. Motion passed by all present. (Director's Report filed with Town Clerk)

**8. TREASURER'S REPORT:** Treasurer Lucia Miller reviewed the May 20 report. Please refer to attached report. Discussion Ensued. Lucia discussed the Monies Received Ledger. Totals for July through April of FY2019-20 are **\$627.45** in fines, copies, printer, fax, and disks going to the Town General Fund and Book replacements 581021 is **\$80.00**. Motion to accept the Treasurer's Report made by Darlene Demetri and seconded by Diana Bernard. Motion passed by all present. (Treasurer's Report Filed with Town Clerk)

**9. PRESIDENT'S REPORT:** Henrietta asked that all documents and items for the agenda be sent to her by the Friday before we meet, so she can file the agenda with Barbara Breor on the following Monday. Board officers and Lynn must email their respective reports directly to Barbara Breor to include with the agenda.

**10. OLD BUSINESS:**

- A. Invite Jeff Johnson, Henrietta Horvay, and Patrick Reilly to come to May meeting to speak with the Board in reference to formalize Board Members' understanding of the history of the Library Funds which were tabled from the February 19, 2020 meeting. Brief discussion ensued. Motion to table invitation to September made by Darlene Demetri and seconded by Lucia Miller. Motion passed by all present.
- B. Zoom Platform and explore other available platforms to hold meetings from the April 15, 2020 meeting. Brief discussion ensued. Motion to stay with the Zoom Platform made by Lucia Miller and seconded by Diana Bernard. Motion passed by all present.

**11. NEW BUSINESS:**

- A. Lynn Steinmayer: Present a reopening for Board approval. Motion to amend agenda from "Present a reopening for Board approval" to "Present a reopening for Board discussion" made by Darlene Demetri and seconded by Lucia Miller. Motion passed by all present. Lengthy discussion ensued.
- B. Lynn Steinmayer: We will need to supplement our print/DVD collection so will need approval for Library funds. Discussion ensued. Motion to approve \$500 from The Library Fund and \$500 from The Friends in matching dollars for Lynn to build the print/DVD collection made by Darlene Demetri and seconded by Lucia Miller. Motion passed by all present.
- C. Darlene Demetri and Lynn Steinmayer: Report on Sustainable CT. Discussion ensued. Darlene will email Board members more information to make them aware.

**12. ANY OTHER BUSINESS RIGHTLY BEFORE THE BOARD:** Replacement for Erin O'Neil. No appointment has been made yet. Discussion ensued.

**13. AJOURNMENT:** Motion to adjourn at 5:12 p.m. made by Darlene Demetri and seconded by Lucia Miller. Motion passed by all present.

**Next Regular Meeting on WEDNESDAY June 17, 2020 at 4:00 p.m.**

Respectfully submitted,



Darlene M. Demetri  
Library Board Secretary

Received May 26, 2020 8:50AM

Attest Megan Scanlon  
Asst. Goshen Town Clerk