

**GOSHEN PUBLIC LIBRARY**  
**Minutes of Board of Directors Regular Meeting**  
**May 19, 2021**

**1. CALL TO ORDER:** Meeting called to order at 4:00 p.m. by Board President Henrietta C. Horvay.

**2. ATTENDANCE:** Via teleconference – Darlene M. Demetri, Lynn Steinmayer, Henrietta C. Horvay, Lucia L. Miller, and Josephine Jones. Lynette A. Miller - Excused. Diana Y. Bernard – Absent. Guests - First Selectman Bob Valentine.

**3. MINUTES OF: Regular Meeting of April 21, 2021:** Motion to accept the Meeting Minutes made by Josephine Jones and seconded by Lucia Miller. Motion passed by all present.

**4. MATTERS ARISING FROM MINUTES:** None.

**5. PUBLIC COMMENTS:** First Selectman Bob Valentine addressed the Board in reference to the opening of Town Hall and Board and Commission meetings per the Governor's orders and CDC's new guidance on mask wearing. Per the Board of Selectmen's discussion of the day before, possibly next week the town will be transitioning to requiring masks for only those who are non-vaccinated. They will not be asking people whether or not they are vaccinated although it is not a HIPAA violation to do so. If he receives additional best practice guidance by next week from the Department of Public Health (DPH) that varies, then the Board of Selectmen will vary its decisions accordingly. As for meeting in person, he is also waiting for best practice guidance from DPH, so for the time being we will forego meeting in person. We are still under the Governor's Executive Orders as they relate to digital meetings, which has been extended into July. There is a Bill in the Connecticut legislature that will allow for hybrid meetings – in-person and online – beyond COVID-19 and well into the future as it is convenient for many people and eases concerns for those who may not feel comfortable meeting in person anytime soon. Lynn briefly mentioned about what to do when teachers bring students over to the library. She will speak with the principal to see if she has a preference for library staff wearing masks in those situations, but library staff have been meeting with students outside. Bob remained in the meeting.

**6. CORRESPONDENCE:** None.

**7. DIRECTOR'S REPORT:** Library Director Lynn Steinmayer reviewed the April 2021 report. She discussed programming. She highlighted the Book Talks for children posts and videos on Instagram that preview new book arrivals. This effort is getting about 25 views per month, is a way to inform parents, and is a segue into the Summer Reading Program. The library is continuing to work with Goshen Center School classes and although there are fewer in-person students, there are many remote learners. Lynn reviewed the Profit & Loss dated May 13, 2021. The library is up to 93% of its book purchases. Lynn asked the Board if the library can approach the Library Fund for dollars

to purchase books for the Summer Reading Program such as the Nutmeg Books. Discussion ensued. Motion for the library to expend the remaining funds left in the budget for Books Purchased and then request from the Library Fund whatever amount is needed for additional book purchases made by Lucia Miller and seconded by Josephine Jones. Further discussion ensued. Motion passed by all present. Lynn briefly mentioned another line item on the P&L. Motion to accept the April 2021 Director's Report made by Darlene Demetri and seconded by Lucia Miller. Motion passed by all present. (Director's Report filed with Town Clerk)

**8. TREASURER'S REPORT:** Treasurer Lucia Miller reviewed the May 19, 2021 report. Please see attached Treasurer's Report. The Harmon Fund new maturity date is June 5, 2021. YTD report on Monies Received for April 2021 is \$33.45 collected for fines, copies, printer, fax, etc., and \$10.00 for lost books for a total of \$43.45. YTD totals are \$67.00 returned to line item 5810-21 for replaced books and approximately \$195.00 for fines, copies, printer, fax, etc. to the town's General Fund. Motion to accept the Treasurer's Report made by Darlene Demetri and seconded by Josephine Jones. Motion passed by all present. (Treasurer's Report Filed with Town Clerk)

**9. PRESIDENT'S REPORT:** None.

**10. NEW BUSINESS:**

**1. Status of reopening the library - Director** – See Public Comment. Library is back to normal hours. Lynn had nothing more to add.

**11. OLD BUSINESS:** Review of the revised Goshen Public Library, Board of Directors, By-Laws for approval – The Board reviewed the revised By-Laws. Discussions ensued. Bob Valentine weighed in as needed on key questions.

Agreed by consensus to approve the latest revision from the April 21, 2021 meeting of the third paragraph of Article V.

Agreed by consensus to eliminate the second paragraph revision from the April 21, 2021 meeting under "Secretary" of Article VI regarding the Secretary as a paid employee.

Agreed by consensus to eliminate the fourth paragraph under "Secretary" of Article VI: "The Secretary shall have custody of the Minutes, records and archives of the Board.", as everything is accessible and retrievable online now.

Agreed by consensus to finalize the back page revision from the April 21, 2021 meeting of "This revision approved ..." to read "Revised May 19, 2021".

Motion to approve the final revision of the By-Laws as of May 19, 2021 made by Henrietta Horvay and seconded by Josephine Jones. Motion passed by all present.

Darlene will file with the Town Clerk the Board-approved updated By-Laws with the May 19, 2021 Meeting Minutes.

**12. ANY OTHER BUSINESS RIGHTLY BEFORE THE BOARD:** None.

**13. AJOURNMENT:** Motion to adjourn at 4:44 p.m. made by Lucia Miller and seconded by Josephine Jones. Motion passed by all present.

**Next Meeting WEDNESDAY June 16, 2021 at 4:00 p.m.**

Respectfully submitted,

*Darlene M. Demetri*  
LB S

Darlene M. Demetri  
Library Board Secretary

Received 5/24/21 M

Attest Nancy MacMillan 9557.  
Goshen Town Clerk