

TOWN OF GOSHEN
RECREATION COMMISSION

REGULAR MEETING

Monday, April 19, 2021

Present: Don Patterson, Chairman; Sarah Leonard; Patrick Lucas; Erin Reilly; Nanci Howard; Garret Harlow;

1 Call to order: 7:10 p.m.

2. Secretary's Report: In a **motion** made by Nanci Howard seconded by Sarah Leonard, it was **voted** to approve the minutes of the meeting of March 15, 2021 as submitted. Voted unanimous. In a **motion** made by Nanci Howard, seconded by Sarah Leonard, it was **voted** to approve the minutes of April 5, 2021, Special Meeting. Motion carried with Patrick Lucas abstaining.

3. Treasury Report: The Treasury Report was tabled until the next meeting.

4. Programming Reports:

Summer Camp 2021: A new *Parent Handbook* has been printed; contains the basic regulations, codes, etc.; currently no CITs or Jr. CITs positions are available. The opening as it pertains to the Governor's Secular rules that are in place at that time will prevail. This handbook is available on-line – *Goshen Recreation*. Rachel Matlock will serve as the Assistant Camp Director. A hiring/recruitment campaign has begun for additional personnel.

T-Ball:

The Bathroom Key will be available for all privately reserved outdoor events and all programs and events open to the public. Garret Harlow, Public Works Supervisor reported that the "field rolling" will be done in time for the start of the program. Commissioner Sarah Leonard reported that *J W Tractor Repairs* is sponsoring the team, and providing T-shirts and hats for the children. Pre-K and kindergarten; Grades 1 and grades 2.

Fishing Derby:

The annual Poppy's Derby will take on Saturday, May 8th, at the East Street North Town property. Nodine's Food truck will be available. The pond has been stocked, prizes have been purchased. Face masks must be worn, social distancing rules are in place, etc.

Archery: One dozen new arrows are needed. The classes will be four (4) children each; One class from 5:00p to 5:30 p.m., 5:45p to 6:15p

Senior Juke Box Bingo:

Thursday 3:30p.m to 4:30p.m. Warren, Morris, Goshen, Litchfield will be participating – remotely at several locations.

Old Business: None

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New Business:

New Seasonal Program Catalog:

This *Catalog* will contain programs for the entire year. Each season will have a budget for each program and special events.

New Programing: To reach out to seniors for their desire for adventures, new programs. Investigate "teen night socials".

Finance:

Program specific budgeting i.e., how much each program cost: programming cost and programing hours to be specific. Also, a "tracking system" for all programs will be done, i.e., examine revenue generated or is it "break-even".

Facility Rentals:

Develop a new *Facility Rental Agreement*. *MyRec* program tracks all incoming revenue which must justify the costs. The Rental Agreements will produce a "quarterly report". A consistent "fee structure" will be in place. A discussion took place on "waivers" and proof of insurance, with protection for the town.

A new quarterly report on rental activity will be done. A discussion took place on various groups (for profit and non-profits) who have used Camp Coch.

Custodial Fees: Clean up for using the indoor facilities; clean up for those using the outdoors was discussed also. If some non-profits have large enough number of attendees, and they use the bathrooms, clean up time may have to be charged. Some groups may wish to have picnic tables available, dumpsters, etc., which will require "clean up" time.

Goals:

Obtainable Master Plan finalized (December 1)

Installation of shed foundation (June 1)

Purchase of shed (July 1)

In a **motion** made by Patrick Lucas, seconded by Nanci Howard, it was **voted** to adjourn the meeting at 9:20 p.m. Voted unanimous.

Respectfully submitted,

Lucille A. Paige, Recording Secretary