

INVITATION TO BID

Goshen Firehouse

INTERIOR MAINTENANCE – PAINT APPARATUS
BAYS & STAIRWELLS PROJECT 2015

TOWN OF GOSHEN

GOSHEN, CT 06756

April 1, 2015

Town of Goshen

Invitation to Bid

Interior Maintenance – Paint Apparatus Bays & Stairwells Project 2015

The Town of Goshen is accepting bids on behalf of the Board of Fire Commissioners for “Interior Maintenance – Paint Apparatus Bays & Stairwells Project 2015”. All bids must be submitted on the form and in accordance with specifications supplied by the Town of Goshen. Bids will be received at the Office of the First Selectman, 42A North Street, Goshen, CT 06756 until 4:00 p.m. on **June 2, 2015**. Bid documents can be obtained from the First Selectman’s office, 42 North Street, Goshen, or the Town’s website at ww.goshenct.org.

Instructions to Bidders

1. Intent

The intent of these specifications is to obtain a contractor to provide **interior painting of apparatus bays & interior stairwells** work as outlined herein at the Goshen Firehouse. The Contractor must be prepared to start on or before July 1, 2015 and have adequate labor, materials and equipment available to perform said project.

All bidders shall observe the following specifications and instructions.

2. General Provisions

Place of Reading: **Goshen Fire House**
181 Sharon Turnpike, Goshen, CT 06756

Time of Reading: **Wednesday, June 3, 2015, at 7:00 P.M.**

Bid Return Envelope: Please return an envelope with the bid and clearly mark your envelope with the bid title "**Interior Maintenance – Paint Apparatus Bays & Stairwells Project 2015.**"

The following forms shall be submitted:

- Bid Schedule
- References
- Proof of appropriate insurance
- Hold harmless agreement/supplemental agreement
- Non- collusion affidavit

3. Basis of Award

It is intended this Contract shall be awarded to the Bidder that best meets the needs of the **Town of Goshen** with respect to qualifications and contractor's submitted cost.

4. Notice of Award

Town shall give "Summary of Bids" upon request to all unsuccessful bidders by mail to Bidder's address stated in bid. Individuals are invited to attend the Bid Opening, with official bid results pending notification to the successful bidder.

5. Award of Contract

The Town reserves the right to reject any and all bids, for reason the Town deems advisable, and to award Contract or Contracts to any of Contractors bidding on work, regardless of amount of bid.

6. Price, Discounts, and Payment

Prices in bid shall not include any taxes, Local, State, or Federal. In addition to the price bid, each bidder may quote binding discounts, which will be considered when making the award.

7. Delays

Delays during the project shall be authorized by Martin Connor, Fire Commissioner, at 860 491-2308 Ext 232.

9. Assignment of Contract

Contractor shall not sublet, sell, transfer, assign or otherwise dispose of Contract or any portion thereon or of his right, title or interest therein of his obligations there under, without written consent of the Town.

10. Acceptance of Subcontractor

If the Contractor is to utilize Subcontractors, such Subcontractors must be named in proposal submitted. If the Contractor is awarded the bid, said Subcontractors have been deemed approved by the Town. Any substitution of Subcontractors after award of the bid shall be subject to the approval of the Town.

11. Basis of Payment

Payment term is net 30 and prices shall include only taxes applicable to municipalities.

12. Insurance

The Contractor or any approved sub-contractor shall carry the following insurance coverage's with an insurance company licensed in the State of Connecticut and approved by the Town of Goshen. The insurance company must have at least an A-rating by A.M. Best Company. All policies will provide a 30-day notice of cancellation as well as a 10-day notice of any material change in the policies to the Office of the First Selectman for the Town of Goshen.

See attached listing of insurance requirements.

13. Hold Harmless Agreement/Supplemental Agreement

See attached

14. Acceptance of Proposal

The Town will base its award of this contract on the experience of the Contractor as well as the costs proposed.

Project Outline

1. Facility Information and Location

Goshen Fire House
181 Sharon Turnpike
Goshen, CT 06756

2. Scope

Apparatus Bays (all)

Wash and paint all wall surfaces.

Stairwells (2)

Wash all walls, floor surfaces, stair stringers treads railings, doors and frames. Paint all wall surfaces, stairs and ceilings.

Bid Schedule

Interior Maintenance – Paint Apparatus Bays & Stairwells
Project 2015

ESTIMATED LABOR _____

ESTIMATED MATERIAL _____

TOTAL _____

The undersigned is familiar with the conditions surrounding this call for bids, is aware that the Town reserves the right to reject any and all bids, and is submitting this bid without collusion with any other person, individual, or corporation.

Title: _____

Signature: _____

Printed Name: _____

Address: _____

Phone: _____ Fax: _____

Date: _____

INSURANCE REQUIREMENTS OF CONTRACTORS

Contractor shall carry the following minimum insurance coverages for the duration of the project. If awarded the bid for the project, proof of insurance as outlined below in the insurance section, must be provided within 10 working days of notification of the award. No award will be complete until the Town of Goshen receives the properly completed insurance certificate naming the Town of Goshen as an additional insured.

We understand that the insurance company may not be able to produce the policy endorsement evidencing the coverage within 10 working days. However, we expect to receive this policy endorsement within a reasonable time period of the contract will be void.

1. Statutory Workers Compensation and Employers Liability with limits of \$100,000 each Accident, \$100,000 Disease-each employee and \$500,000 Disease-policy limit.
2. Commercial General Liability (Form 1988 ISO Occurrence Form or equivalent)

Limits: \$1,000,000 - Each Occurrence for Bodily Injury and Property Damage

\$1,000,000 - Products, Completed Operations
Aggregate Limit
\$1,000,000 - General Liability Aggregate* Limit
\$1,000,000 - Personal Injury

*General Aggregate MUST include per project endorsement.

The Town of Goshen, its officials, employees and volunteers, MUST be additional insured with reference to this project on a primary basis. The policy endorsement evidencing this coverage must be provided with the certificate of liability insurance.

The insurer shall waive all rights of subrogation against the Town of Goshen, its officers, employees and volunteers arising from work performed by contractor pursuant to any permit issued by the

Town of Goshen.

Umbrella limits over General Liability limits may be used to make up the required limits. The additional insured coverage MUST be provided by the Umbrella to mirror the General Liability coverage.

3. Automobile Liability covering all owned, non-owned and hired vehicles.

Limit: \$1,000,000 - Combined Single Limit for Bodily Injury and Property Damage.

Umbrella limits over Automobile Liability limits may be used to make up the required limits.

If Umbrella Liability is used to make up required limits, the policy shall not reduce or restrict coverage provided by the underlying Commercial General Liability or Automobile Liability insurance policies. Any cancellation or reduction or material changes in insurance coverage will require thirty (30) days notice to the Town of Goshen by certified mail with return receipt requested.

Insurance carriers providing the required insurance coverages must have an A.M. Best's financial rating of "A- VII" or better.

HOLD HARMLESS AGREEMENT

The Contractor named below agrees that it will indemnify and hold harmless the Town of Goshen and its respective officers, agents and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same may be caused resulting directly or indirectly by any negligent act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage to property directly or indirectly, including the loss of use resulting there from as permitted by law, unless and to the extent caused by the Town of Goshen's negligence or its willful acts.

Initial _____

Subscribed and sworn to before me on

this _____ day of _____, 2015.

Notary Public

NON-COLLUSION AFFIDAVIT

The undersigned certifies, under penalty of perjury, that to the best of his/her knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultations, communication, or agreement with any other bidder or competitor on any matter whatsoever for the purpose of restricting competition;
2. Except as may be required by law, prices quoted in this bid have not been knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor, nor will they be so disclosed prior to the opening of bids;
3. No attempt has been made nor will be made by the bidder to induce any other person, partnership, or corporation to submit or to refrain from submitting a bid on this project.

PRINCIPAL: _____

FIRM NAME: _____

ADDRESS: _____

TELEPHONE: _____

FAX: _____

DATE: _____

SIGNATURE: _____