

TOWN OF GOSHEN
BOARD OF SELECTMEN
MINUTES – Regular Meeting
Town Hall Conference Room
February 16, 2016

PRESENT: Robert P. Valentine, Dexter S. Kinsella, Steven M. Romano

OTHERS: Allan Walker, Barbara Breor, Tax Collector, Pat Reilly, Chairman of the Library Board, Bob Gerencser- Xerox, Chase Jespersen – Jespersen’s Landscaping, Joel Jarvis – Jarvis Company.

Robert P. Valentine called the meeting to order at 5:05 p.m.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to approve the minutes of the February 9, 2016 meeting as submitted. Voted unanimous.

MATTERS ARISING OUT OF THE MINUTES: NONE

APPROVAL OF PAYROLL AND WARRANT:

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to approve the warrant and payroll of February 18, 2016 in the amount of \$37,630.27. It was noted included in the warrant was the payroll in the amount of \$15,082.76 and the warrant in the amount of \$22,547.51 Voted unanimous. Items contained in this warrant showed the expense for Sterling Benefits Insurance.

PUBLIC COMMENT: NONE

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to add to the agenda: 9. New Business, item a. Bid Opening – Land Records Management System; item b. Bid Opening – Mowing; item c. Tax Collector Report. Voted unanimous.

NEW BUSINESS:

9.b Bid Opening - Mowing

		Cemetery Mowing Bid	
David Young	Lawn	Price Mow (six cemeteries)	\$985.
65 Highview Drive		Fall Clean up:	
Harwinton, CT 067691		East St.	\$295.
		Hall Meadow	315.
		Old Middle St.	245.
		Westside	365.
		Oviatt	245.
		West Goshen	375.
		Spring Clean up:	
		East St.	245.
		Hall Meadow	235.
		Old Middle St.	195.
		Westside	325.
		Oviatt	195.
		West Goshen	325.
		Trim Hydrangea (East St)	95.
		Brush Hog (Hall Meadow)	155.
		Hourly work rate	40.

BOARD OF SELECTMEN

February 16, 2016

Page 2

Joel Jarvis
122 Highview Drive
Winsted, CT 06098

Price Mow (six cemeteries)	\$600.
Fall Clean up:	
East St.	450.
Hall Meadow	350.
Old Middle St.	220.
Westside	900.
Oviatt	650.
West Goshen	325.
Spring Clean up:	
East Street	175.
Hall Meadow	200.
Old Middle Street	125.
Westside	200.
Oviatt	150.
West Goshen	75.
Trim Hydrangea (East St.)	425.
Brush Hog (Hall Meadow)	75.
Hourly work rate	50.

Jespersen's Landscaping, LLC
1741 Toringford St.
Torrington, CT 06790

Price Mow (six cemeteries)	335.
Fall Clean up	
East Street	160.
Hall Meadow	160.
Old Middle St.	160.
Westside	160.
Oviatt	160.
West Goshen	160.
Spring Clean up	
East Street	160.
Hall Meadow	160.
Old Middle Street	160.
Westside	160.
Oviatt	160.
West Goshen	160.
Trim Hydrangea (East St)	100.
Brush Hog (Hall Meadow)	100.
Hourly work rate	50.

Forrest Turner
96 West Morris Rd.
Bantam, CT 06750

Price Mow (six cemeteries)	740.
Fall Clean up	
East Street	300.
Hall Meadow	300.
Old Middle Street	100.
Westside	250.
Oviatt	200.
West Goshen	300.
Spring Clean up	
East Street	300.
Hall Meadow	350.
Old Middle Street	175.
Westside	250.
Oviatt	350.
West Goshen	325.
Trim Hydrangea (East St.)	325.
Brush Hog (Hall Meadow)	200.
Hourly Work rate	35.

Haeley, LLC
 P.O. Box 690
 Litchfield, CT 06759

Price Mow (six cemeteries)	270.
Fall Clean up	
East Street	125.
Hall Meadow	120.
Old Middle Street	100.
Westside	120.
Oviatt	100.
West Goshen	100.
Spring Clean up	
East Street	100.
Hall Meadow	100.
Old Middle Street	100.
Westside	100.
Oviatt	100.
West Goshen	100.
Trim Hydrangea (East St.)	70.
Brush Hog (Hall Meadow)	70.
Hourly Work rate	30.

ROADSIDE MOWING

Jespersen's Landscaping, LLC
 1741 Torrington Street
 Torrington, CT 06790

Roadside Mowing	\$ 22,000.
Beach St & Ives Road	500.

Woolford Lawn Service
 183 Hoffmann Street
 Torrington, CT 06790

Roadside Mowing	\$ 10,300.
Beach St & Ives Road	700.

Maple Ridge Lawn LLC
 96 West Morris Road
 Bantam, CT 06750

Roadside Mowing	\$ 28,700
Beach St & Ives Road	770.

LAWN MOWING & BRUSH HOGGING

David Young Lawn Service
 65 Highview Dr.
 Harwinton, CT 06791

Mow Public Works Complex	45.
Mow Town Hall Park	35
Brush Hog-Tyler Lake Lot	35.
Brush Hog-Town Hall Field	165.
Brush Hog-East St, South Lot	185.
Spring Clean Up	125.
Fall Clean Up	155.
Tyler Lake Dam Mowing	35.

East Coast Landscape Serv. LLC
 20 Chapin Road
 Colebrook, CT 06021

Mow Public Works Complex	40.
Mow Town Hall Park	20.
Brush Hog-Tyler Lake Lot	50.
Brush Hog – Town Hall Field	175.
Brush Hog – East St., South Lot	160.
Spring Clean Up	300.
Fall Clean Up	300.
Tyler Lake Dam Mowing	50.

Haeley, LLC
 PO 690
 Litchfield, CT 06759

Mow Public Works Complex	38.
Mow Town Hall Park	30.
Brush Hog – Tyler Lake Lot	
Brush Hog – Town Hall Field	125.
Brush Hog – East St. South Lot	125.
Spring Clean Up	110.
Fall Clean Up	135.
Tyler Lake Dam Mowing	35.

Maple Ridge Lawn, LLC
 96 West Morris Rd.
 Bantam, CT 06750

Mow Public Works Complex	70.
Mow Town Hall Park	215.
Brush Hog – Tyler Lake Lot	350.
Brush Hog – Town Hall Field	250.
Brush Hog – East St. South Lot	350.
Spring Clean Up	750.
Fall Clean Up	600.
Tyler Lake Dam Mowing	70.

Jespersen's Landscaping, LLC
 1741 Torrington St.
 Torrington, CT 06790

Mow Public Works Complex	45.
Mow Town Hall Park	35.
Brush Hog - Tyler Lake Lot	75.
Brush Hog – Town Hall Field	200.
Brush Hog – East St., South Lot	250.
Spring Clean Up	125.
Fall Clean Up	250.
Tyler Lake Dam Mowing	75.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to receive the aforementioned bids and forward them onto Garret Harlow, Supervisor of Public Works for review and recommendation. Voted unanimous.

9.b Town Clerk- Land Record Management System Bids

Xerox

Government Records Services, Inc
 8600 Harry Hines Blvd.
 Suite 300
 Dallas, Texas 75235

	<u>Option 1 – Cost Per Document</u>	<u>Option 2 - Monthly Flat Rate</u>
4/1/2016 – 3/31/2017	\$ 12.49	\$675.
4/1/2017 – 3/31/2018	12.49	675.
4/1/2018 – 3/31/2019	12.49	675.
4/1/2019 – 3/31/2020	5.29	375.
4/1/2020 – 3/31/2021	5.29	375.

Info Quick Solutions, Inc.

7460 Morgan Road
 Liverpool, New York 13090

	<u>Option 1 – Cost Per Document</u>	<u>Option 2 - Monthly Flat Rate</u>
4/1/2016 – 3/31/2017	\$ 5.95/doc 1000/min/mo	\$1,200
4/1/2017 – 3/31/2018	5.95/doc 1000/min/mo	1,200
4/1/2018 – 3/31/2019	5.95/doc 1000/min/mo	1,200

NewVision Systems Corporation

50 Locust Avenue
 New Canaan, CT 06840

	<u>Option 1 – Cost Per Document</u>	<u>Option 2 - Monthly Flat Rate</u>
4/1/2016 – 3/31/2017	\$ 10.89	\$868.
4/1/2017 – 3/31/2018	10.89	868.

4/1/2018 – 3/31/2019	10.89	868.
4/1/2019 – 3/31/2020	10.89	868.
4/1/2020 – 3/31/2021	10.89	868.

Cott Systems, Inc.

2800 Corporate Exchange Dr.
Columbus, Ohio 43231

Fees for 3 year term:
\$4,000

\$750./mo Years 1 – 3
675.mo Years 4 & 5 (1 year extension)

Fees for 5 year term:
\$4,000

\$695/mo Years 1 – 5

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to receive the aforementioned bids and forward them to Barbara Breor, Town Clerk for review and recommendation. Voted unanimous.

FIRST SELECTMAN'S REPORT:

Pat Reilly informed the Board members that the specifications of the replacement windows for the Library have been arrived at. A formal RFP can now be created for the proper windows; it is anticipated that this proposal will be made public in the next several months.

Bob Valentine reported that the content for the March issue of Town Topics is at the printer and will be available for public distribution soon.

Bob Valentine reported on the progress being made by the Lake Weed Committee in reaching action plans for Westside Pond, Tyler Lake and Dog Pond. Costs for these plans would come from aggregate funding from donations, fundraising, and potential Board of Finance appropriations. Bob Valentine is encouraging the Lake Weed Committee to become their own non-profit organization which would enable them to organize their own projects, hire their own contractors and create their own policies.

The repairs of the furnace at Town Hall are being looked into. Bob Valentine is soliciting additional proposals for repair or replacement of the furnace. Additionally, he will ask Dean Pietrovorazio, Connecticut Combustion Corporation, for more details concerning applicable warranties.

Bob Valentine reported on his attendance at the annual COST (Council of Small Towns) meeting. A panel discussion on the subject of current and next year's State budgets and how the municipal budgets may be affected took place.

IN A MOTION made by Robert P. Valentine, seconded by Dexter S. Kinsella, it was VOTED to appoint Tom Carey as Planning & Zoning Commission Alternate to complete the term to November 17, 2017. Voted unanimous.

BOARD OF SELECTMEN

February 16, 2016

Page 6

8b. DIME OIL

The Board reviewed the prices of fuels submitted by Dime Oil Company and gave their consensus of approval:

- Heating Oil \$1.4197/gal (From 7/1/2016 to 6/30/2017)
- Diesel Fuel 1.4240/gal
- Gasoline 1.3821/gal

8c BUDGETS:

The below listed budgets were reviewed and discussed.

Tax Collector Department - 12

Street Lights

Election Department - 14

**Land Use

**Inland Wetlands

**Zoning Board of Appeals

Goshen and Cornwall Transit Bus (new)

** Bob Valentine will consult with Sandra Welwood, town auditor, to make certain that the new permit process is accounted for appropriately before being submitted to the Board of Finance.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to forward the above budgets onto the Board of Finance for their review and considerations. Voted unanimous.

9c. TAX COLLECTOR'S REPORT:

The Tax Collector's Report for January 31, 2016 was reviewed. Collection rate – collected, less refunds vs. total budgeted is 97.02%.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to receive the Tax Collector's Report for January 31, 2016. Voted unanimous.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to adjourn the meeting at 6:45 p.m. Voted unanimously.

Respectfully submitted,

Lucille A. Paige, First Selectman's Aide