

GOSHEN BOARD OF FINANCE  
MINUTES REGULAR MEETING  
Date: December 16, 2015

**PRESENT:** Allan D. Walker, James Korner, Scott Tillmann, Ned Bixler, Edward Davidson and alternates Russell Hurley and George Zeidenstein.  
**OTHERS:** First Selectman Robert Valentine and First Selectman's Aide, Lucille Paige  
**ABSENT:** Richard Reis

**CALL TO ORDER:** Chairman Allan D. Walker called the meeting to order at 7: 30 P.M.

**BOARD ACTION TO ELECT BOARD OF FINANCE CHAIRMAN AND VICE CHAIRMAN:**

The Chairman requested First Selectman Robert Valentine to chair the meeting for the election of officers. Robert Valentine asked for nominations for Chairman of the Board of Finance. **IN A MOTION MADE BY:** Ned Bixler, seconded by James Korner to nominate Allan D.Walker to serve as Chairman of the Board of Finance. There were no other nominations, it was moved by Scott Tillman, seconded by Russ Hurley, that nominations be closed and the clerk cast one ballot for Allan D. Walker as chairman of the Board of Finance, **VOTED UNANIMOUS.**

The chairing of the meeting was turned back to Allen D.Walker. Chairman Allen Walker asked for nominations for Vice Chairman. **IN A MOTION MADE BY** James Korner, seconded by Scott Tillman to nominate Ned Bixler as Vice Chairman of the Board of Finance. There were no other nominations. It was moved Ed Davidson, seconded by James Korner that nominations be closed and have the clerk cast one ballot for Ned Bixler as Vice Chairman of the Board of Finance, **VOTED UNANIMOUS.**

**IN A MOTION MADE BY** Scott Tillman seconded by James Korner to seat alternate Russ Hurley as a regular member. There was no discussion, **VOTED UNANIMOUS.**

**APPROVAL OF MINUTES:** **IN A MOTION MADE BY** James Korner, seconded by Russell Hurley to approve the minutes of November 18, 2015 as submitted. There was no discussion or corrections noted under the minutes and the minutes were **APPROVED** as presented. One abstention, James Korner.

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**CHANGE IN THE ORDER OF BUSINESS:** Allan Walker asked if at some point there could be a gift made for Joan Lang in recognition for her dedication and hard work as clerk for the Board of Finance. There was some discussion and all agreed that in the spring the Board would have something done. Corrections were made to the Board of Finance member phone numbers as listed on the BOF 2016 Regular Meeting Schedule. Corrected as follows: Russell Hurley: 203 605-9195, James Korner: 860 618-3650

### **BUDGET/ FINANCIAL REPORTS FOR THE PERIOD ENDING**

**11/30/2015:** The minutes showed Board receipt and review of the Budget report prepared by Financial Consultant, Debbie Franklin. Bob Valentine noted that there were items under recreation budget that were due to Camp ground maintenance. These items and explanations are in the footnotes of the report.

**NOVEMBER 30, 2015 TAX COLLECTOR'S REPORT:** The minutes note receipt and review of the Tax Collectors report provided by Tax Collector, Rebecca Juchert-Derungs for period ending November 30, 2015.

**IN A MOTION MADE BY:** James Korner, seconded by Russell Hurley, that Nadeau Lillian & Edward Etal, Park Rd. Extension, MBL 07/10A/022; Tax years 2001-2013, to total suspense \$6,822.98, submitted by Rebecca Juchert-Derungs, Tax Collector. **VOTED UNANIMOUS.** (Enclosed)

**REPORT FROM FIRST SELECTMAN:** First Selectman Robert Valentine reported on the following – The selectman is working with Joe Manley, Building Inspector, and Marty Connor, Land Use, to potentially contract a cloud based permit system. The contract would not require an investment in software or up front cost. There would be a \$10.00 per permit generated. The building department can incorporate the fee into the building permit fee schedule.

Land Use would be somewhat more complicated and would need to change ordinance to modify fees.

The Woodridge Lake Sewer District has approached the Board of Selectmen to apply for a STEAP Grant to help offset the cost associated with addressing the issue of the current plant. The Selectmen have agreed to apply during this round, deadline is the middle of January.

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There have been three attempts to secure a STEAP grant for the Camp Coch bathrooms. The bathrooms in the main building are in poor condition and must be up dated. The Board of Selectmen have proposed to the Recreation Commission that they remodel the administrative building to allow for storage and updated bathroom facilities. The administrative building has a septic system that does not need to be updated and this would prove cost effective for at least a temporary fix. Bob Valentine said that he plans to meet with the Recreation Commission next Monday, December 21, 2015, to discuss this. Allen Walker has asked that the Recreation Commission approach the Board of Finance with a proposal.

The Public Works Department is currently utilizing a material screener purchased by the Northwest Hills Council of Governments, State of Connecticut regional incentive dollars, to screen road millings that have been kept behind the firehouse, for future use in paving projects. This will create substantial savings on the cost of asphalt.

The Board of Selectmen will begin the process of requesting departmental budgets by the end of the month. Bob Valentine has discussed the sequence of which budgets to present to Allen Walker and have a letter prepared and sent out to all departments. The letter will stress the need to control cost and the need to have five year capital requests updated.

There was no other business to come before the meeting. **A MOTION TO ADJOURN WAS MADE BY:** Ned Bixler, seconded by Scott Tillman; the meeting adjourned at 7:57 P.M.

Respectfully submitted,

GOSHEN BOARD OF FINANCE

Nell Glass, Board Clerk