

RECREATION COMMISSION
REGULAR MEETING
August 15, 2016

Attendance: Chairman Don Patterson, Erin Hurlburt, Garret Harlow, Cate Corwin, Nanci Howard, Donna Winn, Recreation Director,

Excused: Al Torizzo

Call to Order: 7:05 pm.

Secretary's Report:

IN A MOTION made by Erin Hurlburt, seconded by Cate Corwin, it was VOTED to approve the minutes of the July 18, 2016 as submitted. Voted unanimous.

Treasury Report:

A discussion took place on the Profit & Loss Budget vs. Actual camp salaries and wages and camp supplies – both lines were correct. The Profit & Loss 12/2015 through August 2016 was reviewed also. IN A MOTION made by Garret Harlow, seconded by Cate Corwin, it was VOTED to accept the report of the Recreation Director, Donna Winn, on the recreation treasury as submitted. Voted unanimous.

Programming Report:

Recreation Director, Donna Winn, reported that the Camp Coch program for this year was very successful; compliments came from various individuals around town on how well it was run and that the children enjoyed the programs. Praise was given to Karen Pfeffer, Assistant Camp Director, for contributing for the success in the Camp Coch season. A brief discussion took place on the rule that children must be potty-trained to participate in any of the Pre-School Camps programs. A meeting will take place soon to begin planning the programs for next year's Camp Coch summer programs.

Programs for this fall are being lined up; Sherri Grech will head up a youth dance program, beginning Friday, September 23rd; Kickin Karate Kids will begin in October; Garret Harlow will once again conduct the Soccer program – in addition, the Commissioners will recruit several adults to teach basic "soccer skills". An "Ice-Cream Social" on Monday, August 29th will be conducted at the Goshen Center School for parents and children to view and garner information on the scholastic programs for the new school year.

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It was suggested that the Recreation Department have an “informational” table at this event which will have flyers of what programs for the fall and winter will be offered for the area children. Youth Yoga will again be offered. Don Patterson will again coach the successful Archery Program on Thursdays after school in the gymnasium; this is a five week program.

Town-Wide Tag Sale:

Recreation Director, Donna Winn, will begin distributing informational flyers for this popular event. Woodridge Lake residents will again be offered table space at Camp Coch. Maps indicating where Tag-Sale participants are located will be made up and offered to the public. The standard \$10 fee for participants will again be charged.

OLD BUSINESS: Headquarters Update

Garret Harlow reported on the three architectural firms that had bid on the design services for the main building at Camp Coch. (A contractor to perform the actual work will be chosen by the Commission)

IN A MOTION made by Nanci Howard, seconded by Cate Corwin, it was **VOTED** to recommend to the Board of Selectmen the firm of John Martin Associates Architects of Torrington, CT to perform architectural and engineering designs for the headquarters building at Camp Coch at a fixed fee of \$6,000; construction administration and any additional work to be billed at \$150. Per hour. Motion carried unanimously.

NEW BUSINESS:

Halloween: A local sponsor will be sought to help defray the cost of having a **Halloween Fun House** set up at Goshen Center School. This will be in *addition* to the **Annual Halloween Party** to take place inside Camp Coch, Friday, October 28th, where children/adults wear costumes, games, and candy are offered. Director Winn will have more information on the **Fun House**, perhaps offering Hay Rides, apple cider and having the PTO join in coordinating this event.

Maintenance Projects:

Nanci Howard asked why there appears to be slope of the land adjacent to the building on the right. Garret Harlow explained that a swail was installed (for water run-off) that created this effect. A discussion took place on perhaps planting a mid-sized tree in that area, and adding some plants.

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The Bocce Court at Camp Coch needs to be raked and grated. Director Donna Winn will look into getting information on a process to exterminate the ants in once place entering the building. New dish towels, hot pads and pot holders will be replaced in the kitchen.

In discussing the new needed shed to store equipment, it was decided that a shed measuring 14 ft. x 7ft would be adequate for the type of maintenance equipment that the Recreation Commission owns. Chairman Patterson mentioned long-term improvement plans may include a two-bay garage for something like a power grader, the storage of the tractor, etc. Director Winn will investigate the availability of grants for such purposes.

A discussion took place on plans for a fall-cleanup day. All members of the Commission will volunteer to pull weeds, cut back brush, refurbish various areas around the Camp.

Director Winn reported that reimbursement from the PTO for purchase of the fence-toppers has been received.

Commissioner Cate Corwin verbally announced her resignation as "Treasurer" of the Recreation Commission. While asserting she will remain a member of the Recreation Commission, other commitments have rendered her unable to fulfill the duties of Treasurer at this time. All the Commissioners present and Director Winn thanked Ms. Corwin for her work she performed as Treasurer over the years. Chairman Patterson accepted Ms. Corwin's resignation and asked the Commission members to give thought to the filling of this position moving forward.

IN A MOTION made by Cate Corwin, seconded by Nanci Howard, it was VOTED to adjourn the meeting at 8:55 p.m. Voted unanimous.

Respectfully submitted,

Lucille A. Paige, Recording Secretary.