

GOSHEN BOARD OF ASSESSORS

Regular Meeting- September 15, 2021

Town Hall Upstairs Conference Room

or

Join Zoom Meeting

<https://us02web.zoom.us/j/88165374334>

Meeting ID: 881 6537 4334

Dial in phone number: 1 929 205 6099

The September 15, 2021 Regular Meeting of the Goshen Board of Assessors was called to order at 4:04 p.m.

PRESENT:

Board Members – Jay Upton & Adam Andrusia. Mary Wheeler joined the meeting at 4:30 p.m.

Assessor – Lucy Hussman

No one attended via Zoom.

Adam Andrusia was welcomed as a new member to the Board of Assessors.

READING OF MINUTES:

The minutes of the June 16, 2021 meeting were reviewed and approved.

REQUEST TO BE HEARD:

None.

ASSESSORS REPORT:

During the tax collection period in July and the beginning of August, the Assessors Office was busy with motor vehicle adjustments, assessment inquiries and address changes/updates. There also has been a significant increase in real estate transactions so we have been busy with the administration process associated with property transfers.

The Personal Property List is being updated and the declarations are being prepared for mailing to all businesses owning taxable personal property in Goshen. We will send out approximately 270 Business Declarations and 70 Camper Declarations. They will be mailed before October 1, 2021 and are due back in the Assessor's Office by November 1, 2021. There is a mandatory 25% penalty for all declarations that are filed late or for any business that does not submit their declaration to the Assessor's Office

There has been a significant amount of building permit activity over the past year and there are currently at least 8 New Single Family Dwellings under construction. During the month of October the Assessor and her assistant will be out inspecting all properties in Goshen that have an open building permit. Notification of this process was published in the recent Goshen Town Topics.

The Assessor is working on the Annual Report article from the Board of Assessors for the fiscal year that ended June 30, 2021. This report is due to the Fiscal Office by October 4, 2021.

The parcels on the GIS mapping program were updated by New England GeoSystems prior to the end of the last fiscal year. That program and data continues to be a valuable resource for many departments and residents in the town as well as real estate professionals.

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The Board of Assessment Appeals will meet on September 25, 2021 for the 2020 Grand List Motor Vehicle Hearings. This is an open session for motor vehicles only and applications prior to the meeting are not required.

BUDGET UPDATE:

The budget report dated September 11, 2021 was distributed for review.

NEW BUSINESS:

In preparation for the 2022 Revaluation the Assessors Office published an RFP on June 21, 2021 and on July 27, 2021 the Board of Selectmen received two project proposals. The attached bid summary and recommendation was distributed to the Board of Selectmen at the September 14, 2021 BOS Meeting. At that meeting, they voted to award the October 1, 2022 Revaluation Project to Vision Government Solutions. Work on the revaluation will begin in the spring of 2022. Sales data from the two years preceding October 1, 2022 will be used for the analysis.

OLD BUSINESS:

None.

ADJOURNMENT:

Meeting adjourned at 4:43 p.m.

NEXT MEETING: Wednesday, December 15, 2021 at 4:00 P.M.

Respectfully submitted,

Lucy Hussman

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
BOARD OF ASSESSORS				
5003-31 · Assessor Wages	18,393.58	42,984.00	-24,590.42	42.79%
5001-31 · Clerical Wages	7,294.64	13,874.00	-6,579.36	52.58%
5238-31 · Computer Support	17,859.90	18,606.00	-746.10	95.99%
5235-31 · Education	0.00	750.00	-750.00	0.0%
5220-31 · Legal Notices	0.00	150.00	-150.00	0.0%
5204-31 · Mapping Expenses	3,000.00	5,500.00	-2,500.00	54.55%
5223-31 · Meetings & Dues	15.00	150.00	-135.00	10.0%
5215-31 · Mileage Reimbursements	32.48	500.00	-467.52	6.5%
5214-31 · Postage	221.50	750.00	-528.50	29.53%
5217-31 · Supplies	43.36	750.00	-706.64	5.78%
Total BOARD OF ASSESSORS	46,860.46	84,014.00	-37,153.54	55.78%
Total Expense	46,860.46	84,014.00	-37,153.54	55.78%
Net Ordinary Income	-46,860.46	-84,014.00	37,153.54	55.78%
Net Income	-46,860.46	-84,014.00	37,153.54	55.78%

GOSHEN BOARD OF ASSESSORS

2022 Meeting Schedule

Wednesdays
** 4:00 p.m. **
Assessor's Office

March 16, 2022
June 15, 2022
September 21, 2022
December 21, 2022

Board Members:
Jay Upton, Chairman
Adam Andrusia
Mary Wheeler

Assessor:
Lucy Hussman