

Economic Development Commission (EDC)
Special Meeting
October 14, 2019
7:00 p.m. – Town Hall Conference Room

1. **Call to Order:** Meeting called to order at 7:01 p.m. by First Selectman Bob Valentine acting in his ex officio capacity.

Attendance/Present: *Ex officio:* First Selectman Bob Valentine. *Regular EDC Members:* Carl Contadini, Anne Green, Bernard Harrington, Amy Tobin, and Elizabeth Zander. *Alternate EDC Members:* Darlene Demetri and Scott Fraher.

Bob Valentine asked if a member would take notes of the meeting. Darlene Demetri offered to serve as Acting Secretary. Approved by unanimous consent.

2. **Election of Chair, Vice Chair and such officers as deemed necessary.** Bob called for nominations for EDC Chair and reviewed the role of the EDC Chair at the request of members in attendance.

Nomination of Anne Green for EDC Chair made by Amy Tobin and seconded by Carl Contadini. No other nominations made. Motion to Close Nominations made by Carl Contadini and seconded by Elizabeth Zander.

Motion to Appoint Anne Green as EDC Chair passed by all present.

Bob called for nominations for EDC Vice Chair. Nomination of Amy Tobin for EDC Vice Chair made by Anne Green and seconded by Elizabeth Zander. No other nominations made. Motion to Close Nominations made by Carl Contadini and seconded by Bernard Harrington.

Motion to Appoint Amy Tobin as EDC Vice Chair passed by all present.

Bob asked if there were other officers deemed necessary by the EDC. Vice Chair Amy Tobin asked if the town could pay for a secretary. Bob said he will look into a secretary for the EDC.

3. **Review charge of the EDC.** Extensive discussion ensued. Recommendations,
 - Review the EDC ordinance and all other documents Bob emailed to members in preparation for this meeting.
 - Invite Jocelyn Ayer and Dan Reese to attend the November meeting.
 - Begin thinking about a webpage for the EDC on the town website.
 - Post an article in Town Topics to start engaging townspeople.

- For the FY July 1, 2018 to June 30, 2019 Town Annual Meeting/Annual Report, EDC Chair Anne Green will draft a single paragraph report on the EDC's formation. Report is due this week.
 - Coordinate with P&Z, Goshen Business Circle, agricultural groups, Goshen Housing Trust, and the Ten-year Conservation Plan.
4. **Next steps; working with CERC on the creation of an economic development plan.** Discussion ensued. The CERC economic development action plan from Courtney Hendricson is crucial. Amy will send slides to all EDC members from the economic development training. Utilizing the fairgrounds more often and year-round are a priority in order to draw more people through town and to Goshen businesses.
 5. **Set meeting schedule.** Meetings will be held at 7 p.m. on October 21 (Special Meeting), November 25, and December 18, 2019. Anne and Amy to confirm with Courtney Hendricson of CERC for the October 21 Special Meeting. The regular meeting schedule for 2020 will be addressed at the November 25 meeting.
 6. **Adjournment:** Motion to adjourn at 7:50 p.m. made by Carl Contadini and seconded by Amy Tobin.

**Special Meeting to be held Monday October 21, 2019 at 7:00 p.m.
in the Town Hall Conference Room.**

Respectfully submitted,



Darlene M. Demetri
Acting EDC Secretary

Received October 16, 2019 10:48AM

Attest Megan Scanlon
ASST. Goshen Town Clerk