

GOSHEN PUBLIC LIBRARY
Minutes of Board of Directors Regular Meeting
December 16, 2020

1. CALL TO ORDER: Meeting called to order at 4:02 p.m. by Board President Henrietta C. Horvay.

2. ATTENDANCE: Via teleconference – Darlene M. Demetri, Henrietta C. Horvay, Lynn Steinmayer, Diana Y. Bernard, Lynette A. Miller, Lucia L. Miller, and Josephine Jones. First Selectman Bob Valentine – Guest.

3. MINUTES OF: Regular Meeting of November 18, 2020: Motion to accept the Meeting Minutes made by Josephine Jones and seconded by Lucia Miller. Motion passed by all present.

4. MATTERS ARISING FROM MINUTES: Henrietta reported that she spoke with Bob Valentine regarding approaching the Town Attorney concerning Article V of the Bylaws. Henrietta noted that she had emailed the relevant town ordinances to all Library Board members. Discussion ensued. Motion to table further discussion of the 2021 Wine Social to the January 20, 2021 meeting made by Lynette Miller and seconded by Darlene Demetri. Motion passed by all present. Motion to amend the November 18, 2020 Minutes to review the October and November Profit and Loss (P&L) statements at the December meeting to instead review the latest P&L that is cumulative through December 14 made by Lucia Miller and seconded by Josephine Jones. Motion passed by all present.

5. PUBLIC COMMENTS: Motion to move **Public Comments** up to item number 3. to be dealt with first made by Lucia Miller and seconded by Josephine Jones. Motion passed by all present. Bob reported that Connecticut has had a substantial spike in COVID-19 cases along with Litchfield County and Goshen specifically, citing several concerning statistics. Bob reported that Town Hall will be closed to the general public starting next Monday. He recommends the library do the same and return to Phase II that was by appointment but to strongly encourage patrons to use the drop box for book pickups and returns. Motion for the library to go back to Phase II effective Monday, December 21, made by Josephine Jones and seconded by Lynette Miller. Motion passed by all present. Bob would like to review things again in mid-January 2021. Further discussion ensued.

Bob Valentine left the meeting at 4:17 p.m.

6. CORRESPONDENCE: None.

7. DIRECTOR'S REPORT: October & November Library Director Lynn Steinmayer reviewed the October and November 2020 reports. She discussed programming. In October, general patron visits were 366. Streaming services have gone up. The Mediterranean Diet program had about 15 participants and was well received. In November, 85 items were collected for Food for Fines and brought to the Congregational Church. There was a brief discussion on RBDigital and promotion of library services

through social media platforms. Lynn reviewed the December 14, 2020 P&L. Discussion ensued. Motion to accept the October and November 2020 Director's Reports made by Lynette Miller and seconded by Lucia Miller. Motion passed by all present. (Director's Reports filed with Town Clerk)

8. TREASURER'S REPORT: October & November Treasurer Lucia Miller reviewed the November 18, 2020 report which is showing only October's numbers. Please refer to the attached Treasurer's Report. The report was displayed on the Zoom platform screen. Brief discussion ensued. Motion to accept the Treasurer's Report made by Darlene Demetri and seconded by Diana Bernard. Motion passed by all present. Lucia stated that she will have a November and December 2020 report ready for the January 20, 2021 meeting. (Treasurer's Report Filed with Town Clerk)

9. PRESIDENT'S REPORT: Henrietta raised the town ordinances: Title 3 - Vacancies on Boards and Commissions Boards and Title 8 - Public Library. Discussion ensued.

10. NEW BUSINESS: Election of Officers

Slate: President Henrietta C. Horvay, Vice President Diana Y. Bernard, Secretary Darlene M. Demetri, Treasurer Lucia L. Miller, and Assistant Treasurer Lynette A. Miller. Motion to accept the Slate made by Josephine Jones and seconded by Diana Bernard. Motion passed by all present.

11. OLD BUSINESS: Continue Review of the Goshen Public Library, Board of Directors, By-Laws—Additions or Suggested charges. Motion to table review of Articles V through XI inclusive of the Bylaws to the January 20, 2021 meeting made by Lucia Miller and seconded by Lynette Miller. Motion passed by all present.

12. ANY OTHER BUSINESS RIGHTLY BEFORE THE BOARD: None.

13. AJOURNMENT: Motion to adjourn at 5:05 p.m. made by Lynette Miller and seconded by Lucia Miller. Motion passed by all present.

Next Meeting WEDNESDAY January 20, 2021 at 4:00 p.m.

Respectfully submitted,

Darlene M. Demetri
LBS

Darlene M. Demetri
Library Board Secretary

Received Dec. 21, 2020 @ 10:57 A.M.
Attest Barbara Z. Buer
Goshen Town Clerk