

GOSHEN PUBLIC LIBRARY
Minutes of Board of Directors Regular Meeting
February 17, 2021

1. CALL TO ORDER: Meeting called to order at 4:06 p.m. by Board President Henrietta C. Horvay.

2. ATTENDANCE: Via teleconference – Darlene M. Demetri, Henrietta C. Horvay, Lynn Steinmayer, Josephine Jones, and Lucia L. Miller. Lynette A. Miller arrived at 4:17 p.m. due to technical problems she had getting onto Zoom. Diana Y. Bernard – Excused.

3. MINUTES OF: Regular Meeting of January 20, 2021: Motion to accept the Meeting Minutes made by Josephine Jones and seconded by Lucia Miller. Motion passed by all present.

4. MATTERS ARISING FROM MINUTES: None.

5. PUBLIC COMMENTS: Cindy Barrett stated that she was happy with the library's successful efforts at obtaining a book in a series that she wanted to read.

6. CORRESPONDENCE: None.

7. DIRECTOR'S REPORT: Library Director Lynn Steinmayer reviewed the January 2021 report. She discussed programming. Writers' Group and Great Decisions are both continuing, and the library is building up programming. The Healthy Gut program was well received. Healthier Choices is a free program that is a six-week session being offered. Circulation had 886 physical items. OverDrive, Hoopla, RBDigital, and Kanopy streaming services are slowly growing in patron use. Brief discussion ensued regarding number of followers to the library's Instagram Kids Page and Facebook page. Lynn reviewed the Profit & Loss dated February 10, 2021. Motion to accept the January 2021 Director's Report made by Darlene Demetri and seconded by Josephine Jones. Motion passed by all present. (Director's Report filed with Town Clerk)

8. TREASURER'S REPORT: Treasurer Lucia Miller reviewed the February 17, 2021 report. Please refer to the attached Treasurer's Report. Lucia also reported that the fiscal year-to-date Monies Received Ledger figures are approximately \$32 in replaced books, which is returned to line item 5810-21 of the library budget and \$19.85 in fines, copies, and printer charges that goes into the town General Fund. Motion to accept the Treasurer's Report made by Josephine Jones and seconded by Darlene Demetri. Motion passed by all present. (Treasurer's Report Filed with Town Clerk)

9. PRESIDENT'S REPORT: None.

10. NEW BUSINESS:

1. Discussion of budget 2021-2022 – Lucia Miller – Treasurer Lucia Miller presented the proposed budget for 2021-2022, emphasizing the opening statement of the proposed

budget document. Discussion ensued. Motion to accept the 2021-2022 proposed budget as presented by Treasurer Lucia Miller for a Board representative to present to the Board of Finance made by Lynette Miller and seconded by Darlene Demetri. Motion passed by all present.

2. Status of Secretary preparing the updated By-laws. Darlene reported that the process has started. Discussion ensued. Once review of the by-laws is complete, Darlene will send the revised unapproved version to all board members and all board members will thereafter get their comments to Henrietta at future dates to be determined. Approved by consensus.

11. OLD BUSINESS: Continue Review of the Goshen Public Library, Board of Directors, By-Laws—Additions or Suggested charges. Board continued with its review of the by-laws. Motion to contact the state for clarification of CGS §11-27, Library Fund to be discussed at the next board meeting made by Lynette Miller and seconded by Josephine Jones. Motion passed by all present. Motion to table review of Articles VII through XI inclusive of the by-laws made by Lynette Miller and seconded by Josephine Jones. Motion passed by all present.

12. EXECUTIVE SESSION TO DISCUSS LIBRARY DIRECTORS JOB REVIEW. Lynn Steinmayer was excused for the rest of the meeting. Motion to go into Executive Session at 5:42 p.m. made by Josephine Jones and seconded by Lucia Miller. Motion passed by a quorum. Motion to come out of Executive Session at 5:59 p.m. made by Lynette Miller and seconded by Lucia Miller. Motion passed by all present. Motion to accept the performance appraisal of the Library Director made by Lucia Miller and seconded by Darlene Demetri. Motion passed by all present.

13. ANY OTHER BUSINESS RIGHTLY BEFORE THE BOARD: None.

14. AJOURNMENT: Motion to adjourn at 6:01 p.m. made by Josephine Jones and seconded by Darlene Demetri. Motion passed by all present.

Next Meeting WEDNESDAY MARCH 17, 2021 at 4:00 p.m.

Respectfully submitted,

Darlene M. Demetri
KEM

Darlene M. Demetri
Library Board Secretary

Received Feb. 22, 2021 @ 9:09 AM.
Attest Brian Z. Buer
Goshen Town Clerk