

**GOSHEN PUBLIC LIBRARY**  
**Minutes of Board of Directors Regular Meeting**  
**March 17, 2021**

**1. CALL TO ORDER:** Meeting called to order at 4:13 p.m. by Board President Henrietta C. Horvay.

**2. ATTENDANCE:** Via teleconference – Darlene M. Demetri, Henrietta C. Horvay, Lynn Steinmayer, Josephine Jones, and Lynette A. Miller. Diana Y. Bernard and Lucia L. Miller – Excused.

**3. MINUTES OF: Regular Meeting of February 17, 2021:** Motion to accept the Meeting Minutes made by Darlene Demetri and seconded by Lynette Miller. Motion passed by all present.

**4. MATTERS ARISING FROM MINUTES:** None.

**5. PUBLIC COMMENTS:** None.

**6. CORRESPONDENCE:** None.

**7. DIRECTOR'S REPORT:** Library Director Lynn Steinmayer reviewed the February 2021 report. She discussed programming, noting that the library has gotten a little busier. The free, five-week Healthier Choices program went well. OverDrive held steady with audiobooks and eBooks and the holds list is growing. Regular circulation had 937 physical items and is slowing building. Kanopy grew. Hoopla and RBDigital held steady. Lengthy discussion ensued about the OverDrive eBook holds. Lynn reviewed the Profit & Loss dated March 1, 2021. Discussion ensued. Motion to accept the February 2021 Director's Report made by Darlene Demetri and seconded by Josephine Jones. Motion passed by all present. (Director's Report filed with Town Clerk)

**8. TREASURER'S REPORT:** Motion to table the Treasurer's Report made by Lynette Miller and seconded by Josephine Jones. Motion passed by all present.

**9. PRESIDENT'S REPORT:** None.

**10. NEW BUSINESS:**

**1. Facility report to sent to First Selectman** – Henrietta reported. Discussion ensued. Motion to accept the facilities report to be given to the First Selectman made by Josephine Jones and seconded by Lynette Miller. Motion passed by all present.

**2. Governor's announcement reopening the library** – Lynn reported. Discussion ensued. Motion to accept Lynn's March 12, 2021 recommendations and memo for opening the library in accordance with the Governor's announcement of March 4, 2021 made by Lynette Miller and seconded by Josephine Jones. Motion passed by all present. Additional discussion ensued on how patrons will be notified.

**11. OLD BUSINESS:** Continue Review of the Goshen Public Library, Board of Directors, By-Laws—Additions or Suggested charges. Board reviewed the remaining By-Laws. Lynette reported on her research regarding CGS §11-27.

Motion to approve additions and changes to Articles VII through XI inclusive of the By-Laws made by Lynette Miller and seconded by Josephine Jones. Motion passed by all present.

Motion to incorporate all agreed to additions and changes to the By-Laws for review at the April 2021 Board meeting for final approval by the Board of Directors made by Lynette Miller and seconded by Josephine Jones. Motion passed by all present.

Darlene to send a draft of the revised By-Laws to all board members by April 14. All board members to send their comments to Henrietta by April 19. Approved by consensus.

**12. ANY OTHER BUSINESS RIGHTLY BEFORE THE BOARD:** None.

**13. AJOURNMENT:** Motion to adjourn at 5:09 p.m. made by Darlene Demetri and seconded by Lynette Miller. Motion passed by all present.

Next Meeting WEDNESDAY April 21, 2021 at 4:00 p.m.

Respectfully submitted,

*Darlene M Demetri*  
LBS

Darlene M. Demetri  
Library Board Secretary

Received March 22, 2021 @ 10:57 AM

Attest Bailean Z. Blevins  
Goshen Town Clerk