

GOSHEN PUBLIC LIBRARY
Minutes of Board of Directors Regular Meeting
October 20, 2021

1. CALL TO ORDER: Meeting called to order at 4:02 p.m. by Board President Henrietta C. Horvay.

2. ATTENDANCE: Present in the conference room: Lynn Steinmayer and Patricia Sanders. Via teleconference: Darlene M. Demetri, Henrietta C. Horvay, Josephine Jones, Lucia L. Miller, and Lynette A. Miller arrived at 4:29 p.m.

3. MINUTES OF: Regular Meeting of September 15, 2021: Motion to accept the September 15, 2021 Meeting Minutes made by Josephine Jones and seconded by Lucia Miller. Motion passed by all present.

4. MATTERS ARISING FROM MINUTES:

Lynn was to report on the Board's approved Motion for the library to expend the remaining funds left in the budget for Books Purchased and then request from the Library Fund whatever amount is needed for additional book purchases. Brief discussion ensued. Information is still unavailable. Motion to table until Lynn can gather the necessary information made by Darlene Demetri and seconded by Josephine Jones. Motion passed by all present.

5. PUBLIC COMMENTS: None.

6. CORRESPONDENCE: None.

7. DIRECTOR'S REPORT: Library Director Lynn Steinmayer reviewed the September 2021 report. She discussed programming. Motion to do Food for Fines through the holiday season (for November and December 2021) made by Lucia Miller and seconded by Patricia Sanders. Discussion ensued. Motion passed by all present. Lynn reported that the library program information is going out in the Goshen Community Care & Hospice Senior Gift Bags. Lynn reviewed the Profit & Loss statement dated October 18, 2021. Discussion ensued. Motion to accept the September 2021 Director's Report made by Darlene Demetri and seconded by Lucia Miller. Motion passed by all present. (Director's Report filed with Town Clerk)

8. TREASURER'S REPORT: Treasurer Lucia Miller reviewed the October 20, 2021 Treasurer's Report. Please see attached report. Lucia reported that the bank information may be more difficult to obtain and in a different format for the foreseeable future. Third quarter statements on the Endowment Fund and the Advised Fund were unavailable as of the date the report was prepared. Monies received for July, August, and September 2021 was \$0 for replaced books and \$187.75 for fines, copies, printer, fax, and discs going to the Town General Fund. Motion to accept the Treasurer's Report made by Josephine Jones and seconded by Patricia Sanders. Motion passed by all present. (Treasurer's Report Filed with Town Clerk)

9. PRESIDENT'S REPORT: Henrietta asked that Assistant Treasurer Lynette Miller have the Treasurer's Report ready for the November 17, 2021 meeting. Henrietta read aloud to the Board the thank you letter she sent to Diana Bernard for her service on the Library Board, which was mailed on September 24. Henrietta also reported that on behalf of the Library Board, she purchased a Mass Card with St. Thomas of Villanova Church to dedicate a Mass to Jim Bernard, Diana's husband, who had passed away. Board members can drop off their contribution for the Mass Card with Lynn at the library and she will deliver everything to Henrietta. Henrietta also read the thank you card that The Bernard Family sent to the Library Board for the Mass Card.

10. NEW BUSINESS:

Close library ½ day once a month for Goshen Center School students to visit the library due to school restrictions and contact tracing. Lynn reported. Discussion ensued. Motion to close the library to the public one Monday a month in November and December 2021 from 9:00 a.m. to 2:00 p.m. for the school students to visit and access the library due to the school restrictions and contact tracing made by Lynette Miller and seconded by Josephine Jones. Motion passed by all present.

11. OLD BUSINESS:

Table the motion of Lynette Miller to meet with Lynn Steinmayer to update the library flyer until the November meeting. Henrietta reported. Motion to table the update of the library flyer for new residents until the November meeting when the newly elected Board convenes made by Lynette Miller and seconded by Darlene Demetri. Motion passed by all present.

12. ANY OTHER BUSINESS RIGHTLY BEFORE THE BOARD:

Thank, the out-going members of the board for their years of service. Lucia Miller and Darlene Demetri. Henrietta reported on transitioning to a new Board. She spoke with First Selectman Bob Valentine to find someone to host the Zoom session and Josephine will temporarily take the Meeting Minutes until a new Board Secretary is appointed. The Board thanked Lucia Miller and Darlene Demetri for their years of service on the Library Board. Discussion ensued.

13. AJOURNMENT: Motion to adjourn at 4:49 p.m. made by Darlene Demetri and seconded by Lucia Miller. Motion passed by all present.

NEXT MEETING WEDNESDAY, November 17, 2021 at 4:00 P.M.

Respectfully submitted,

Darlene M Demetri
KEM

Darlene M. Demetri
Library Board Secretary

Received Oct. 25, 2021 @ 1:59 P.M.

Attest *Barbara L. Blevins*
Goshen Town Clerk