

GOSHEN PUBLIC LIBRARY
Minutes of Board of Directors Regular Meeting
September 15, 2021

1. CALL TO ORDER: Meeting called to order at 4:11 p.m. by Board President Henrietta C. Horvay.

2. ATTENDANCE: Via teleconference – Darlene M. Demetri, Henrietta C. Horvay, Lucia L. Miller, and Josephine Jones. Present in the conference room: Lynn Steinmayer and Patricia Sanders. Lynette A. Miller arrived via teleconference at 4:17 p.m.

3. MINUTES OF: Regular Meeting of May 19, 2021: Motion to accept the Meeting Minutes made by Lucia Miller and seconded by Josephine Jones. Patricia Sanders abstained. Motion passed.

4. MATTERS ARISING FROM MINUTES: Darlene filed with the Town Clerk the Board-approved, updated and finalized Bylaws with the May 19, 2021 Meeting Minutes. Lynn reported on school visits from this semester forward: students are not coming into the library but are meeting Ms. Ryan in the courtyard. Ms. Ryan is a town employee, not a school employee, so she is considered a visitor and must be masked when around students. Because the students are so close together around a table, they must be masked. The approved motion for the library to expend remaining funds left in the budget for Books Purchased and then request from the Library Fund whatever amount was needed for additional book purchases will be reported on next month.

5. PUBLIC COMMENTS: None.

6. CORRESPONDENCE: None.

7. DIRECTOR'S REPORT: June-July-August Library Director Lynn Steinmayer reviewed the June, July, and August 2021 reports. No one had questions regarding June and July, so she moved to August. She discussed programming, some of which is being offered in hybrid fashion (in-person meetings in the Conference Room and by Zoom). Circulation is building. Lynn reported that website visits are growing, newer residents to town are coming in the library, and streaming services are changing. RBDigital has stopped serving the public and OverDrive has taken over Kanopy. Discussion ensued on attracting more members, particularly new residents in town. Lynn and Lynette will draft a letter to residents describing library offerings for review at the next Board meeting. Approved by consensus. Lynn reviewed the Profit & Loss (P&L) for FY2021-22 dated September 8, 2021. Lynn reviewed the P&L Budget vs. Actual for FY2020-21. Discussion ensued. Motion to accept the June, July, and August 2021 Director's Reports made by Darlene Demetri and seconded by Lynette Miller. Motion passed by all present. (Director's Reports filed with Town Clerk)

8. TREASURER'S REPORT: Treasurer Lucia Miller reviewed the September 15, 2021 report that covers May and June. The reports for July and August were unavailable.

Please see attached Treasurer's Report. Estimated totals for FY2020-21 Monies Received was \$67.00 for replaced books returned to line item 5810-21 of the budget and \$294.65 for fines, copies, printer, fax, and disks for the town General Fund. Monies Received for July and August FY2021-22 was \$0 for replaced books and \$139.20 for fines, copies, printer, fax, and disks for the town General Fund. Motion to accept the Treasurer's Report made by Darlene Demetri and seconded by Josephine Jones. Motion passed by all present. (Treasurer's Report Filed with Town Clerk)

9. PRESIDENT'S REPORT: Henrietta thanked everyone for the get well/sympathy bouquet. Board members who want to add something to the Agenda, should please email Henrietta the Friday before the monthly Board meeting.

10. NEW BUSINESS:

1. **Letter of resignation from Diane Bernard** – Sent to Board members.
2. **Letter to be sent to Diane Bernard for her years of service on the board.** Motion to send a thank you letter to Diana Bernard for her years of service on the Board made by Henrietta Horvay and seconded by Josephine Jones. Motion passed by all present. Henrietta will draft the letter and send to Darlene to put on Library letterhead.
3. **Welcome new member to the board Patricia Sanders** – Board members welcomed Patty Sanders who was appointed to replace Diana until the November election. Discussion ensued on the future slate for the Library Board and the need for a Vice President. Motion to amend the Agenda to appoint a Vice President of the Library Board to serve until the election of new officers made by Lynette Miller and seconded by Lucia Miller. Patricia Sanders abstained (she briefly left the room). Motion passed. Motion to nominate Josephine Jones as Vice President of the Board to serve until the election of new officers made by Lucia Miller and seconded by Lynette Miller. Motion passed by all present.

11. OLD BUSINESS: None.

12. ANY OTHER BUSINESS RIGHTLY BEFORE THE BOARD: None.

13. AJOURNMENT: Motion to adjourn at 5:19 p.m. made by Josephine Jones and seconded by Lynette Miller. Motion passed by all present.

Next Meeting WEDNESDAY October 20, 2021 at 4:00 p.m.

Respectfully submitted,

Darlene M. Demetri
KDM

Darlene M. Demetri
Library Board Secretary