

Shane Morehouse Kinsella Fund Committee Meeting Minutes
December 12, 2019

The Shane Morehouse Kinsella Fund Committee had a meeting on Thursday, December 12, 2019. Those in attendance were Janet Hooper, Dexter Kinsella, and Reverend Sara Krhla. Dexter Kinsella opened the meeting at approximately 5:10pm.

The following new business was discussed:

1. The group discussed the criteria needed in order for applicants to apply for a grant through the Shane Morehouse Kinsella Fund. Dexter Kinsella is going to draft a formal document of criteria based on the discussion that took place and will have it ready for the next committee meeting. Once this document is finalized, Dexter will bring it to the Board of Selectmen for approval.
2. The group looked at a number of sample applications from various organizations that offer grants similar to this one. We discussed the need for simplicity. Janet Hooper will draft an application and will have it ready for the next committee meeting. Once this document is finalized, Dexter will bring it to the Board of Selectmen for approval.
3. The committee decided that we would meet at least on a quarterly basis, but that if the need arose for a meeting in between times we were willing to do so. Our next meeting will take place on January 9, 2020, at 5pm in the Town Hall Conference Room.
4. The group discussed the timeline for receiving grant applications and decided that the following application deadlines would be put in place: March 1st, June 1st, September 1st, and December 1st.
5. The procedure for obtaining and distributing funds was explained and discussed. The Fund Committee will make recommendations to the Board of Selectmen which will vote on the recommendations. If money is to be dispersed, that money will be distributed by the Town Treasurer to the proper organization. Funds will be dispersed quarterly.

The meeting adjourned at 5:45pm. The next committee meeting will be held on January 9, 2020, at 5pm in the Town Hall Conference Room.

Respectfully Submitted,
Rev. Sara L. Krhla

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Received Dec 18, 2019 @ 10:51 AM

Attest *Barbara Z. Brown*
Goshen Town Clerk