

**Budget 2024-2025
PROGRESS REPORT - MONTHLY**

#	Department	Current	Requested	BOF	Operating	Current	Capital	Capital	Operating & Capital
		23-24	24-25	Budgets	Increase/ Decrease%	Capital	Request	Increase/ Decrease%	Increase/ Decrease
				Received		23-24	24-25		
18	Animal Control	\$ 13,000.00	\$ 14,000.00	x	108%	\$ -	\$ -	0.0000%	108%
32	Board of Assessment Appeals	\$ 2,739.00	\$ 2,815.00	X	103%	\$ -	\$ -	0.0000%	103%
31	Board of Assessors	\$ 93,007.00	\$ 96,214.00	x	103%	\$ 10,850.00	\$ 10,850.00	0.0000%	103%
10	Board of Finance	\$ 16,812.00	\$ 16,812.00	x	100%	\$ -	\$ -	0.0000%	100%
5	Building Official	\$ 81,101.00	\$ 71,746.00	X	88%	\$ -	\$ -	0.0000%	88%
56	Cemeteries	\$ 4,072.00	\$ 4,072.00	x	100%	\$ -	\$ -	0.0000%	100%
29	Civil Preparedness	\$ 7,675.00	\$ 7,675.00	X	100%	\$ -	\$ -	0.0000%	100%
44	Conservation Commission	\$ 1,364.00	\$ 1,364.00	X	100%	\$ -	\$ -	0.0000%	100%
51	Conservation of Health	\$ 75,246.00	\$ 74,529.00	X	99%	\$ -	\$ -	0.0000%	99%
59	Contingency Account	\$ 40,000.00	\$ 40,000.00		100%	\$ -	\$ -	0.0000%	100%
72	Debt Service	\$ -	\$ -	X	0%	\$ -	\$ -	0.0000%	0%
	Economic Development Comm.	\$ 569.00	\$ 1,569.00	X	276%	\$ -	\$ -	0.0000%	276%
14	Elections	\$ 26,421.00	\$ 32,081.00	X	121%	\$ -	\$ -	0.0000%	121%
71	Employee Benefits	\$ 385,249.00	\$ 385,249.00		100%	\$ -	\$ -	0.0000%	100%
27	Fire Commissioners	\$ 1,995.00	\$ 1,995.00	X	100%	\$ -	\$ -	0.0000%	100%
25	Fire Marshal	\$ 15,716.00	\$ 15,766.00	X	100%	\$ -	\$ -	0.0000%	100%
26	Fire Protection	\$ 109,691.00	\$ 109,691.00	x	100%	\$ 291,000.00	\$ 373,000.00	28.1787%	120%
4	Fiscal Office	\$ 66,024.00	\$ 66,024.00	X	100%	\$ -	\$ -	0.0000%	100%
45	Inland Wetlands Commission	\$ 5,447.00	\$ 5,472.00	X	100%	\$ -	\$ -	0.0000%	0%
0	Insurance	\$ 119,630.00	\$ 119,630.00	x	100%	\$ -	\$ -	0.0000%	100%
	Lake Weed	\$ -	\$ -		0%	\$ 45,000.00	\$ 45,000.00	0.0000%	100%
43	Land Use Enforcement	\$ 22,384.00	\$ 22,534.00	X	101%	\$ -	\$ -	0.0000%	101%
21	Library	\$ 164,804.00	\$ 164,804.00	x	100%	\$ 2,650.00	\$ 1,800.00	-32.0755%	99%
55	Miscellaneous	\$ 10,118.00	\$ 10,400.00	X	103%	\$ -	\$ -	0.0000%	103%
55	Newsletter	\$ 23,810.00	\$ 23,810.00		100%	\$ -	\$ -	0.0000%	100%
41	Planning & Zoning Commission	\$ 3,323.00	\$ 3,323.00	x	100%	\$ -	\$ 10,000.00	0.0000%	401%
7	Professional Services	\$ 24,850.00	\$ 24,850.00	x	100%	\$ -	\$ -	0.0000%	100%
2	Public Works	\$ 1,130,370.00	\$ 1,130,370.00		100%	\$ 496,000.00	\$ 496,000.00	0.0000%	100%
22	Recreation	\$ 212,285.00	\$ 212,285.00		100%	\$ 19,500.00	\$ 19,500.00	0.0000%	100%
28	Rescue	\$ 35,368.00	\$ 35,369.00	x	100%	\$ -	\$ -	0.0000%	100%
1	Selectmen	\$ 155,435.00	\$ 155,985.00	X	100%	\$ 38,500.00	\$ 42,880.00	11.3766%	103%
0	Street Lights	\$ 15,147.00	\$ 14,000.00	X	92%	\$ -	\$ -	0.0000%	92%
12	Tax Collector	\$ 47,788.00	\$ 46,113.00	x	96%	\$ -	\$ -	0.0000%	96%
11	Town Clerk	\$ 98,079.00	\$ 109,229.00	X	111%	\$ 9,000.00	\$ 7,500.00	-16.6667%	109%
61	Town Office Building	\$ 79,592.00	\$ 79,592.00		100%	\$ -	\$ -	0.0000%	100%
13	Treasurer	\$ 10,965.00	\$ 10,765.00	X	98%	\$ -	\$ -	0.0000%	98%
3	Waste Removal	\$ 271,941.00	\$ 271,941.00		100%	\$ -	\$ -	0.0000%	100%
46	Water Pollution Control Auth.	\$ 353.00	\$ 353.00	X	100%	\$ -	\$ -	0.0000%	100%
58	Welfare	\$ 7,342.00	\$ 6,742.00	X	92%	\$ -	\$ -	0.0000%	92%
42	Zoning Board of Appeals	\$ 1,646.00	\$ 1,646.00	X	100%	\$ -	\$ -	0.0000%	100%
	Subtotal Town Expenses	\$ 3,381,358.00	\$ 3,390,815.00		100.28%	\$ 912,500.00	\$ 1,006,530.00	10.30%	102%

Revised
TOWN OF GOSHEN
BUDGET PROJECTIONS

BUILDING OFFICIAL - DEPARTMENT 05

Budget Request:

	<u>Actual</u>			<u>+ OR -</u>
	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>23-24</u>
Admin Wages	\$ 10,736.11	\$ 9,934.00	\$ 9,934.00	\$ -
Building Official's Comp	\$ 64,168.72	\$ 57,153.00	\$ 51,097.00	\$ (6,056.00)
Computer Support	\$ -	\$ 200.00	\$ 200.00	\$ -
Education Fees	\$ 4,128.35	\$ 6,604.00	\$ 4,190.00	\$ (2,414.00)
Meetings/Dues	\$ 145.00	\$ 175.00	\$ 200.00	\$ 25.00
Office Supplies	\$ 297.78	\$ 1,200.00	\$ 1,200.00	\$ -
Permit Process Fee	\$ 4,430.00	\$ 5,760.00	\$ 4,850.00	\$ (910.00)
Postage	\$ -	\$ 75.00	\$ 75.00	\$ -
Total Request	\$ 83,905.96	\$ 81,101.00	\$ 71,746.00	\$ (9,355.00)

Administrative Wages

Based on hours worked by fiscal office Staff. Salary increases not included.

Building Official's Comp

Estimated building permit fees at 30% and \$20,000 base compensation.

Computer Support

Contracted (Yucatech Inc.) hourly rate of \$85.

Education

Based on estimated building permit fees.

The fees are sent quarterly to the State of CT for continuing education for the building industry as a whole.

This is a State mandated fee.

Meetings & Dues

International Code Council dues \$160.00 and \$35.00 for seminars (6).

Office Supplies

To purchase new building codes books and office supplies needed. No increase.

Permit Process Fee

Based on 485 permits being issued at \$10 per permit. Cost is \$4,850.00.

Postage

This will cover the cost of weekly mailings and the anticipated certified mailings.

CAPITAL EXPENDITURES REQUESTS 2024-2025
REVISION

Selectmen	Town Hall		
	Building Maintenance	\$	5,000.00
	Computers/Printers/Hardware Replacements	\$	9,000.00
	Furniture & Fixtures	\$	1,500.00
	General Town Hall Maintenance (Windows)	\$	10,000.00
	Public Safety	\$	5,000.00
	Telephone Servies (CEN)	\$	7,380.00
	Website Upgrade	\$	5,000.00
	Total Selectmen	\$	42,880.00

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

ANIMAL CONTROL FUND BUDGET - DEPARTMENT 18

<u>Budget Request:</u>	<u>Actual</u>			<u>+ OR -</u>
	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>23-24</u>
Animal Retention	\$ 831.55	\$ 500.00	\$ 500.00	\$ -
Officer's Contracted Services	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
Deputy Officer Contracted Services	\$ 1,200.41	\$ 2,400.00	\$ 2,400.00	\$ -
Emergency Services	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
Legal Notices	\$ -	\$ 100.00	\$ 100.00	\$ -
Officer's Training/continuing Education	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
Supplies and Equipment	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
Temporary Personnel	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
	<u>\$ 8,031.96</u>	<u>\$ 13,000.00</u>	<u>\$ 14,000.00</u>	<u>\$ 1,000.00</u>

Animal Retention

Fees collected for impounded or quarantine animals.

Officer's Contracted Services

Based on a 5 year agreement \$6,000.00 annually.

Board of Finance determines salary increase as call volume increases.

Deputy Officer Contracted Services

Based on a 5 year agreement \$2,400.00 annually.

Board of Finance determines salary increase as call volume increases.

Emergency Services

Fees paid for emergency care.

Legal Notices

Advertisement cost for lost dog or cat.

Officer's Training/Continuing Education

Cost for continuing education.

Office Supplies and Equipment

Cost for infraction booklets, gloves, snare pole, etc..

Temporary Personnel

This line item will cover cost for a temporary personnal when the Animal Control Officer is unavailable.

Rate is set at \$20.00 hourly.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

BOARD OF FINANCE - DEPARTMENT 10

<u>Budget Request:</u>	Actual			+ OR -
	22-23	23-24	24-25	23-24
Annual Audit Fees	\$ 13,500.00	\$ 14,000.00	\$ 14,000.00	\$ -
Annual Report	\$ 715.00	\$ 1,125.00	\$ 1,125.00	\$ -
Clerical Wages	\$ 1,653.42	\$ 1,637.00	\$ 1,637.00	\$ -
Legal Notices	\$ -	\$ -	\$ -	\$ -
Postage	\$ -	\$ 50.00	\$ 50.00	\$ -
Total Request	\$ 15,868.42	\$ 16,812.00	\$ 16,812.00	\$ -

Annual Audit Fee

Received a letter dated 2/15/23 from Sinnamon & Associates providing a fixed cost for auditing services for a three year term for Fiscal Year ended 2023, 2024 and 2025.

Confirmed number (assumes no need for additional \$1,500.00 for the federal audit).

Annual Report

Based on increased cost for printing annual reports.

Clerical Wages

Wages are based on 7 hrs per meeting times 14 meetings times rate of pay \$16.70. Annual cost is \$1,637.00. Increase not included.

Legal Notice

Based on prior year trend. No anticipated increase.

Postage

Based on prior year trend. No anticipated increase.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

CEMETERIES - DEPARTMENT 56

Budget Request:

<u>East Street North Cemetery</u>	<u>Actual 22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>+ OR - 23-24</u>
Brush Cutting	\$ -	\$ -	\$ -	\$ -
Mowing	\$ 990.00	\$ 1,680.00	\$ 1,170.00	\$ (510.00)
Spring Cleanup	\$ 135.00	\$ 135.00	\$ 150.00	\$ 15.00
Fall Cleanup	\$ 135.00	\$ 135.00	\$ 167.00	\$ 32.00
Trim Bushes	\$ -	\$ -	\$ -	\$ -
	\$ 1,260.00	\$ 1,950.00	\$ 1,487.00	\$ (463.00)

Hall Meadow Cemetery

	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>+ OR - 23-24</u>
Brush Cutting	\$ 135.00	\$ 135.00	\$ -	\$ (135.00)
Mowing	\$ 655.00	\$ 1,050.00	\$ 780.00	\$ (270.00)
Spring Cleanup	\$ 135.00	\$ 135.00	\$ 150.00	\$ 15.00
Fall Cleanup	\$ 135.00	\$ 135.00	\$ 166.00	\$ 31.00
Roadside Cutting	\$ -	\$ -	\$ -	\$ -
	\$ 1,060.00	\$ 1,455.00	\$ 1,096.00	\$ (359.00)

Old Middle Street Cemetery

	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>+ OR - 23-24</u>
Brush Cutting	\$ -	\$ -	\$ -	\$ -
Mowing	\$ 955.00	\$ 1,050.00	\$ 780.00	\$ (270.00)
Spring Cleanup	\$ 135.00	\$ 135.00	\$ 150.00	\$ 15.00
Fall Cleanup	\$ 135.00	\$ 135.00	\$ 167.00	\$ 32.00
Trim Bushes	\$ -	\$ -	\$ -	\$ -
	\$ 790.00	\$ 1,320.00	\$ 1,097.00	\$ (223.00)

Oviatt Cemetery

	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>+ OR - 23-24</u>
Brush Cutting	\$ -	\$ -	\$ -	\$ -
Mowing	\$ 795.00	\$ 840.00	\$ 585.00	\$ (255.00)
Spring Cleanup	\$ 135.00	\$ 135.00	\$ 150.00	\$ 15.00
Fall Cleanup	\$ 135.00	\$ 135.00	\$ 167.00	\$ 32.00
Trim Bushes	\$ -	\$ -	\$ -	\$ -
	\$ 660.00	\$ 1,110.00	\$ 902.00	\$ (208.00)

West Goshen Cemetery

	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>+ OR - 23-24</u>
Brush Cutting	\$ -	\$ -	\$ -	\$ -
Mowing	\$ 925.00	\$ 1,050.00	\$ 780.00	\$ (270.00)
Spring Cleanup	\$ 135.00	\$ 135.00	\$ 150.00	\$ 15.00
Fall Cleanup	\$ 135.00	\$ 135.00	\$ 167.00	\$ 32.00
Trim Bushes	\$ -	\$ -	\$ -	\$ -
	\$ 790.00	\$ 1,320.00	\$ 1,097.00	\$ (223.00)

West Side Cemetery

	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>+ OR - 23-24</u>
Brush Cutting	\$ -	\$ -	\$ -	\$ -
Mowing	\$ 930.00	\$ 1,050.00	\$ 780.00	\$ (270.00)
Spring Cleanup	\$ 135.00	\$ 135.00	\$ 150.00	\$ 15.00

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

Fall Cleanup	\$ 135.00	\$ 135.00	\$ 166.00	\$ 31.00
Trim Bushes	\$ -	\$ -	\$ -	\$ -
	<u>\$ 795.00</u>	<u>\$ 1,320.00</u>	<u>\$ 1,096.00</u>	<u>\$ (224.00)</u>
 TOTAL CEMETERIES	 <u>\$ 5,355.00</u>	 <u>\$ 8,475.00</u>	 <u>\$ 6,775.00</u>	 <u>\$ (1,700.00)</u>
less Trust Income	\$ 4,326.00	\$ 4,403.00	\$ 4,103.00	\$ (300.00)
<u>Taxpayer Liability</u>	<u>\$ 1,029.00</u>	<u>\$ 4,072.00</u>	<u>\$ 2,672.00</u>	<u>\$ (1,400.00)</u>

BOARD OF FINANCE

* Income from Trusts	
East Street Cemetery	\$ 1,487.00
Hall Meadow Cemetery	\$ 1,096.00
Old Middle Street Cemetery	\$ 1,097.00
Oviatt Cemetery	\$ 902.00
West Goshen Cemetery	\$ 1,097.00
West Side Cemetery	\$ 1,096.00
	<u>\$ 6,775.00</u>

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

FIRE PROTECTION - DEPARTMENT 26

Budget Request:	Actual 22-23	23-24	24-25	+ OR - 23-24
Building Maintenance	\$ 7,617.67	\$ 7,500.00	\$ 7,500.00	\$ -
Chemicals	\$ 525.91	\$ 2,000.00	\$ 2,000.00	\$ -
Custodial Supplies	\$ 754.44	\$ 500.00	\$ 750.00	\$ 250.00
Dive and Ice Rescue	\$ 2,328.28	\$ 3,000.00	\$ 3,000.00	\$ -
Electricity	\$ 7,239.18	\$ 8,500.00	\$ 8,500.00	\$ -
Equipment Repairs/Maintenance	\$ 7,458.81	\$ 9,000.00	\$ 9,000.00	\$ -
Equipment Testing	\$ 4,493.65	\$ 6,000.00	\$ 6,000.00	\$ -
Fire Department Wage	\$ 10,524.25	\$ 12,879.00	\$ 12,879.00	\$ -
Firefighting Apparel	\$ 5,456.00	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00
Food Allowance	\$ 221.79	\$ 750.00	\$ 1,000.00	\$ 250.00
Gasoline & Diesel	\$ 4,200.59	\$ 6,859.00	\$ 4,451.00	\$ (2,408.00)
Grant Writer (New)	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
Heating Oil	\$ 8,945.78	\$ 11,653.00	\$ 10,825.00	\$ (828.00)
Meetings & Dues	\$ 725.00	\$ 650.00	\$ 1,000.00	\$ 350.00
Office Supplies	\$ 591.66	\$ 700.00	\$ 1,000.00	\$ 300.00
OSHA Compliance	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -
Physicals	\$ 1,451.00	\$ 3,000.00	\$ 3,000.00	\$ -
Radio Repairs & Maintenance	\$ 732.25	\$ 1,800.00	\$ 1,800.00	\$ -
Small Tools	\$ 1,195.18	\$ 2,000.00	\$ 2,000.00	\$ -
Telephone/Internet	\$ 1,917.32	\$ 1,900.00	\$ 1,900.00	\$ -
Training	\$ 7,189.77	\$ 6,000.00	\$ 6,000.00	\$ -
Truck Repairs & Maintenance	\$ 14,596.37	\$ 16,000.00	\$ 16,000.00	\$ -
Total Request	\$ 88,164.90	\$ 109,691.00	\$ 108,605.00	\$ (1,086.00)

Building Maintenance - Cost for small repairs/equipment needed. No anticipated increase.

Chemicals - No anticipated increase.

Custodial Supplies - Increase cost for supplies.

Dive and Ice Rescue - Repairs & maintenance of existing gear. No anticipated Increase.

Electricity - Based on last full year with allowance for an 8% increase.

Equipment Testing and Maintenance - No anticipated increase.

Fire Department Wages - Wage is based on hours times rate pay. Salary increase not included.

Firefighting Apparel - Increase cost due to outdated gear and new members.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

Food Allowance - To provide beverages and meal during/after ambulance/fire incidents calls. Increased cost with the increase in calls.

Gasoline & Diesel - Based on a 5 year averages multiplied by cost per gallons. Total cost \$4,451.00.

Grant Writer - Support with grant writing to help with unbudgeted projects.

Heating Oil - Based on a 5 year average \$3541 gallons multiplied by cost per gallon \$3.0570. Total cost \$10,825.00.

Meeting & Dues - Parades dues, chief council membership. Increase included.

Office Supplies - Increase in cost for supplies.

OSHA Compliance - Work with consultant to organize and maintain OSHA Compliances.

Equipment Testing - Implement NFPA testing program for flow testing, fit testing, compressor, hoses and hurst tool testing. No anticipated increase.

Physical - No anticipated increase.

Radio Repairs and Maintenance - No anticipated increase.

Small Tools - No anticipated increase.

Telephone/Internet - Based on per month charge.

Training - Training for members. No increase.

Truck Repairs and Maint - Service contract with JW Tractor Repair for annual DOT Inspection on six vehicles (6@ \$95.00/hourly, total cost \$570.00. Four large vehicles @ \$500.00 ea., total cost \$2,000.00, and two heavy duty trucks @ \$250.00 ea. Total cost \$500.00. No anticipated increase.

	<u>Jul '23- Jun '24</u>	<u>Jul '23- Jun '24</u>	<u>Jul '23- Jun '24</u>	<u>Jul '24-Jun '25</u>	<u>Jul '24-Jun '25</u>
Ordinary Income/Expense	Appropriated	Expenditures	Balance as of	Appropriation	Increase/Decrease
Expense			3/6/24	Request	of Budget
FIRE PROTECTION					
5412-26 - Building Maintenance	7,500.00	4,147.51	3,352.49	7,500.00	0.00
5421-26 - Chemicals	2,000.00	98.24	1,901.76	2,000.00	0.00
5410-26 - Custodial Supplies	500.00	251.98	248.02	750.00	250.00
5427-26 - Dive and Ice Rescue	3,000.00	1,770.85	1,229.15	3,000.00	0.00
5249-26 - Electricity	8,500.00	5,514.09	2,985.91	8,500.00	0.00
5402-26 - Equipment Repairs & Maint	9,000.00	8,324.50	675.50	9,000.00	0.00
5631-26 - Equipment Testing	6,000.00	4,992.70	1,007.30	6,000.00	0.00
5001-26 - Fire Department Wages	12,879.00	4,941.56	7,937.44	12,879.00	0.00
5422-26 - Firefighting Apparel	4,000.00	4,654.00	(654.00)	5,000.00	1,000.00
5619-26 - Food Allowance	750.00	200.14	549.86	1,000.00	250.00
5621-26 - Gasoline & Diesel	6,859.00	3,305.11	3,553.89	6,859.00	0.00
0000-26 - Grant Writer	0.00	0.00	0.00	1,500.00	1,500.00
5248-26 - Heating Oil	11,653.00	6,964.10	4,688.90	11,653.00	0.00
5223-26 - Meetings & Dues	650.00	825.00	(175.00)	1,000.00	350.00
5211-26 - Office Supplies	700.00	0.00	700.00	1,000.00	300.00
5620-26 - OSHA Compliance	3,500.00	0.00	3,500.00	3,500.00	0.00
6235-26 - Physicals	3,000.00	1,073.00	1,927.00	3,000.00	0.00
5403-26 - Radio Repairs and Maint	1,800.00	0.00	1,800.00	1,800.00	0.00
5423-26 - Small Tools	2,000.00	1,239.12	760.88	2,000.00	0.00
5247-26 - Telephone & Internet	1,900.00	1,232.37	667.63	1,900.00	0.00
5431-26 - Training	6,000.00	5,387.28	612.72	6,000.00	0.00
5401-26 - Truck Repairs and Maintenance	16,000.00	9,309.49	6,690.51	16,000.00	0.00
Total FIRE PROTECTION	108,191.00	64,231.04	43,959.96	111,841.00	3,650.00

5410-26 increase due to increase of cost of supplies

5422-26 increase due to outdated gear and increase in fire membership, 6

5619-26 increase in fire calls

5223-26 increase in cost

5211-26 new printers needed and increase in cost

2023-2024 budget request: \$115,845 2023-2024 appropriated \$108,191

2024 - 2025 budger request: \$111,841

Fire Commissioner Approval on February 7, 2024, submitted to Board of Finance, Board of Selectman and Fiscal Office 3/7/24

CAPITAL EXPENDITURES REQUESTS 2024-2025

Fire Protection

Ambulance	\$	40,000.00
Boiler Replacement	\$	30,000.00
Building Expansion (NEW)	\$	15,000.00
Building Maint-Exterior Projects (Roof)	\$	20,000.00
Building Maint - Interior Projects- (Siding)	\$	10,000.00
Building Maint - Interior Projects- (NEW)	\$	15,000.00
Fire Fighting Equipment	\$	10,000.00
Hose	\$	5,000.00
New Equipment - Medical	\$	15,000.00
Pagers	\$	8,000.00
Radios	\$	6,000.00
Security System	\$	1,000.00
Self Containing Breathing Apparatus	\$	20,000.00
Fire Truck Replacement	\$	150,000.00
Turnout Gear	\$	28,000.00
Total Fire Department Operations	\$	373,000.00

Fire Company Capital 2024-2025

	FY 23/24	Appropriated	Expenditures	Balance	Approp	Approp	Approp	Approp	Approp	5 Year
	Begining Balance	23/24	23/24	3/6/24	Request	Request	Request	Request	Request	Balance
				23/24	24/25	25/26	26/27	27/28	28/29	
Fire Company										
Ambulance	\$ 86,000.00	40,000.00		126,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	326,000.00
Boiler Replacement	\$ 3,000.00	0.00		3,000.00	30,000.00	30,000.00				63,000.00
Building Expansion (NEW)	\$ -	-		0.00	15,000.00					15,000.00
Building Maint-Exterior project, Roof	\$ 41,000.00	10,000.00		51,000.00	20,000.00	25,000.00	25,000.00	20,000.00	20,000.00	161,000.00
Building Maint-Exterior project, Siding					10,000.00					10,000.00
Building Maint-Interior Projects (NEW)	\$ -	-		-	15,000.00					15,000.00
Dive Gear	\$ 11,622.12	0.00		11,622.12	0.00	5,000.00	5,000.00	5,000.00	5,000.00	31,622.12
Fire Fighting Equipment	\$ 25,908.11	20,000.00		45,908.11	10,000.00					55,908.11
Hose	\$ 5,000.00	4,000.00		9,000.00	5,000.00	4,000.00	4,000.00	4,000.00	4,000.00	30,000.00
Hurst tool	\$ 40,000.00	25,000.00	(60,554.00)	4,446.00						4,446.00
Interior Painting	\$ 7,666.82	0.00		7,666.82						7,666.82
New Equipment - Medical	\$ 34,428.13	25,000.00		59,428.13	15,000.00	5,000.00	5,000.00	5,000.00	5,000.00	94,428.13
Pagers	\$ 2,579.30	5,000.00	(4,850.00)	2,729.30	8,000.00	5,000.00	5,000.00	5,000.00	5,000.00	30,729.30
Radios	\$ 31,906.02	6,000.00		37,906.02	6,000.00	6,000.00	6,000.00			55,906.02
Security System	\$ 2,500.00	1,000.00		3,500.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	8,500.00
Self Containing Breathing Apparatus	\$ 13,393.42	5,000.00		18,393.42	20,000.00	5,000.00	5,000.00	5,000.00	5,000.00	58,393.42
Truck Replacement (Fire)	\$ 122,131.08	150,000.00		272,131.08	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	1,022,131.08
Turnout Gear	\$ 34,364.50	0.00	(5,683.61)	28,680.89	28,000.00	10,000.00	10,000.00	10,000.00	10,000.00	96,680.89
Subtotal Fire Company:	\$ 461,499.50	291,000.00	(71,087.61)	681,411.89	373,000.00	286,000.00	256,000.00	245,000.00	245,000.00	2,086,411.89

Ambulance-replace Ambulance 9: increase in budget due to increase of cost 325,000-350,000 (Harwintons \$300,000 2 years out)\$128,000 of \$327,350.75 of ARBA was given to the firehouse 10/12/22

Boiler: May have 1 year remaining (no more then that) on current boiler

(NEW) Building Expansion, architectural plans (couple months out for an appt with architect)

(NEW) Building Maintenance: Exterior, Roof \$20,000 appropriated in anticipation of roof replacement

(CHANGE) Building Maintenance: Exterior Siding \$10,000 appropriated in anticipation of siding replacement/repairs

(NEW) Building Maintenance: Interior \$15,000 for A/C for Drill Hall see estimate

Dive Gear: In the process of ordering cold water rescue suits

Fire Fighting Equipment: EV Blanket & Battery disconnect; Infrared Drone upgrade (\$25,908.11 is on hold for the new truck use)

Hose: Replacement of aging hose that has failed inspection, hose age 1973 and up.

Hurst Tool: purchased October, 2023

New Equipment: Medical, Replacement of both stretchers as they will reach the manufacturer maintenance life in 2 years.

Pagers: Replacement & New Members (approx 10 a year) 7 new active members and 2 associate members in 2023-2024

Radios: Anticipation of county wide radio frequency upgrade, could come at any time& need to be prepared

Security System: Contintured upgrade and maintenance of camera and security system to enhance security/monitoring of the building

Self Containing Breathing Apparatus: Air Pack Replacements, mask average \$425

Truck Replacement (Fire): Continuous appropriation to save for replacement of vehicles on a rotating schedule; projection on next replacement over 1 million

Turnout Gear: Need to begin replacing outdated gear (\$7219 in total bills will be coming in over the next couple of weeks)

2023-2024 budget request \$291,000 2023-2024 appropriated \$291,000

2024 - 2025 budget request \$373,000 with Fire Commissioners approval on 2/7/24

2024 - 2025 REVISED budget request \$373,000 with Fire Commissioners approval on 3/6/24 (separated line item for Roof and Siding)

2024 - 2025 REVISED budget submitted to Board of Finance, Board of Selectman and Fiscal Office 3/7/24

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

FISCAL OFFICE - DEPARTMENT 04

Budget Request:	Actual			+ OR -
	22-23	23-24	24-25	23-24
Accounting Consultant	\$ 26,192.00	\$ 32,363.00	\$ 35,683.00	\$ 3,320.00
Administrative Wages	\$ 28,199.75	\$ 29,671.00	\$ 29,671.00	\$ -
Computer Supplies	\$ 4,727.97	\$ 3,040.00	\$ 3,040.00	\$ -
Education	\$ -	\$ 100.00	\$ 100.00	\$ -
Postage	\$ 357.63	\$ 450.00	\$ 600.00	\$ 150.00
Office Supplies	\$ 521.65	\$ 400.00	\$ 1,000.00	\$ 600.00
Total Request	\$ 59,999.00	\$ 66,024.00	\$ 70,094.00	\$ 4,070.00

Spread

The major portion of this budget is consulting fees and salaries which are paid both weekly and monthly. Other expenses are paid on an as needed basis.

Accounting Consultant

This covers the cost of the consulting from King & King Associates. A 1 year agreement was discussed with 329 Staff projected hours @\$107.00, total is \$35,203.00. (includes additional hours for 5310 Grant). Partners projecting 3 hours @ \$160.00, cost \$480.00 Annual Cost of \$35,683.00.

Administrative Wages

Based on number of hours and rate of pay for fiscal office staff. Increases not included.

Computer Supplies

Supplies consist of toner cartridges for the printers, tax and payroll updates for financial software. Fiscal office upgrades of quickbooks, Fixed Asset CS. No Increase included.

Education

We anticipate using this money to keep current with financial and spreadsheet software. No anticipated increase.

Postage

This line item includes postage for the mailing of weekly payroll and warrant checks and minimal expenditures for mailing tax and other governmental forms. Forever stamped envelopes will need to be purchased this fiscal year.

Office Supplies

This expenditure pays for binders, mailing envelopes, staples, adding machine tape, calendars, clips, tapes, CDs, disks, markers, dividers, tabs, etc. Increase included.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

Insurance

Budget Request:

	Actual 22-23	23-24	24-25	+ OR - 22-23
Other Insurane Expenses	\$ 600.00	\$ 600.00	\$ 600.00	\$ -
Liability Property & Casualty Ins.	\$ 75,317.00	\$ 83,936.00	\$ 83,034.00	\$ (902.00)
Workers Comp Insurance	\$ 35,883.00	\$ 35,094.00	\$ 35,094.00	\$ -
Total Request	\$ 111,800.00	\$ 119,630.00	\$ 118,728.00	\$ (902.00)

Spread

Property and Casualty premiums with CIRMA are billed quarterly. GFC's insurance typically bills 25% in July and the balance in 9 monthly installments.

Crime and Fiduciary Liability are billed in July.

Worker's Compensation is billed quarterly. There is no pattern for the billing of audits for prior year overages/underages.

Other Insurance Expenses

Based on an annual premium of \$600.00 for a one year bond for the Tax Collector.

Asst. Tax Collector and Treasurer no longer requires a separate bond; coverage is available under the CIRMA L.A.P. (Liability Auto Policy).

Liability-Auto-Property Insurance

Liability Auto Policy premium - 2023-2024 current FY cost- \$33,094.00 (CIRMA). A 3% increase for FY 2024-2025. Total Cost \$34,087.00.

Fiduciary Liability- \$1,440.00. (CIRMA). June renewal, historically stays flat/no increase.

Crime Policy - \$1,182.00 (CIRMA). June renewal, historically stays flat/no big increase.

Cyber Insurance Policy - Current FY 2023-2024 cost is \$7,695.00. Increase indication for for 2024-2025 cost \$8,080.00 it possible to have 5% increase. Total Cost \$8,080.00

ESIP Insurance for the Fire Company \$33,255.00 current FY 2032-2024 . An estimated \$38243.00 includes a 10-15% rate increase for FY 2024-2025 over the annualized expiring premium. subject to change in exposures, claim activity and market conditions. Total Property and Casualty is \$83,034.00.

Workers Compensation Policy

Current 2023-2024 fiscal year W.C. premium is \$35,094.00. Fiscal Year 2024-2025 there is a 0% Increase. Total cost \$35,094.00.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

LIBRARY - DEPARTMENT 21

Budget Request:

	Actual			+ OR-
	22-23	23-24	24-25	23-24
Books Purchased	\$ 16,569.07	\$ 17,500.00	\$ 17,500.00	\$ -
Computer Supplies	\$ 1,509.89	\$ 1,750.00	\$ 1,750.00	\$ -
Computer Support	\$ 5,768.47	\$ 7,200.00	\$ 7,200.00	\$ -
Equipment Repair	\$ (0.10)	\$ 250.00	\$ 250.00	\$ -
Legal Notices	\$ -	\$ 25.00	\$ 25.00	\$ -
Library Director	\$ 60,756.58	\$ 55,000.00	\$ 45,000.00	\$ (10,000.00)
Library Staff Wages	\$ 70,865.49	\$ 70,486.00	\$ 70,486.00	\$ -
Meetings & Dues	\$ 839.50	\$ 800.00	\$ 800.00	\$ -
Mileage Reimbursements	\$ 490.16	\$ 750.00	\$ 750.00	\$ -
Miscellaneous Expenses	\$ 119.40	\$ 75.00	\$ 75.00	\$ -
Office Supplies	\$ 666.32	\$ 800.00	\$ 900.00	\$ 100.00
Other Media Purchased	\$ 3,686.12	\$ 3,000.00	\$ 3,000.00	\$ -
Periodicals Purchased	\$ 1,760.84	\$ 2,100.00	\$ 2,100.00	\$ -
Postage	\$ 1,069.61	\$ 1,200.00	\$ 1,300.00	\$ 100.00
Professional Development	\$ 35.00	\$ 300.00	\$ 400.00	\$ 100.00
Programming	\$ 20.96	\$ 300.00	\$ 300.00	\$ -
Supplies	\$ 287.58	\$ 300.00	\$ 300.00	\$ -
Videos Purchased	\$ 1,961.59	\$ 2,300.00	\$ 2,300.00	\$ -
Clerical Wages	\$ -	\$ 668.00	\$ 601.00	\$ (67.00)
Total Request	\$ 166,406.48	\$ 164,804.00	\$ 155,037.00	\$ (9,767.00)

Books Purchased

Books and e-book purchases to keep up with patrons request. No Increase.

Computer Supplies

No Increase.

Computer Support

Cost increase for computer support.

Equipment Repair

No increase.

Legal Notice

No increase.

Library Director

Salary position; Board of Finance determines salary increase.

Library Staff Wages

Based on employees hours and rate of pay times twelve months.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

Meetings & Dues

Dues are for professional library organizations, e.g., CLC , CLA ICONN .
The Friends pay for professional journals. Annual Meeting of CLA is included.
There are two additional meetings in the Spring which the Director will attend. No Increase.

Mileage Reimbursement

The IRS allowable mileage reimbursement as of Jan.1, 2024 is \$.67. Increase included.

Miscellaneous Expense

No anticipated increase.

Office Supplies

Increase included.

Other Media

There is a need to further replenish this popular item which patrons continuously request.
Anticipated decrease due redistribution to Periodicals Purchased line item.

Periodicals Purchased

Increase due to redistribution from other media line item.

Postage

The cost of printing and mailing the newsletter to Increase included.

Professional Development

Increase included.

Programming

Decrease due to redistribution to program supplies line item.

Program Supplies

Increase due to redistribution from programming line item.

Video/DVD Purchased

Decrease in purchasing videos/dvd due to streaming .

Clerical Wages

Currently there is a change with this line item, new budgeting for a paid Commission Clerk.
Based on 3 hours per meeting x 12 meetings x \$16.70 current rate of pay. Annual cost is \$ 601.00.
Salary increase not included.

Town of Goshen Profit & Loss Budget vs. Actual July 2023 through June 2024

	ACTUAL	FY	BUDGET	PROJECTED	COMMENTS
	23 - 24 Jul '23 - Jun 24	23/24	23/24	24/25	
Ordinary Income/Expense					
Expense					
LIBRARY					
5003-21 · Clerical Wages - Library	59.29	668.00		668.00	
5810-21 · Books Purchased	9,795.07	17,500.00		17,500.00	
5237-21 · Computer Supplies	554.27	1,750.00		1,750.00	
5238-21 · Computer Support	5,249.30	7,200.00		7,200.00	
5232-21 · Equipment Repair	0.00	250.00		250.00	
5220-21 · Legal Notices	0.00	25.00		25.00	
5001-21 · Library Director	28,125.00	55,000.00		45,000.00	Ref.
5002-21 · Library Staff Wages	43,852.35	70,486.00		70,486.00	Set rate
5223-21 · Meetings & Dues	404.50	800.00		800.00	
5215-21 · Mileage Reimbursements	36.88	750.00		750.00	
5250-21 · Miscellaneous	2.51	75.00		75.00	
5211-21 · Office Supplies	664.63	800.00		900.00	Cost increase
5813-21 · Other Media Purchases	1,847.30	3,000.00		3,000.00	
5811-21 · Periodicals Purchased	1,621.73	2,100.00		2,100.00	
5214-21 · Postage	578.00	1,200.00		1,300.00	Increase in cost
5235-21 · Professional Development	0.00	300.00		400.00	Training
5850-21 · Programming	0.00	300.00		300.00	
5217-21 · Supplies	214.66	300.00		300.00	
5812-21 · Videos Purchased	1,499.45	2,300.00		2,300.00	
Total LIBRARY	94,504.94	164,804.00		39618.00	300.00 increase in Budget
Total Expense	94,504.94	164,804.00			
Net Ordinary Income	-94,504.94	-164,804.00			
Net Income	-94,504.94	-164,804.00			
				39318.00	

*Budget approved 2/21/24 by
Library Board of Directors*

*Clerical wages - Based on \$16.70 x 3 hrs per
meeting x 12 = \$601.00, Salary increase not
included.*

D. Miller

Goshen Public Library
Proposed Capital Budget

2024 - 2029

2024-2025

Upgrade Computers: Continuation of an Upgrade and Maintenance Program to keep our computers up-to-date and fully functioning. Computers haven't been updated in the last five years and we need to replace at least two per year by September 2025.

Estimated cost: per estimate from PC Wizard to upgrade computers as needed (this estimate is subject to change and includes all labor charges). +/- \$1800

2025-2026

Upgrade Computers: Continuation of an Upgrade and Maintenance Program to keep our computers up-to-date and fully functioning. Computers haven't been updated in the last five years and we need to replace two per year by September 2025 **Estimated cost: per estimate from PC Wizard to upgrade computers as needed (this estimate is subject to change and includes all labor charges). +/- \$1800**

Color Printer: with the amount our printer is used – replacing it every five years is a reasonable time table. Estimated \$1100

2026-2027

Upgrade Computers: Continuation of an Upgrade and Maintenance Program to keep our computers up-to-date and fully functioning. **Estimated cost: per estimate from PC Wizard to upgrade computers as needed (this estimate is subject to change and includes all labor charges). +/- \$1800**

2027-2028

Upgrade Computers: Continuation of an Upgrade and Maintenance Program to keep our computers up-to-date and fully functioning. **Estimated cost: per estimate from PC Wizard to upgrade computers as needed (this estimate is subject to change and includes all labor charges). +/- \$1800**

Copier/Fax Machine: The current copier/fax machine was replaced in late 2023 and will likely be due to be replaced 2028-2029. Estimated \$1500

2028-2029

Upgrade Computers: Continuation of an Upgrade and Maintenance Program to keep our computers up-to-date and fully functioning. **Estimated cost: per estimate from PC Wizard to upgrade computers as needed (this estimate is subject to change and includes all labor charges). +/- \$1800**

TKG – February 15, 2024

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

PROFESSIONAL SERVICES - DEPARTMENT 07

<u>Budget Request:</u>	<u>Actual</u>			<u>+ OR -</u>
	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>23-24</u>
Engineering Services	\$ -	\$ 2,877.00	\$ 9,450.00	\$ 6,573.00
Planning Consultant	\$ 8,437.60	\$ 8,118.00	\$ 8,118.00	\$ -
Probate Court Expenses	\$ 4,371.30	\$ 7,855.00	\$ 7,855.00	\$ -
Town Counsel & Legal Fees	\$ 2,500.00	\$ 6,000.00	\$ 10,000.00	\$ 4,000.00
Total Request	\$ 15,308.90	\$ 24,850.00	\$ 35,423.00	\$ 10,573.00

BOARD OF FINANCE

Spread

The Planning Consultant bills once per month. Engineering and legal services are billed as needed. Probate Court expenses are billed in January and July.

Engineering Services

Engineering services for special projects as needed to create Roadsoft reporting. Based on \$63 hours times \$150.00 hourly. Increase cost to \$9,450.00

Planning Consultant

Except in special cases, this work will be accomplished by Marty Connor in addition to his Zoning Enforcement duties. Board of Finance to determine salary increase. Salary increase not included.

Probate Court Expenses

Goshen pays a percentage of the Probate Court expenses. This is based on the total of the "last perfected" Grand lists of Barkhamsted, Colebrook, Goshen, Hartland, New Hartford, Torrington and Winchester. The costs associated with the probate are microfilming, postage, furniture, office supplies and repairs, maintenance, rent, insurance, personal property taxes and telephone. Increased based on rent expense includes square footage charge and utilities. increased cost not included \$7,855.00.

Town Counsel and Legal Fees

Includes annual costs associated with Town Counsel, Labor Counsel and other anticipated legal issues.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

RESCUE - DEPARTMENT 28

Budget Request:

	<u>Actual</u> <u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>+ OR -</u> <u>23-24</u>
Ambulance Repairs & Maintenance	\$ 1,105.18	\$ 2,500.00	\$ 2,500.00	\$ -
Clerical EMS Wages	\$ 708.00	\$ 1,168.00	\$ 1,168.00	\$ -
Hazardous Material	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
Medical Supplies	\$ 9,073.53	\$ 10,600.00	\$ 10,600.00	\$ -
Medical Training	\$ 355.94	\$ -	\$ -	\$ -
Other Equipment Maintenance	\$ 3,246.55	\$ 6,500.00	\$ 6,500.00	\$ -
Oxygen	\$ 574.23	\$ 1,400.00	\$ 1,400.00	\$ -
Radio Repairs & Maintenance	\$ 2,202.48	\$ 1,700.00	\$ 1,700.00	\$ -
Training	\$ 1,164.71	\$ 10,000.00	\$ 10,000.00	\$ -
Total Request	<u>\$ 18,430.62</u>	<u>\$ 35,368.00</u>	<u>\$ 35,368.00</u>	<u>\$ -</u>

Ambulance Repairs & Maintenance

Annual contract with JW Tractor for annual DOT Inspection.

Clerical EMS Wages

Based on 61.00 hrs per year at \$ 19.15 hrly. Total cost is \$1,168.00. Salary increase not included.

Hazardous Materials

Gas meter calibration. No increased.

Medical Supplies

Medical supplies due to purchase of Epi pens to keep current with expiration dates.

Other Equipment Maintenance

Testing of defibrillator, stretcher batteries, Lucas CPR machine, EMS Chart.

Oxygen

Medical requirements have changed and less oxygen is used during transports.

Radio Repairs & Maint

No increase.

Training

EMT & EMR training and refresher courses. Includes to offer EMS classes to company and town residents.

Ordinary Income/Expense	<u>Jul '23- Jun '24</u>	<u>Jul '23- Jun '24</u>	<u>Jul '23- Jun '24</u>	<u>Jul '24- Jun '25</u>	<u>Jul '24- Jun '25</u>
Expense	Appropriated	Expenditures	Balance as of 3/6/24	Appropriation Request	Increase/Decrease of Budget
RESCUE SERVICE					
5402-28 · Ambulance Repairs & Maint	2,500.00	0.00	2,500.00	2,500.00	0.00
5001-28 · Clerical EMS Wages	1,168.00	383.00	785.00	1,168.00	0.00
5437-28 · Hazardous Material	1,500.00	0.00	1,500.00	1,500.00	0.00
5433-28 · Medical Supplies	10,600.00	2,074.85	8,525.15	10,600.00	0.00
5404-28 · Other Equipment Maintenance	6,500.00	3,024.44	3,475.56	6,500.00	0.00
5436-28 · Oxygen	1,400.00	116.60	1,283.40	1,400.00	0.00
5403-28 · Radio Repairs & Maint	1,700.00	0.00	1,700.00	1,700.00	0.00
5431-28 · Training	10,000.00	567.88	9,432.12	10,000.00	0.00
Total RESCUE SERVICE	35,368.00	6,166.77	29,201.23	35,368.00	0.00

5431-28 Training - includes to offer EMS class to Company and Town residents - rotate and/or overlap EMR and EMT classes

2023-2024 budget request: \$35,279 2023-2024 appropriated \$35,368

2024 - 2025 budget request: \$35,368

Fire Commissioner Approval on February 7, 2024, submitted to Board of Finance, Board of Selectman and Fiscal Office 3/7/24