

TOWN OF GOSHEN

BOARD OF FINANCE AGENDA

Regular Meeting — Wednesday December 20, 2023

7:30 p.m. Town Hall Conference Room

Zoom Conference Link: <https://us02web.zoom.us/j/82198540372>

Meeting ID 821 9854 0372

By Phone: 1 929 205 6099

1. Call to order
2. Attendance
3. Seating of an Alternate
4. Minutes
5. Financial Reports
6. Tax Collector's Report
7. Selectman's Report
8. Correspondence
9. Any other business proper to come before this meeting
10. Adjourn

Lee M. Kennedy

Board of Finance Clerk

Received Dec. 18, 2023 1:50 AM

Attest 
Asst. Goshen Town Clerk

Town of Goshen
BOARD OF FINANCE
REGULAR MEETING
Wednesday November 15, 2023

CALL to ORDER: Allan Walker called the meeting to order at 7:30 p.m.

Attendance: Chairman Allan Walker, Robert Valentine, Bill Lane, Scott Tillmann, Pat Reilly (alternate), and First Selectman Todd Carusillo, Excused: Ned Bixler, Russell Murdock (alternate). **Others:** Paul Collins

Bill Lane motioned to seat Pat Reilly, seconded by Scott Tillmann. The motion passed unanimously. Jim Korner arrived at 7:33pm

APPROVAL of MINUTES: A motion was made by Scott Tillmann seconded by Bill Lane and voted unanimously to receive the minutes of October 25, 2023. Pat Reilly abstained.

FINANCIAL REPORTS: The board received and reviewed Financial Reports from Debbie Franklin dated 10/30/2023. Clarity was requested for G/L Account 5245-61 Town Hall Computer Support, \$11,933 annual subscription. Todd reported that was for the Yucatech annual IT support. Todd was asked to verify the frequency of payments.

TAX COLLECTORS REPORT – The board received and reviewed The Tax Collector's report dated 10/30/2023. The board commented that it looks in-line with expectations.

SUSPENSE REPORT: Bob Valentine motions to accept the recommendations of the Tax Collector. Pat Reilly seconded and the motion passed unanimously. The suspense form was signed and returned to the Tax Collector.

2024 BOARD OF FINANCE CALENDER 2024: Bob Valentine recommended that the dates in May noted as tentative be changed to regular meetings. Allan Walker seconded the motion and it passed unanimously.

SELECTMAN'S REPORT: See Report attached.

Bob Valentine asked if the Dail-a-ride monies of \$ 35,785.98, was booked as receivable in last year's finances.

Todd reports that it was not and will verify. Todd is applying for grants for this year and looking into grants to replace the current bus with a smaller bus. Todd expects to work with Cornwall this year and Warren has expressed interest as they do not have a bus.

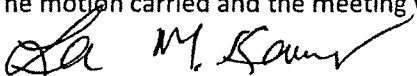
Todd reports that The Foundation for Community Health won't pay for medication for seniors after December 31, 2023. The Board recommends that Todd investigate other options to replace the money.

Allan Walker asked if the cost of the purchase of the land at 190 Sharon Turnpike is included as part of the grant. Todd reports that purchase price, our engineering and public work labor can be funded with the grant money. Bob Valentine notes that for FEMA grants, the machine time is reimbursed based on a fee schedule. Bob suggests that this fee schedule could be used to ask the state to cover machine time for this project on Sharon Turnpike.

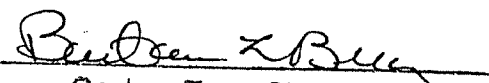
OTHER BUSINESS: Scott Tillmann asked about voting abstention and stated that at the last Selectman's meeting, Selectman Harris read a state statute indicating abstention was not required unless personal enrichment occurred. Bob Valentine explains there is no conflict of interest when the Board of Finance votes on any budget if it does not provide any gain to self or family. There is no legal requirement to abstain, it is a personal decision.

Bill Lane was thanked for his years of service on the Board of Finance. Paul Collins will be joining the Board of Finance as of November 17, 2023.

ADJOURN: Allan Walker made a motion to adjourn the meeting and it was seconded by Pat Reilly. The motion carried and the meeting was adjourned at 7:55 p.m


Lee M. Kennedy - Board of Finance Clerk

Received NOV. 17, 2023 @ 12:00 P.M.

Attest 
Goshen Town Clerk

Board of Finance meeting 11-15-2023

Selectman's report:

The Town Clerk had a good week, she handed over a check for \$ 25,914.57 yesterday hopefully it will be part of Debbie's report next month.

We received our FY 22-23 Dail-a-ride monies finally, of \$ 35,785.98 The state had a freeze on the money.

We invoiced Cornwall for their bus monies of \$ 10,700.00

The Board of Selectmen added Bob Valentine to the building committee, a needs assessment will be done to determine, what exactly is needed and cost of this Public Works Storage Facility will cost.

No reports on the backhoe, still looking for parts.

The Auction house Govdeal.com sold our Public Works truck for \$ 10,700. We're waiting on the check, 3-4 weeks for delivery. As of 11/15/2023 it hasn't come in yet.

The Hurst Tool monies will be sent out this week of \$ 60,554.00

The Tax Collector gave me this report on Percentage of Collection as of 11/14/2023

Town of Goshen, CT
Statement of Comparative Revenues
11/30/2023

Revenue Comments

G/L ACCT	Description	CURRENT YEAR			PRIOR YEAR		
		Revenue to date	Revenue Prior Month	Budgeted	as a % of Budget	Revenue to date	Budgeted as a % of Budget
4410-98	Other Grants	44,388.51	44,018.51	2,648.00	1676.30%	456,206.35	2,648.00 17228.34%
4100-98	Property Tax Collections	6,823,372.32	6,732,224.76	11,307,515.00	60.34%	7,000,559.90	11,495,538.00 60.90%
4342-98	Misc. Revenue	12,138.59	1,287.99	6,000.00	202.31%	8,742.42	8,000.00 109.28%
4800-98	Interest & Dividends	144,964.29	118,982.18	75,000.00	193.29%	64,720.60	5,000.00 1294.41%

Income Comments:

4410-98 Other Grants - received Municipal Revenue Sharing \$44,018 and Judicial Grant QE 9/30/23 \$370
 4100-98 Property Tax Collections - % of budget consistent with prior year;
 4342-98 Misc. Revenue - received \$10,700 for sale of 2008 5GO PW Truck
 4800-98 Interest Income - Oct rate on Sweep account (earned \$15,830) was 5.25%; STIF rate (earned \$10,078) was 5.4%

Other Comments:

* Municipal Conveyance Surcharge -Oct & Nov. town clerk revenues and 490 Penalties total \$19,636; Balance is \$866,090.56 in the Land Acquisition Fund.
 7001 Town Aid Road - TAR grant of \$141,063.88 received and \$50,000 transferred to General Fund; \$1,759.75 in road expenses paid out;
 Transfer to CNR Major Roads \$58,483.50 per BOF 9/27/23 meeting; Balance in Fund is \$526,507.59
 ** Bus Grant \$35,786 FYE23 revenue arrived and is reported in the Bus Fund; there are unearned Grant funds of approximately \$20,000 to date

Expense Comments

G/L ACCT	Description	CURRENT YEAR			PRIOR YEAR		
		Expenses to date	Expenses Prior Month	Budgeted	as a % of Budget	Expenses to date	Budgeted as a % of Budget
5569-55	Town Newsletter	5,821.95	5,821.95	21,550.00	27.02%	5,599.36	20,300.00 27.58%
5245-61	Town Hall Computer Support	17,067.95	16,470.82	15,000.00	113.79%	15,956.16	12,000.00 132.97%

Expense Comments:

5569-55 Town Newsletter - 1 newsletter issued with 3 more planned; town website is also running high which will put the department overbudget
 5245-61 Town Hall Computer Support - Includes \$11,933 annual subscriptions for mail archive, Google Workspace, anti-virus, anti spam, Cloud backup, additional storage, two quarterly fees of \$900, and \$3,334.61 troubleshooting; two additional quarterly payments and monthly troubleshooting will put line item significantly overbudget

Other Comments:

Refer to next tab for activity which is paid up-front

Restricted for Management Use Only

Town of Goshen
Expenses paid up-front

5238-31 Assessors - Computer Support - FYE24 software support, CAMA software and cloud ho
5204-31 Assessor's Mapping - 2023-2024 GIS Hosting/Licensing
6257-51 Conservation of Health - 911 calling - 1st installment to Litchfield County Dispatch.
6254-51 Conservation of Health Services for the Elderly - Annual fee for NW Hills Elderly
6251-51 Conservation of Health - Torrington Area Health annual fee
5563-55 Other Insurance Expense - FYE24 Surety Bond
5238-21 Library Computer Support - upfront expenses for card catalog, shared content
5565-55 Organization Dues - annual fee to CCM, NHCOC and CT Council of Small Towns
5572-55 Newsletter - Town Website - annual website fee
5238-02 PW Computer Maint - annual Roadsoft program
5238-12 Tax Collector Computer Support - Quality Data annual support fee and cloud backup
5201-11 Town Clerk Contracted Services - annual fee for copier;
5245-61 Town Office Building Computer Support - annual subscriptions to Yucatech \$11,933 and
Support service is billed quarterly at \$900/qtr.
5303--58 Other Welfare - annual payment to Greenwoods Counseling Referrals

Town of Goshen
Comparative Operating Statement
 July through November 2023

	Jul - Nov 23	Jul - Nov 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
REVENUES	7,289,639.37	7,787,334.28	-497,694.91	-6.39%
Total Income	7,289,639.37	7,787,334.28	-497,694.91	-6.39%
Gross Profit	7,289,639.37	7,787,334.28	-497,694.91	-6.39%
Expense				
ANIMAL CONTROL	3,614.00	2,530.41	1,083.59	42.82%
ASSESSMENT APPEALS	371.80	84.49	287.31	340.05%
BOARD OF ASSESSORS	48,188.02	43,370.06	4,817.96	11.11%
BOARD OF FINANCE	15,356.50	14,928.24	428.26	2.87%
BUILDING OFFICIAL	37,259.02	37,798.38	-539.36	-1.43%
CEMETERIES	5,100.00	2,565.00	2,535.00	98.83%
CIVIL PREPAREDNESS	364.32	3,475.00	-3,110.68	-89.52%
CONSERVATION OF HEALTH	44,204.46	44,695.46	-491.00	-1.1%
ECONOMICS DEVELOPMENT COMM.	94.87	134.31	-39.44	-29.37%
ELECTIONS	8,348.19	15,614.51	-7,266.32	-46.54%
EMP BENEFITS & EXP	179,036.46	173,730.22	5,306.24	3.05%
FIRE COMMISSIONERS	318.44	488.69	-170.25	-34.84%
FIRE MARSHAL	6,224.10	6,164.64	59.46	0.97%
FIRE PROTECTION	36,273.29	30,406.99	5,866.30	19.29%
FISCAL OFFICE	22,844.50	20,459.16	2,385.34	11.66%
INLAND WETLANDS	478.31	1,480.50	-1,002.19	-67.69%
INSURANCE	62,614.50	62,069.50	545.00	0.88%
LAND USE ENFORCE	11,523.71	11,192.78	330.93	2.96%
LIBRARY	65,666.06	71,427.56	-5,761.50	-8.07%
MISCELLANEOUS	6,836.68	6,268.16	568.52	9.07%
NEWSLETTER	8,167.08	7,832.63	334.45	4.27%
PLANNING & ZONING	186.33	2,655.93	-2,469.60	-92.98%
PROF SERVICES	3,181.01	5,539.94	-2,358.93	-42.58%
P W	314,154.46	302,944.94	11,209.52	3.7%
RECREATION	85,390.67	87,091.97	-1,701.30	-1.95%
RESCUE SERVICE	1,796.96	8,852.35	-7,055.39	-79.7%
SELECTMEN	62,473.46	63,136.38	-662.92	-1.05%
STREET LIGHTS	5,410.41	5,027.76	382.65	7.61%
TAX COLLECTOR	18,865.96	20,577.80	-1,711.84	-8.32%
TOWN CLERK	38,241.77	37,965.08	276.69	0.73%
TOWN OFFICE BUILDING	39,270.76	40,501.22	-1,230.46	-3.04%
TREASURER	3,515.95	4,153.20	-637.25	-15.34%
WASTE REMOVAL	124,056.15	97,574.69	26,481.46	27.14%
WATER POLLUTION CONTROL	128.13	10.15	117.98	1,162.37%
WELFARE	3,509.97	4,377.82	-867.85	-19.82%
ZONING BD OF APPEALS	27.95	366.32	-338.37	-92.37%
Total Expense	1,263,094.25	1,237,492.24	25,602.01	2.07%
Net Ordinary Income	6,026,545.12	6,549,842.04	-523,296.92	-7.99%

Town of Goshen
Comparative Operating Statement
July through November 2023

	Jul - Nov 23	Jul - Nov 22	\$ Change	% Change
Other Income/Expense				
Other Income				
TRANS FROM OTHER FUNDS	51,000.00	51,000.00	0.00	0.0%
Total Other Income	51,000.00	51,000.00	0.00	0.0%
Other Expense				
EDUCATION	4,110,184.00	4,158,102.00	-47,918.00	-1.15%
TRANSFERS OUT	912,500.00	1,209,098.75	-296,598.75	-24.53%
Total Other Expense	5,022,684.00	5,367,200.75	-344,516.75	-6.42%
Net Other Income	-4,971,684.00	-5,316,200.75	344,516.75	6.48%
Net Income	1,054,861.12	1,233,641.29	-178,780.17	-14.49%

Town of Goshen
Budget vs. Actual (ALL)
 July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
REVENUES	7,289,639.37	12,731,305.00	-5,441,665.63	57.26%
Total Income	7,289,639.37	12,731,305.00	-5,441,665.63	57.26%
Gross Profit	7,289,639.37	12,731,305.00	-5,441,665.63	57.26%
Expense				
Contingency	0.00	40,000.00	-40,000.00	0.0%
ANIMAL CONTROL	3,614.00	13,000.00	-9,386.00	27.8%
ASSESSMENT APPEALS	371.80	2,739.00	-2,367.20	13.57%
BOARD OF ASSESSORS	48,188.02	93,007.00	-44,818.98	51.81%
BOARD OF FINANCE	15,356.50	16,812.00	-1,455.50	91.34%
BUILDING OFFICIAL	37,259.02	81,101.00	-43,841.98	45.94%
CEMETERIES	5,100.00	4,072.00	1,028.00	125.25%
CIVIL PREPAREDNESS	364.32	7,675.00	-7,310.68	4.75%
CONSERVATION COMM.	0.00	1,364.00	-1,364.00	0.0%
CONSERVATION OF HEALTH	44,204.46	75,246.00	-31,041.54	58.75%
ECONOMICS DEVELOPMENT COMM.	94.87	569.00	-474.13	16.67%
ELECTIONS	8,348.19	26,421.00	-18,072.81	31.6%
EMP BENEFITS & EXP	179,036.46	385,249.00	-206,212.54	46.47%
FIRE COMMISSIONERS	318.44	1,995.00	-1,676.56	15.96%
FIRE MARSHAL	6,224.10	15,716.00	-9,491.90	39.6%
FIRE PROTECTION	36,273.29	109,691.00	-73,417.71	33.07%
FISCAL OFFICE	22,844.50	66,024.00	-43,179.50	34.6%
INLAND WETLANDS	478.31	5,447.00	-4,968.69	8.78%
INSURANCE	62,614.50	119,630.00	-57,015.50	52.34%
LAND USE ENFORCE	11,523.71	22,384.00	-10,860.29	51.48%
LIBRARY	65,666.06	164,804.00	-99,137.94	39.85%
MISCELLANEOUS	6,836.68	10,118.00	-3,281.32	67.57%
NEWSLETTER	8,167.08	23,810.00	-15,642.92	34.3%
PLANNING & ZONING	186.33	3,323.00	-3,136.67	5.61%
PROF SERVICES	3,181.01	24,850.00	-21,668.99	12.8%
P W	314,154.46	1,130,370.00	-816,215.54	27.79%
RECREATION	85,390.67	212,285.00	-126,894.33	40.23%
RESCUE SERVICE	1,796.96	35,368.00	-33,571.04	5.08%
SELECTMEN	62,473.46	155,435.00	-92,961.54	40.19%
STREET LIGHTS	5,410.41	15,147.00	-9,736.59	35.72%
TAX COLLECTOR	18,865.96	47,788.00	-28,922.04	39.48%
TOWN CLERK	38,241.77	98,079.00	-59,837.23	38.99%
TOWN OFFICE BUILDING	39,270.76	79,592.00	-40,321.24	49.34%
TREASURER	3,515.95	10,965.00	-7,449.05	32.07%
WASTE REMOVAL	124,056.15	271,941.00	-147,884.85	45.62%
WATER POLLUTION CONTROL	128.13	353.00	-224.87	36.3%
WELFARE	3,509.97	7,342.00	-3,832.03	47.81%
ZONING BD OF APPEALS	27.95	1,646.00	-1,618.05	1.7%

Town of Goshen
Budget vs. Actual (ALL)
 July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Total Expense	1,263,094.25	3,381,358.00	-2,118,263.75	37.36%
Net Ordinary Income	6,026,545.12	9,349,947.00	-3,323,401.88	64.46%
Other Income/Expense				
Other Income				
TRANS FROM OTHER FUNDS	51,000.00	51,000.00	0.00	100.0%
Total Other Income	51,000.00	51,000.00	0.00	100.0%
Other Expense				
EDUCATION	4,110,184.00	8,220,367.00	-4,110,183.00	50.0%
TRANSFERS OUT	912,500.00	912,500.00	0.00	100.0%
Total Other Expense	5,022,684.00	9,132,867.00	-4,110,183.00	55.0%
Net Other Income	-4,971,684.00	-9,081,867.00	4,110,183.00	54.74%
Net Income	1,054,861.12	268,080.00	786,781.12	393.49%

COLLECTION INFORMATION AS OF NOVEMBER 30, 2023

MEMO FROM TAX COLLECTOR'S OFFICE

2022 Grand List Collection Information

Beginning Tax Levy		11,367,517.16
Adjusted Tax Levy (as of month end)		11,358,373.19
Current Grand List Year Collections	**	6,804,609.16
Current year collection rate - collected vs. tax levy =		59.91%

Budgeted collections – taxes		11,307,515.00
Budgeted collections – interest & lien fees		33,000.00
Total budgeted collections		11,340,515.00

Total collections(includes interest & taxes & fees)	****	6,848,021.34
Refunds paid & unpaid		15,115.35
Total collections less refunds(paid & unpaid)	*	6,832,905.99
Collection rate - collected less refunds vs total budgeted		60.25%

2021 Grand List Collection Information

Beginning Tax Levy		11,541,595.79
Adjusted Tax Levy (as of month end)		11,538,268.38
Current Grand List Year Collections		6,988,505.08
Current year collection rate - collected vs. tax levy =		60.57%

Budgeted collections – taxes		11,495,538.00
Budgeted collections – interest & lien fees		24,000.00
Total budgeted collections		11,519,538.00

Total collections(includes interest & taxes & fees)		6,945,053.35
Refunds paid & unpaid		8,414.45
Total collections less refunds(paid & unpaid)		6,936,638.90
Collection rate - collected less refunds vs total budgeted		60.22%

Prior Three Years Collection Rates

2020 GL Collection rate - collected less refunds vs total budgeted	60.43%
2019 GL Collection rate - collected less refunds vs total budgeted	58.78%
2018 GL Collection rate - collected less refunds vs total budgeted	57.90%

FISCAL YEAR 2023/2024 - 2022 Grand List
TOWN OF GOSHEN
TAX COLLECTOR'S REPORT
FOR YEAR TO DATE

Grand List	Uncollected Taxes	Current Levy	Lawful Corrections		Transfers to	Adjusted Taxes	Collections		Uncollected Taxes w/ Refunds		Refunds				Refunds unpaid Month end
			Additions	Deductions			** Taxes	Interest	Total	Paid refunds Added back in 30-Nov-23	Prior F/V's Refunds	Over-payments	Adjustments Generating	Transfers/ Writeoffs	
Year	July 1, 2021														
2022	11,367,517.16	4,192.40	13,336.37	-	-	11,358,373.19	6,804,609.16	10,668.80	6,815,277.96	4,557,161.78	-	3,222.66	6,088.99	-	3,397.75
2021	33,439.74	5.00	636.78	-	-	32,807.96	20,174.15	2,975.63	23,149.78	16,258.88	9,694.53	74.89	-	4,438.53	3,625.07
2020	12,818.84	-	-	-	-	12,818.84	4,234.90	1,276.65	5,511.55	8,600.63	384.02	-	-	-	1,705.82
2019	7,343.07	-	-	-	-	7,343.07	781.81	288.71	1,070.52	6,605.42	88.79	-	-	-	367.33
2018	3,781.45	-	-	-	-	3,781.45	333.21	253.72	586.93	3,448.24	-	-	-	-	44.16
2017	2,219.91	-	-	-	-	2,219.91	-	-	-	2,219.91	-	-	-	-	-
2016	2,632.30	-	-	-	-	2,632.30	-	-	-	2,632.30	-	-	-	-	-
2015	764.37	-	-	-	-	764.37	-	-	-	764.37	-	-	-	-	-
2014	554.72	-	-	-	-	554.72	-	-	-	554.72	-	-	-	-	-
2013	707.30	-	-	-	-	707.30	-	-	-	707.30	-	-	-	-	-
2012	1,501.29	-	-	-	-	1,501.29	-	-	-	1,501.29	-	-	-	-	-
2011	976.73	-	-	-	-	976.73	-	-	-	976.73	-	-	-	-	-
2010	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2009	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OLD REFUNDS CHECKS VOIDED															
Total	66,739.72	11,367,517.16	4,197.40	13,973.15	-	11,424,481.13	6,830,133.23	15,463.51	6,845,596.74	4,601,431.57	10,167.34	3,297.55	6,088.99	4,438.53	7,083.67
COLLECTION FEES															
MARSHAL FEES															
ADMIN FEES															
LIEN FEES															
TOTAL COLLECTIONS TO DATE															
							6,830,133.23	17,244.51	6,847,377.74	****					
							(7,083.67)	Refunds	(7,083.67)	Refunds Paid Out					
							6,823,049.56	Total Coll.	6,840,294.07	***					
										-8,031.68	Refunds Not Yet Paid				
										6,832,262.39	*				
														7,083.67	8,031.68



December 6, 2023

Board of Selectmen and Board of Finance
Board of Finance
Town of Goshen
42 North Street
Goshen, CT 06756

Dear Board of Selectmen and Board of Finance:

I have been working with the Camp Coch Day Camp Assistant Director, Rachel, on this proposal to increase wages for our summer staff. We have reviewed camp attendance, programs, past staff, staff placement, staffing requirements, and other factors to determine the attached proposed wages. I realize that as a Municipality, and being seasonal workers, we are not required to pay the State minimum wage to our Camp staff. However, it is my belief that in order to hire quality, qualified employees to work with children, outdoors, in all weather, for a committed 6 weeks, we need to offer competitive wages.

In years past, 16 and 17 year olds were paid stipends at the same rate as the 14 and 15 year olds. These stipends were \$105 per week or less. That averages out to less than \$3 per hour. We need to be able to entice these teens to want to work with us, especially since they are eligible to enter the workforce in a variety of locations that may offer luxuries such as air conditioning. Many of the CIT's started as campers and Jr. CIT's, so they know the routine of camp and were instrumental in my first year, helping, teaching, and sharing ideas and knowledge with me. I feel they need to be rewarded for their dedication to our program.

This year will be a challenging year to find Counselors and Lifeguards. Four of our staff will be graduating college or moving on to careers in the summer of 2024 and will most likely not return. I believe in order to retain the staff that will be available summer 2024, we need to show our appreciation for their return by paying them a fair and competitive wage. We also need to offer competitive wages to those 18 and over, for the same luxury reasons that our CIT's would be tempted by. Ideally, we would be looking for teachers, para-professionals, and students going into education to fill the Counselor roles. If a teacher or para would apply, they would be taking a

significant pay cut in comparison to what they earn for summer school or tutoring. They make high \$20's to \$40 per hour in those summer job roles.

The fact of the matter is, if we want to be able to hire caring, educated, dedicated, enthusiastic staff to work 6 weeks during their short summer, taking care of up to 100 children, in the variety of conditions that are the joy of Camp Coch Summer Day Camp, then we need to understand that the wages we offer need to be in line with the competition of other local camps as well as other, less challenging, employment opportunities. We also need to assure that we will be adequately staffed to run the program. If we are unable to get qualified staff, then we may not be able to offer this program that so many families in Goshen and our neighboring towns rely on. Please consider the wage increases noted in the attached spreadsheet for summer 2024.

Thank you,

Erin Reilly
Recreation Director

Camp Salaries & Wages

June 19, 2024-
August 7, 2024

Total

\$60,451.46

Staff	2024 CT min wage \$15.69				
Assistant Director	\$23.00	8am-4pm 40	weeks 8.00	total hours 320.00	total wages \$7,360.00
Total	\$23.00			320.00	\$7,360.00
Counselors	Wilderness, sports, arts and crafts, My time, float				
		8:45-3:30	weeks	total hours	total wages
1st year	\$16.50	32.75	6.5	212.875	\$3,512.44
1st year	\$16.50	32.75	6.5	212.875	\$3,512.44
2nd year	\$17.00	32.75	6.5	212.875	\$3,618.88
3rd year	\$17.50	32.75	6.5	212.875	\$3,725.31
4th year+	\$19.50	32.75	6.5	212.875	\$4,151.06
Total	\$87.00	163.75		1064.375	\$18,520.13
Waterfront					
		8:45am-3:15pm	weeks	total hours	total wages
Director	\$19.50	32.5	6.5	211.25	\$4,119.38
1-2 year	\$16.50	32.5	6.5	211.25	\$3,485.63
1-2 year	\$16.50	32.5	6.5	211.25	\$3,485.63
3+ years	\$17.50	32.5	6.5	211.25	\$3,696.88
Total	\$53.50	97.5		633.75	\$14,787.50

CIT'S

	rate	8:45-3:15	weeks	total hours	total wages
14-15 yo 1st yr	\$5.00	32.5	6.5	211.25	\$1,056.25
14-15 yo 2nd yr	\$7.00	32.5	6.5	211.25	\$1,478.75
14-15 yo 3rd yr	\$9.00	32.5	6.5	211.25	\$1,901.25
14-15 yo 3rd yr	\$9.00	32.5	6.5	211.25	\$1,901.25
16-17 yo	\$15.69	32.5	6.5	211.25	\$3,314.51
16-17 yo	\$15.69	32.5	6.5	211.25	\$3,314.51
16-17 yo	\$15.69	32.5	6.5	211.25	\$3,314.51
16-17 yo	\$15.69	32.5	6.5	211.25	\$3,314.51
Extended camp	\$15.69	7.5	6	45.00	\$94.14
Extended camp	\$15.69	7.5	6	45.00	\$94.14
Total	\$124.14	275		1,780.00	\$19,783.83

Breakdown of expenses:

salaries	\$60,451.46	
pizza	\$954.00	14 pizzas @ \$11 each x 6 weeks + 5/week tip
ice cream	\$3,600.00	150 @ \$4 each x 6 weeks
presenters	\$1,200.00	200 x 6
supplies	\$10,000.00	tie dye items included, craft supplies, water, paper, etc.
	\$76,205.46	total cost of camp for 6 weeks
	\$12,700.91	cost to run camp per week
	\$127.01	cost per camper per week @ 100 campers
	\$169.35	cost per camper per week @ 75 campers
	\$254.02	cost per camper per week @ 50 campers

Rec Director salary		Expenses including Director salary	
\$53,040/1860 hours	\$28.52	\$85,188.04	6 weeks total
45 hours per week	\$1,283.23	\$14,198.01	per week
7 weeks	\$8,982.58	\$141.98	100 campers
		\$189.31	75 campers
		\$283.96	50 campers
Proposed summer 2024 Camp fee			
Residents \$195/week		\$6.50	per hour cost of camp to residents
Non-residents \$225/week		\$7.50	per hour cost of camp to non residents
extended am resident \$15 per week		extended pm resident \$25 per week	
extended am non-resident \$20		extended pm non-resident \$30	
			averaged 5 campers 2023
			averaged 10 campers 2023

x