

TOWN OF GOSHEN
BOARD OF FINANCE AGENDA

Regular Meeting — Wednesday January 24, 2024

7:30 p.m. Town Hall Conference Room

Zoom Conference Link: <https://us02web.zoom.us/j/82198540372>

Meeting ID 821 9854 0372

By Phone: 1 929 205 6099

1. Call to order
2. Attendance
3. Seating of an Alternate
4. Minutes
5. Election of Chairman & Vice Chairman
6. Financial Reports
7. Tax Collector's Report
8. Budget Projection Review
9. Selectman's Report
10. Correspondence
11. The Recreation Department requests to discuss Camp Cochipianee Day Camp fees.
12. Adjourn

Lee M. Kennedy

Board of Finance Clerk

Received Jan 23, 2024 11:35 AM

Attest 
asst. Goshen Town Clerk

Town of Goshen
BOARD OF FINANCE
REGULAR MEETING
Wednesday December 20, 2023

CALL to ORDER: Ned Bixler called the meeting to order at 7:31 p.m.

Attendance: Ned Bixler, Robert Valentine, Paul Collins, Russell Murdock (alternate) Pat Reilly (alternate), and First Selectman Todd Carusillo. Chairman Allan Walker via Zoom

Ned Bixler made a motion to seat Pat Reilly and Russell Murdock, seconded by Bob Valentine and the motion passed unanimously.

APPROVAL of MINUTES: A motion was made by Pat Reilly seconded by Paul Collins and voted unanimously to receive the minutes of November 15, 2023. Ned Bixler and Russell Murdock abstained.

FINANCIAL REPORTS: The board received and reviewed Financial Reports from Debbie Franklin dated 11/30/2023. The First Selectman continues to look into the cost for Computer Support.

It was noted that the newsletter is often over budget and the budget should be raised during the next budget season. Todd reported the cost of creating the issues has increased.

Paul Collins inquired of the \$26,481.46 increase over last year for the Waste removal, as noted on the Comparative Operating page. The Board explained the increase was in tipping fees, recycling and the contracts annual increases. Todd Carusillo will provide a P&L detail to the Board of Finance for comparisons month over month.

Pat Reilly asked about the increase expenses in Cemeteries of \$2,535.00 over last year, as the account is at 98.8% of its budget. Todd Carusillo to verify that expenses are being booked properly.

Letter Received from the Recreation Commission: Re: Proposed wage increase letter and spreadsheet was forwarded to the Board of Selectmen and the Board of Finance. The Recreation Commission was advised by the First Selectman that it would need to be in the 2024-2025 and would affect the camp staff wages as of July first 2024. The Fiscal Year 2023-2024 budget was passed last May and cannot be changed. Bob Valentine recommends offsetting the camp cost increases by appropriate pricing for non-resident campers.

TAX COLLECTORS REPORT: The board received and reviewed The Tax Collector's report dated 11/30/2023.

SELECTMAN'S REPORT: See Report attached.

MIRA will close their transfer station in Torrington in 2027. The town selectman will have to find a solution when USA Hauling and MIRA contracts are up in three years.

As the plans for the 13.8 acres on Route 4 Sharon Turnpike have been paused, Todd presented a proposal to erect a temporary structure to protect the town equipment. The structures are reduced for purchase from approximately \$30,000 to \$20,500-\$16,500 each. The location is behind the current public works building. Bob Valentine said that the Selectmen need to provide a fresh needs assessment as not all equipment needs to be covered.

Early Voting: The expected election costs for the Moderator and Assistant were discussed.

\$1205.76 for 4 day Presidential primary in April 2024.

\$4521.60 for the 14 day November 2024 Election

There will also be an increase in Registrars' wages. Registrars are applying for a \$10,000 grant to help cover the costs.

CORRESPONDENCE: None

OTHER BUSINESS:

The Board of Finance encourages each department to prepare a 5 year capital budget for the 2024/2025 fiscal year.

Pat Reilly suggests the payroll system include some pay increase for everyone. Todd Carusillo stated the town is contracting with Randy Franks for a new salary survey. Bob Valentine noted the objective is to not get behind on anyone's wages and be fair and just. It is scaled to be mid-range with similar public sectors.


ADJOURN: Bob Valentine made a motion to adjourn the meeting and it was seconded by Allan Walker.

The motion carried and the meeting was adjourned at 8:07 p.m

Lee M. Kennedy - Board of Finance Clerk

Merry Christmas and Happy New Year to all !

Received Dec 22, 2023 11:24AM

Attest 
asst. Goshen Town Clerk

**COLLECTION INFORMATION AS OF DECEMBER 31, 2023
MEMO FROM TAX COLLECTOR'S OFFICE**

2022 Grand List Collection Information

Beginning Tax Levy		11,367,517.16
Adjusted Tax Levy (as of month end)		11,357,588.84
Current Grand List Year Collections	**	7,371,021.44
Current year collection rate - collected vs. tax levy =		64.90%
Budgeted collections – taxes		11,307,515.00
Budgeted collections – interest & lien fees		33,000.00
<u>Total budgeted collections</u>		<u>11,340,515.00</u>
Total collections(includes interest & taxes & fees)	****	7,417,480.34
Refunds paid & unpaid		10,356.82
<u>Total collections less refunds(paid & unpaid)</u>	*	<u>7,407,123.52</u>
Collection rate - collected less refunds vs total budgeted		65.32%

2021 Grand List Collection Information

Beginning Tax Levy		11,541,595.79
Adjusted Tax Levy (as of month end)		11,538,268.38
Current Grand List Year Collections		7,761,683.76
Current year collection rate - collected vs. tax levy =		67.27%
Budgeted collections – taxes		11,495,538.00
Budgeted collections – interest & lien fees		24,000.00
<u>Total budgeted collections</u>		<u>11,519,538.00</u>
Total collections(includes interest & taxes & fees)		7,734,948.73
Refunds paid & unpaid		14,044.45
<u>Total collections less refunds(paid & unpaid)</u>		<u>7,720,904.28</u>
Collection rate - collected less refunds vs total budgeted		67.02%

Prior Three Years Collection Rates

2020 GL Collection rate - collected less refunds vs total budgeted	68.33%
2019 GL Collection rate - collected less refunds vs total budgeted	67.09%
2018 GL Collection rate - collected less refunds vs total budgeted	67.31%

TOWN OF GOSHEN
BUDGET PROJECTIONS

#	Department	BOARD OF SELECTMEN	BOARD OF FINANCE	BOARD OF FINANCE RECEIVED
32	Board of Assessment Appeals	1/9/2024	1/12/2024	1/24/2024
72	Debt Service	1/9/2024	1/12/2024	1/24/2024
27	Fire Commissioners	1/9/2024	1/12/2024	1/24/2024
25	Fire Marshal	1/9/2024	1/12/2024	1/24/2024
45	Inland Wetlands Commission	1/9/2024	1/12/2024	1/24/2024
43	Land Use Enforcement	1/9/2024	1/12/2024	1/24/2024
55	Miscellaneous	1/9/2024	1/12/2024	1/24/2024
46	Water Pollution Control Auth.	1/9/2024	1/12/2024	1/24/2024
58	Welfare	1/9/2024	1/12/2024	1/24/2024
13	Treasurer	1/9/2024	1/12/2024	1/24/2024
	Capital & Non-recurring	1/9/2024	1/12/2024	1/24/2024
31	Board of Assessors- Asset report	2/6/2024	2/9/2024	2/28/2024
5	Building Official	2/6/2024	2/9/2024	2/28/2024
29	Civil Preparedness	2/6/2024	2/9/2024	2/28/2024
44	Conservation Commission	2/6/2024	2/9/2024	2/28/2024
51	Conservation of Health	2/6/2024	2/9/2024	2/28/2024
6	Economic Development Comm.	2/6/2024	2/9/2024	2/28/2024
14	Elections	2/6/2024	2/9/2024	2/28/2024
41	Planning & Zoning Commission	2/6/2024	2/9/2024	2/28/2024
1	Selectmen	2/6/2024	2/9/2024	2/28/2024
55	Street Lights	2/6/2024	2/9/2024	2/28/2024
12	Tax Collector - Asset report	2/6/2024	2/9/2024	2/28/2024
11	Town Clerk - Asset report	2/6/2024	2/9/2024	2/28/2024
42	Zoning Board of Appeals	2/6/2024	2/9/2024	2/28/2024
	Capital & Non-recurring	2/6/2024	2/9/2024	2/28/2024
18	Animal Control	3/5/2024	3/8/2024	3/27/2024
10	Board of Finance	3/5/2024	3/8/2024	3/27/2024
56	Cemeteries	3/5/2024	3/8/2024	3/27/2024
26	Fire Protection - Asset report	3/5/2024	3/8/2024	3/27/2024
4	Fiscal Office	3/5/2024	3/8/2024	3/27/2024
55	Insurance	3/5/2024	3/8/2024	3/27/2024
21	Library - Asset report	3/5/2024	3/8/2024	3/27/2024
7	Professional Services	3/5/2024	3/8/2024	3/27/2024
28	Rescue - Asset report	3/5/2024	3/8/2024	3/27/2024
	Capital & Non-recurring	3/5/2024	3/8/2024	3/27/2024
59	Contingency Account	4/2/2024	4/5/2024	4/24/2024
71	Employee Benefits	4/2/2024	4/5/2024	4/24/2024
55	Newsletter	4/2/2024	4/5/2024	4/24/2024
2	Public Works - Asset report	4/2/2024	4/5/2024	4/24/2024
22	Recreation - Asset report	4/2/2024	4/5/2024	4/24/2024
61	Town Office Building - Asset report	4/2/2024	4/5/2024	4/24/2024
3	Waste Removal	4/2/2024	4/5/2024	4/24/2024
	Capital & Non-recurring	4/2/2024	4/5/2024	4/24/2024
	Revenue	4/2/2024	4/5/2024	4/24/2024
	Salaries Elected Officials	4/2/2024	4/5/2024	4/24/2024

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

BOARD OF ASSESSMENT APPEALS - DEPARTMENT 32

Budget Request:

	Actual 22-23	23-24	24-25	+ OR - 22-23
Board Wages	\$ 910.91	\$ 1,345.00	\$ 1,345.00	\$ -
Clerical Wages	\$ 1,236.08	\$ 834.00	\$ 900.00	\$ 66.00
Education	\$ -	\$ 100.00	\$ 100.00	\$ -
Legal Notices	\$ 85.84	\$ 160.00	\$ 170.00	\$ 10.00
Mileage	\$ -	\$ 50.00	\$ 50.00	\$ -
Postage	\$ 150.03	\$ 250.00	\$ 250.00	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -
Total Request	\$ 2,382.86	\$ 2,739.00	\$ 2,815.00	\$ 76.00

Board Wages

Board of Assessment Appeals meets each March/September for real estate assessment appeals. Extra hours for following tax year meetings. Total of 60 hrs. times rate of pay \$22.42. Total annual cost is \$1,345.00. Board of Finance determines salary increase. Salary increase not included.

Clerical Wages

Extra 5 hrs. are needed for following tax year meetings. Total of 45 hrs. times rate of pay \$18.53. Total annual cost is \$834.00. Merit budget salary increase not included.

Education

Training for board members as needed.

Mileage

Inspections conducted by Board members. The IRS allowable mileage reimbursement as of Jan. 1, 2024 is \$.067.

Postage

State statutes require each notification and decision be sent certified mailing.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

DEBT SERVICE - DEPARTMENT 72

These are the administrative costs of our bonds.

<u>Budget Request:</u>	Actual			+ OR -
	22-23	23-24	24-25	23-24
Bond Principal	\$ -	\$ -	\$ -	\$ -
Interest on Bonds	\$ -	\$ -	\$ -	\$ -
Total Request	\$ -	\$ -	\$ -	\$ -

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

FIRE COMMISSIONERS - DEPARTMENT 27

<u>Budget Request:</u>	Actual			+ OR -
	22-23	23-24	24-25	23-24
Fire Commissioners Clerk	\$ 1,391.20	\$ 1,995.00	\$ 1,995.00	\$ -
Office Expenses	\$ -	\$ -	\$ -	\$ -
Total Request	\$ 1,391.20	\$ 1,995.00	\$ 1,995.00	\$ -

The commission meets once a month.

Fire Commissioners Clerk

Based on 110 hrs. per year @ \$18.14. Annual wage is \$1,995.00. Salary Increase not included.

Office Expenses

Expenses are covered under Fire Protection budget.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

FIRE MARSHAL - DEPARTMENT 25

<u>Budget Request</u>	Actual			+ OR -
	22-23	23-24	24-25	23-24
Equipment	\$ -	\$ 50.00	\$ 50.00	\$ -
Fire Marshal Salary	\$ 11,635.92	\$ 12,102.00	\$ 12,102.00	\$ -
Fire Watch Payroll	\$ 1,909.62	\$ 2,964.00	\$ 2,964.00	\$ -
Meetings & Dues	\$ -	\$ 50.00	\$ 100.00	\$ 50.00
Office Supplies	\$ 35.98	\$ 50.00	\$ 50.00	\$ -
Temporary Personnel	\$ -	\$ 500.00	\$ 500.00	\$ -
Total Request	\$ 13,581.52	\$ 15,716.00	\$ 15,766.00	\$ 50.00

Equipment

No anticipated increase.

Fire Marshal Salary

Salary is based on a biweekly paycheck of \$504.00 times 24 weeks. Annual wage of \$12,102.00. Board of Finance determines salary increase. Salary increase not included.

Fire Watch Payroll

Fire Marshal sometimes needs to have a fire watch at large events. Rate of pay is \$38.00 hour. Anticipated hours based on five events over 13 days times 6 hours ea for a total of 78 hrs. Event organizers are billed \$44.33 per hour for firewatch services. Salary increase not included.

Temporary Personnel

This line item will cover cost for a temporary personal when the Fire Marshal is unavailable. The rate is set at \$36.00 hourly.

Meeting & Dues

No anticipated increase.

Office Supplies

No anticipated increase.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

INLAND WETLANDS COMMISSIONS - DEPARTMENT 45

<u>Budget Request:</u>	<u>Actual</u>			<u>+ OR -</u>
	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>23-24</u>
Clerical Wages	\$ 1,736.65	\$ 2,897.00	\$ 2,897.00	\$ -
Legal Notices	\$ 1,490.88	\$ 1,800.00	\$ 1,800.00	\$ -
Meetings & Dues	\$ -	\$ 300.00	\$ 300.00	\$ -
Mileage Reimbursements	\$ -	\$ 100.00	\$ 100.00	\$ -
Postage	\$ -	\$ 300.00	\$ 300.00	\$ -
Supplies	\$ 75.07	\$ 50.00	\$ 75.00	\$ 25.00
Total Request	\$ 3,302.60	\$ 5,447.00	\$ 5,472.00	\$ 25.00

Clerical Wages

Based on 4 hours per meeting x 12 meeting = 48 hours, 8 hours for office hours x 12 = 96 hours, 10 hours training = 154.00 hours. x \$18.63 = \$2,897.00 annually. Salary increase not included.

Legal Notices

Legal notices are required by law. Application fees are collected to cover legal notice expenses. Based on anticipated need. No increase.

Mileage Reimbursements

The IRS allowable mileage reimbursement as of Jan. 1, 2024 is \$.067. Increase included.

Postage

Based on certified mailings required by law. No Increase.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

LAND USE ENFORCEMENT - DEPARTMENT 43

<u>Budget Request:</u>	Actual			+ OR -
	22-23	23-24	24-25	23-24
Computer/Permit Processing Fee	\$ 1,280.00	\$ 1,150.00	\$ 1,150.00	\$ -
Meeting & Dues	\$ 585.00	\$ 600.00	\$ 700.00	\$ 100.00
Mileage Reimbursement	\$ 2,628.43	\$ 1,950.00	\$ 2,000.00	\$ 50.00
Officer's Contracted Services	\$ 20,763.44	\$ 18,634.00	\$ 18,634.00	\$ -
Postage Expense	\$ -	\$ 50.00	\$ 50.00	\$ -
Total Request	\$ 25,256.87	\$ 22,384.00	\$ 22,534.00	\$ 150.00

Computer/Permit Processing Fee

Based on \$10 per permit.

Meeting & Dues

Conferences for members SNEPA (Southern New England American Planning Association), CAWS (CT Association of Wetlands Scientist) & CCAPA (CT Chapter of American Planning Association). Increased for new members training. Increase included.

Mileage Reimbursement

The IRS allowable mileage reimbursement as of Jan. 1, 2024 is \$.67. Increase included.

Officer's Contracted Services

Board of Finance determines salary increase. Salary increase not included.

Postage Expense

Based on the past 4 years cost. No increase.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

MISCELLANEOUS EXPENDITURES - DEPARTMENT 55

<u>Other Budget Request</u>	Actual			+ OR -
	22-23	23-24	24-25	23-24
Miscellaneous Expenditures	\$ 2,948.13	\$ 4,400.00	\$ 4,275.00	\$ (125.00)
Organization Dues	\$ 5,201.40	\$ 5,163.00	\$ 5,405.00	\$ 242.00
Tyler Lake Dam/E. St. N. Mowing	\$ 50.00	\$ 555.00	\$ 720.00	\$ 165.00
Total Request	\$ 8,199.53	\$ 10,118.00	\$ 10,400.00	\$ 282.00

Spread

Organizational dues are paid in the beginning of the year.

Miscellaneous

These expenditures traditionally have been for items that are not logically included in any other budget such as memorial contributions and anticipated miscellaneous expenses, they include:
HVA -Housatonic Valley Association - \$250.00 appropriation to help with preservation of land.
Litchfield Hills Chore Service - Request is \$525.00. Helping seniors stay safely/Comfortably in their homes, provide General Housekeeping, driving to appointments/shopping and General outside maintenance.
Shred-It Event Cost - Nets out by a \$1600.00 contribution from local banks. Increase included.
Miscellaneous Expense for events, funerals, AED Supplies, estimated cost \$1,900.00.

Organization Dues

The following dues are paid from this account:

CCM - Connecticut Conference of Municipalities - \$1708.00(Membership in CCM enables us to purchase LAP and Worker's Compensation coverage from CIRMA). No increase.
Northwest Hills Council of Government - Membership Dues is \$2,532.00 (Membership in the NHCOG has afforded Goshen grant opportunities in transportation, planning. All of which have benefited Goshen directly). No increase included.
COST - CT Council of Small Towns Membership Dues - \$975.00. No increase.
Tree Warden's Association Renewal Membership Dues - \$75.00. No increase.
Northwest Regional Housing Council Membership dues - \$100.00.
Association of Connecticut State Historians - \$15.00. No increase.

Tyler Lake Dam/E. St. N. Mowing

Tyler Lake Dam mowing is based on 3 mowings @ \$60.00. Cost is \$180.00.
East Street North Town Property mowing is based on 9 mowings @ \$60.00. cost is \$540.00.
Total Cost \$720.00 Increase included.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

WATER POLLUTION CONTROL AUTHORITY - DEPARTMENT 46

Budget Request:

	<u>Actual</u> <u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>+ OR -</u> <u>23-24</u>
Clerical Wages	\$ 50.75	\$ 253.00	\$ 253.00	\$ -
Office Supplies	\$ -	\$ 50.00	\$ 50.00	\$ -
Legal Notices	\$ -	\$ 50.00	\$ 50.00	\$ -
Total Request	\$ 50.75	\$ 353.00	\$ 353.00	\$ -

This Board meets once a month.

Clerical Wages

Based on 6 meeting at 2 hours per meeting times rate of pay.
Salary increase not included.

Office Supplies

Materials needed for clerical supplies. No Increase.

Legal Notices

This item is for legal notices. No Increase.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

WELFARE - DEPARTMENT 58

<u>Budget Request:</u>	Actual			+ OR -
	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>23-24</u>
Administrative Wages	\$ 2,804.26	\$ 2,942.00	\$ 2,942.00	\$ -
Other Welfare	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ (500.00)
Welfare Payments	\$ 900.00	\$ 900.00	\$ 800.00	\$ (100.00)
Total Request	<u>\$ 7,204.26</u>	<u>\$ 7,342.00</u>	<u>\$ 6,742.00</u>	<u>\$ (600.00)</u>

Spread

These expenses are billed annually in July.

Administrative Wages

Cost for managing programs offered through the Fiscal Office, estimated 104 hrs annually. times rate of pay. Salary increase not included.

Other Welfare

Susan B. Anthony request is \$1500.00. Promotes safety, healing and growth or all survivors of domestic and sexual abuse and advocates for the autonomy of women and the end of interpersonal violence.

Greenwoods Counseling Referrals, Inc. request is \$1500.00. Greenwoods Counseling is Non-profit with a mission to ensure access to quality mental healthcare.

Welfare Payments

FISH request is \$400.00. Fish of NWCT is to provide the most basic of human needs-food, shelter and hope.

Friendly Hands Food Bank Inc request is \$400.00. Friendly Hands provides food and other services.

**TOWN OF GOSHEN
BUDGET PROJECTIONS**

TREASURER - DEPARTMENT 13

<u>Budget Request:</u>	Actual			+ OR -
	22-23	23-24	24-25	23-24
Bank Fees	\$ -	\$ 50.00	\$ 50.00	\$ -
Office Supplies	\$ 1,169.41	\$ 1,000.00	\$ 1,000.00	\$ -
Postage	\$ 997.70	\$ 1,500.00	\$ 1,300.00	\$ (200.00)
Treasurer's Salary	\$ 8,091.12	\$ 8,415.00	\$ 8,415.00	\$ -
Total Request	\$ 10,258.23	\$ 10,965.00	\$ 10,765.00	\$ (200.00)

Bank Fees

This line item covers the costs associated with electronic fund transfers, the safe deposit box, deposit tickets and other bank fees. No Increase.

Office Supplies

This line item is used for Payroll and Warrant checks and envelopes for mailing. No Anticipated Increase.

Postage

This line item is for both the postage and other mailings including pension payments, and various forms going to the IRS and Department of Revenue Services. As of Jan 21, 2024 anticipated Increase cost for First-Class Forever stamps to .68.

Treasurer's Salary

Biweekly paycheck times 24 weeks. Annual wage of \$8,415.00. Board of Finance determines salary increase. Salary increase not included.

Board of Finance meeting 1-24-2024

Selectman's report:

I'm working with Randi Franks on a new Salary Matrix for FY's 24-25

Ms. Franks Consulting fee \$2500.00 paid last week's payroll and warrant.

Town Clerk's Grant monies weren't allocated in FY 23-24's budget, we need to allocate those monies totaling \$6000.00

King & King raised their accounting hourly rate from \$97.00 per hour to \$107.00 per hour.

And Chris King's rate went from \$140. To \$150.00 per hour.

New report, The Grader is being repaired, the front seal on the motor and the radiator replacement. Motor repair so far are around \$5,000 & \$1200.00 for the used radiator. I am waiting on final cost numbers will be reported next month to the BOF.

New report on the backhoe, it is not road worthy, looking into other options. Auctions or used.

We applied for an Early Voting grant and received it, Totaling \$10,500 for this election year.

The Tax Collector gave me this report on Percentage of Collection as of 1/23/202 Please (see attached) The Tax Collector collections, she wired over \$500,000.00 today.

I attended the NWH COG meeting this week, big issue is that MIRA will closing their transfer station in Torrington in 2027. The COG is sending over a letter of intent to purchase the facility.

MIRA is raising their tipping fee from \$116. Per ton to \$131.00 Per ton. As the Town government, we must prepare for new cost of disposing of our solid waste. Just something to start thinking about, 2027 will be here before we know it.

Truck 8 Hydraulic system broke down, repair cost \$11,000 Truck is 3 years old no warranty

Household Hazard Waste 47 cars last year (2022) 57 cars this past October \$7884.00

Public Safety Budget ? New Budget or a line item for the Selectmen's budget? Automated Traffic Enforcement Safety Devices (Speed camera's), Speed bumps and Crime watch signs etc.,



January 22, 2024

Town of Goshen
Board of Finance
Board of Selectmen
42 North Street
Goshen, CT 06756

Dear BOF and BOS,

The Recreation Department is requesting to be added to the agenda for the Board of Finance's upcoming meeting on Wednesday, January 24 to discuss Camp Cochipianee Day Camp fees.

Thank you,

Erin Reilly
Recreation Director

