

BOARD OF SELECTMEN

TOWN OF GOSHEN

February 4, 2021

SPECIAL MEETING

Present: Robert P. Valentine, Mark S. Harris, Dexter S. Kinsella

Others: Members of the Town of Goshen Recreation Commission: Don Patterson, Chairman; Sarah Leonard, Nanci Howard, Patrick Lucas, Erin Reilly, Garret Harlow

1 Call to order: Robert P. Valentine called the meeting to order at 7:05 p.m.

2. Discussion Recreation Director Position (with Recreation Commission Including process for Hiring New Recreation Director:

Bob Valentine began the discussion stating that inasmuch as the current Director's last work day is February 15th, there is some open time during this interim to think about opening/hiring for Summer Camp Program which begins in June and the standard program activities such as T-Ball, Archery, etc.

Chairman Patterson stated activities that are currently in progress, i.e., the Ski Program, gift bags for February, the T-Ball program, which begins in April, the Fishing Derby. With the COVID-19 executive orders still in place, these groups will be smaller, with the programs incorporating social distancing, masks, etc.

Selectman Kinsella stated the Annual Shane M. Kinsella Race takes place toward the end of April, with preparations needing to be in place prior to that. Bob felt the group should focus on March to have someone in place for April. Nanci Howard supported the task of getting the hiring information out and the program information out. Erin Reilly knows how to operate "MyRec" to facilitate getting the information out to the area parents.

Bob Valentine felt the current time element enables the Board and Commissioners to take a fresh look at the job description for Recreation Director. The Commissioners agreed the current job description, updated in 2019 looks good. All agreed a qualified individual is paramount – a Bachelor degree in Recreation or Physical Education. Bob highlighted that this is a "management" position. All agreed that the candidate interviews should be held *in person*. The conference room at Town Hall is able to position the table sections to accommodate the 6' foot distancing protocol, but Camp Coch could also be used.

The "hiring committee was chosen:

BOS members: Mark Harris, Dexter Kinsella

Recreation members: Sarah Leonard, Erin Reilly and Don Patterson

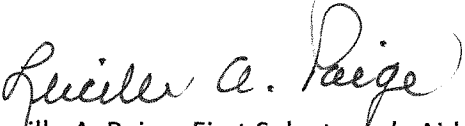
A format for interview process will be created. All interview sessions will be held in executive session. This hiring committee will work on "draft" questions, can investigate the use of "INDEED" and other on-line job search sites.

The Search committee agreed to meet Monday, February 8, 2021 5:00 pm to start their work.

In a **motion** made by Dexter S. Kinsella, seconded by Mark S. Harris, it was **voted** to adjourn this meeting at 7:54 p.m. Voted unanimous.

BOARD OF SELECTMEN
February 4, 2021
Page 2

A SPECIAL MEETING for the Search committee will be held Monday, February 8, 2021, at 5:00 p.m.


Lucille A. Paige, First Selectman's Aide

Received February 8, 2021 @ 9:45 A.M.

Attest Brian L. Blay
Goshen Town Clerk