

**PLANNING & ZONING COMMISSION
REGULAR MEETING MINUTES
DECEMBER 19, 2023 – 7:30PM
HELD AT GOSHEN TOWN HALL**

PRESENT: Lu-Ann Zbinden, Patrick Lucas, Cindy Barrett, Jim Withstandley, Shilo Garceau, Jon Carroll, and Jerrold Abrahams

EXCUSED: William Clinton

OTHERS: Town Planner and Zoning Enforcement Officer Martin Connor and Attorney Steven E. Byrne.

1. **CALL TO ORDER AND DESIGNATION OF ALTERNATES:** The meeting was called to order at 7:30pm by Jon Carroll and no alternates were seated.

2. **ATTENDANCE:** Taken by Cindy Barrett, Secretary.

3. **PUBLIC HEARING:** None.

4. **READING OF THE MINUTES:** The commission reviewed the minutes of November 28, 2023 and no corrections were noted.

IN A MOTION BY Ms. Zbinden and seconded by Ms. Barrett, it was voted to accept the minutes from the November 28, 2023 meeting. Motion carried.

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

A. Commission Workshop Training with Attorney Steven E. Byrne was conducted.

B. By-law amendment discussion: Mr. Carroll noted that it was brought to his attention that addition of Public Hearing should be changed in the Planning & Zoning By-laws. A short discussion was had on placement of Public Hearing and Mr. Connor made mention that it would be better to put at the end so that people that are scheduled on the agenda are taken care of first especially since some are paid for by applicants. Mr. Carroll agreed as did the other Commissioners. Mr. Lucas suggested that it be changed from 3 minutes to 2 minutes per resident.

IN A MOTION BY Mr. Lucas and seconded by Ms. Zbinden, to add Public Comments to section H of the Planning & Zoning By-Laws under Article 9 Order of Business, comments will be limited to 2 minutes per resident and only pertaining to Planning & Zoning matters. Vote was taken: Ms. Garceau YES; Ms. Zbinden YES; Ms. Barrett YES; Mr. Carroll YES; Mr. Lucas YES. Motion carried and effective immediately.

7. **ZEO REPORT:** Mr. Connor gave a brief summary and gave detailed information from the report on the application for 777 North Street, Olson and the request for it to be accepted. Violations on the report were mentioned.

IN A MOTION BY Ms. Barrett and seconded by Ms. Garceau, to approve the ZEO report for December 19, 2023. Motion carried.

IN A MOTION BY Ms. Zbinden and seconded by Ms. Barrett, to accept application for discussion at the January 23, 2024 meeting and to gather information required

for application from Scott Olson for 777 North Street report. Motion carried.

8. CORRESPONDENCE: None.
9. OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION: None.
10. PUBLIC COMMENT: Chair opens floor to public comment. Henrietta Horvay, 43 Breguet Road, asked that the motions are made clear and it is difficult to hear who is making the motions and seconding them. Mr. Carroll said they would do that.
11. ADJOURNMENT:
IN A MOTION BY Ms. Garceau and seconded by Ms. Zbinden, to adjourn the meeting at 9:27pm. Motion carried.

Respectfully submitted,



Lori Clinton
Commission Clerk

Received Dec. 21 2023 9:30 AM
Attest [Signature]
Asst. Goshen Town Clerk