

**PLANNING & ZONING COMMISSION
REGULAR MEETING MINUTES
NOVEMBER 28, 2023 – 7:30PM
HELD AT GOSHEN TOWN HALL**

PRESENT: Todd Carusillo, Lu-Ann Zbinden, Patrick Lucas, Cindy Barrett, Jim Withstandley, Shilo Garcu, Jon Carroll, William Clinton and Jerrold Abrahams

EXCUSED:

OTHERS: Town Planner and Zoning Enforcement Officer Martin Connor.

1. **CALL TO ORDER AND DESIGNATION OF ALTERNATES:** The meeting was called to order at 7:30pm by Todd Carusillo.

2. **WELCOME OF MEMBERS:** New members Shilo Garceau and Jon Carroll were welcomed.
IN A MOTION BY Mr. Lucas and seconded by Mr. Carroll, it was voted to add Potential Bylaw Change to New Business. Motion carried. Short discussion was had on potential date change and Mr. Connor stated that could be a problem with his schedule.

3. **ELECTION OF OFFICERS:** Mr. Carusillo asked if there were any nominations for Chairman:

Shilo Garceau nominated Patrick Lucas with 2nd from John Carroll, motion carried.
Cindy Barrett nominated Lu-Ann Zbinden with 2nd from Patrick Lucas, motion carried.

Mr. Carusillo asked if anyone would like to speak on why they would be a good Chairman. Mr. Lucas stated why he thought Ms. Zbinden should do it and Ms. Zbinden declined nomination. Short discussion had on holding a public hearing with the Chair on Zoom. Another date and time change was suggested.

Lu-Ann Zbinden nominated Jon Carroll with 2nd from Shilo Garceau.
Jon Carroll accepted the nomination. Motion carried.

A brief summary of the duties of a Chairman was given by Mr. Connor.

Jon Carroll nominated Patrick Lucas for Vice Chair. Patrick Lucas declined.
Patrick Lucas nominated Lu-Ann Zbinden for Vice Chair with 2nd from Cindy Barrett.
Motion carried.

Patrick Lucas nominated Cindy Barrett for secretary with 2nd from Shilo Garceau.
Motion carried.

4. **PUBLIC HEARING:** None, was canceled.

5. **READING OF THE MINUTES:** The commission reviewed the minutes of October 24, 2023 and Ms. Zbinden had one addition/correction: section 6, 4 new houses.
IN A MOTION BY Ms. Barrett and seconded by Ms. Zbinden, it was voted to accept the minutes from October 24, 2023 with the stated change. Motion carried.

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6. OLD BUSINESS: None

7. NEW BUSINESS:

A. Training Requirements: New members are now required to have 4 hours of training, then every other year another 4 hours. Ms. Zbinden authorized Mr. Connor to call Attorney Steven Byrne to come to the December 19th meeting to do a 2 hour training. The other 2 hours can be done online.

IN A MOTION BY Mr. Lucas and seconded by Ms. Garceau, to postpone B. Potential By Laws Change to the agenda indefinitely. Motion carried

8. ZEO REPORT: Mr. Connor gave a brief summary and stated the big items were The Town of Goshen withdrew its submitted application for 190 Sharon Turnpike to allow for more time to get true and accurate information out and an unauthorized barn addition at 50 Gray Lane.

IN A MOTION BY Ms. Zbinden and seconded by Ms. Barrett, to approve the ZEO report for November 28, 2023. Motion carried.

9. CORRESPONDENCE: None.

10. OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION: Calendar
IN A MOTION BY Ms. Barrett and seconded by Ms. Zbinden, to approve the calendar for 2024 with a change for the December meeting to be held on the 17th. Motion carried.

A discussion was held on adding a public comment as a section on the agenda and giving each person 3 minutes. It was agreed to put it after new business and Mr. Connor stated that it is the responsibility of the Chairman to state prior that a comment is not required from P&Z. It was also suggested that the public use the podium during public comments.

IN A MOTION BY Ms. Zbinden and seconded by Ms. Garceau, to add a Public Comments section to the P&Z monthly agenda, after New Business with a limit of 3 minutes per comment. Motion carried.

11. ADJOURNMENT:

IN A MOTION BY Mr. Lucas and seconded by Mr. Carroll, to adjourn the meeting at 7:59pm. Motion carried.

Respectfully submitted,

Lori Clinton
Commission Clerk