

**TOWN OF GOSHEN
BOARD OF SELECTMEN
MINUTES – Regular Meeting
Town Hall Conference Room
September 22, 2015**

PRESENT: Steven M. Romano, Dexter S. Kinsella, Robert P. Valentine

OTHERS: Allan Walker, Cindy Barrett, John McKenna

Robert P. Valentine called the meeting to order at 5:00 pm.

IN A MOTION made by Steven M. Romano, seconded by Robert P. Valentine, it was VOTED that the minutes of the meeting of September 15, 2015 were approved as submitted. Motion carried; Dexter S. Kinsella abstained.

MATTERS ARISING OUT OF THE MINUTES: NONE

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to approve the warrant and payroll of September 24, 2015, in the amount of \$66,087.48. It was noted that included in the payroll and warrant were the payroll in the amount of \$23,338.53 and the warrant in the amount of \$42,748.95. Voted unanimous. This warrant included payments to MIRA, and insurance payments to Sterling Benefits.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to add item 9b. Public Works Clerk Compensation. Voted unanimous.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to add item 9c. Tax Collector's Report, August 31, 2015. Voted unanimous.

PUBLIC COMMENT: Cindy Barrett noted the work done on Beach Street is very good. Breguet Road work done was also repaired well.

FIRST SELECTMAN'S REPORT:

Bob Valentine reported that Gov. Dannel Malloy announced that the State is reducing Goshen's PILOT funds from an anticipated \$17,229 to \$4.00. Further, he stated that the town's 2015-2016 budget was built on the assumption of \$17,229 in PILOT funds coming from the State. (PILOT funds are awarded to those municipalities having state owned land within their borders). However, "*Goshen manages its budget so we can adjust and make do.*"

Residents of Dog Pond are working to harvest weeds from Dog Pond this year. Bob Valentine explained the process in order to utilize Lake Weed Committee fund dollars and the town purchase order policy.

Bob Valentine reported that additional paving and shimming will be done on some roads in Goshen.

Bob Valentine reported that he attended a meeting organized by Northwest Hills Council of Governments, concerning the possibility of establishing a “Food Hub” for – farmers. Anyone interested in participating in this cause can contact Clint Thorn.

Bob Valentine reported that he is working with the town auditor (Sandra Welwood, LLC) on audit adjustments.

OLD BUSINESS:

Shelbourne Drive Drainage

Berkshire Engineering has completed the surveyed and wetland delineation and provided a map for the Shelbourne Drive drainage project. Garret Harlow, Public Works Supervisor, reviewed the Task Order from Lenard Engineering that accompanied the map and made some revisions. The Selectmen reviewed the revisions. It was found that Goshen Public Works can do some of the services offered by Lenard Engineering, including the permit process. Bob Valentine and Garret will meet with David Battista of Lenard Engineering, to revise the original task order, making the adjustments accordingly.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to accept the recommended revisions to the original Task Order (from Lenard Engineering) made by Garret Harlow, Public Works Supervisor, regarding the Shelbourne Drive Drainage project. Voted unanimously.

Town Property – Flora Road

Bob Valentine presented a draft letter from Town Attorney, Chip Roraback regarding the town property located on Flora Road and the encroachments therein. Attorney Roraback also suggested fencing be put in place.

NEW BUSINESS:

Corrections to the minutes June 15, 2015

The motion corrected to apply to the minutes of June 15, 2015 – page 2, 6th paragraph down: *IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to add item 9d. Recommendation Appointment of Zoning Board of Appeals Alternate to fill vacancy. Voted unanimous.*

Public Works Compensation

A discussion took place on the *Andrews Study* which created the payroll matrix used for municipal job descriptions. It was noted that the job skills level originally required for Public Works Clerk has evolved to a higher level to include data entry of *Road Soft Program* and other maintenance, building and road construction data.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to change and update the classification of the Public Works Clerk to focus more on the skills now required and classify such person as Data Entry Clerk with compensation commensurate with the higher skill level. Voted unanimous.

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Tax Collector's Report – August 31, 2015

Bob Valentine reported that it was suggested by the auditors that tax collection reconciliation reports be done on a monthly basis. The *Tax Collector's Report, August 31, 2015* was reviewed by the Selectmen, noting the Collection rate – collected less refunds vs. total budgeted at 59.94%.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to accept the *Tax Collector's Report – August 31, 2015*, as submitted. Voted unanimously.

ANY OTHER BUSINESS:

Steve Romano reported that delay in delivery of the special pipe needed for the project to be done at Woodridge Lake, across from the Clubhouse, it is hoped this will not delay the final completion date.

Dexter Kinsella reported that the large trash items (mattress, toilet and other) have been removed from the West Street Ext. and the remaining area has been cleaned up.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to adjourn the meeting at 5:40 p.m. Voted unanimous.

Respectfully submitted,

Lucille A. Paige, First Selectman's Aide