

GOSHEN BOARD OF FINANCE
MINUTES SEPTEMBER 23, 2015

CALL TO ORDER: Chairman Allan D. Walker called the meeting to order at 7:30 P.M.

ATTENDANCE, Allan D. Walker, Edward Davidson, Ned Bixler, James Korner, Scott Tillmann, Richard Reis and alternates Russell Hurley and George Zeidenstein. Also present, First Selectman Robert Valentine.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY Ned Bixler seconded by Edward Davidson to approve the minutes of the August 26, 2015 meeting as corrected. Vote unanimously. Noted for correction under the minutes:

- Page two, fourth motion should read: Scott Tillmann.
- Page two, sixth motion should read: Edward Davidson.
- Page three, third paragraph, second sentence, the word “cone” should read “done”
- Page three, sixth paragraph, second sentence, the word “volunteered” should read “volunteered”

Prior to action on the items on the agenda, Allan Walker noted due to the time constraints, with the review of the auditor’s reports and the time that’s needed to have the Annual Reports printed, it is necessary the Board of Finance hold a Special Meeting for the sole purpose to “Review the Auditor’s Report”. The Special meeting will be held on Wednesday, October 7, 2015 at 7:30 p.m.

FINANCIAL REPORTS FOR PERIOD ENDING 8/31/2015: Received and reviewed at this meeting was the 2015/2016 Fiscal Year second month Budget report provided by Financial Consultant Debbie Franklin. There were no comments or questions on said report.

Tax Collector’s Report for period ending August 31, 2015: Said report was received and reviewed by the Board.

Richard Reis noted he’s not had the opportunity to meet with Rebecca Juchnert-Derungs (Tax Collector).

REPORT FROM FIRST SELECTMAN:

Bob Valentine noted he’s received from CCM (Connecticut Conference of Municipality) the compensation salary survey for Recreation Directors in the surrounding areas. The Town’s current Recreation Directors salary should be taken into consideration when hiring the new Recreation Director and adjusting accordingly to experience and knowledge.

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Bob Valentine noted the audit adjustments have been made and anticipates Sandra Wellwood's office to complete the "draft" Audit Report by the end of this week.

Bob Valentine noted the Board of Selectmen (BOS) adopted the "Fiscal Policies & Procedure" manual at their September 8, 2015 meeting and are pleased with this comprehensive manual.

Bob mentioned since such meeting it was brought to his attention a clarification is needed to the expenditures of the Harmon Fund. The necessary changes will be made to the manual.

Bob Valentine reported that Gov. Dannel Malloy announced the State is reducing Goshen's PILOT funds from an anticipated \$17,229 to \$4.00.

Bob Valentine reported the Public Works Department is moving along with the several projects they are tending to. Paving along several roads will commence in the near future.

CORRESPONDENCE: None

ANY OTHER BUSINESS PROPER TO COME BEFORE THE MEETING:

Allan Walker noted he received a call from Rhonda Gelormino (Selectman's Administrative Assistant) seeking approval to add color to each edition of the Town Topics. The increase cost could range from \$1,000-1200.00. Also noted was the revenue the Town Topics generates from advertisers. The hope is to have the additional expense covered by advertisements. Allan Walker thought the color was a good addition and authorized the additional expense.

FISCAL POLICY AND PROCEDURE MANUAL

Prior to this evenings meeting, each member of the Board of Finance received a copy of the Fiscal Policy and Procedure Manual for their review. Allan Walker noted the Board of Selectmen approved said manual at their September 8, 2015 meeting and ask the Board of Finance to endorse the manual.

IN A MOTION made by Ned Bixler, seconded by Edward Davidson, it was VOTED to endorse the Fiscal Policy and Procedure Manual. Allan Walker, Ned Bixler and Edward Davidson voted for the motion. Richard Reis, James Korner and Scott Tillmann abstained.

There was no other business to come before the meeting. A MOTION TO ADJOURN WAS MADE BY James Korner seconded by Edward Davidson. The meeting adjourned at 8:00 P.M.

Respectfully submitted,

Rhonda Gelormino,
Selectman's Administrative Assistant